



**BOV POLICY # 22 (2017) VIOLENCE PREVENTION COMMITTEE AND THREAT ASSESSMENT TEAM**

**Policy Title:** Violence Prevention Committee and Threat Assessment Team  
**Policy Type:** Board of Visitors  
**Policy No.:** BOV Policy # 22 (2017)  
**Approved Date:** September 15, 2017  
**Responsible Office:** Police Department  
**Responsible Executive:** Vice President for Finance and Administration  
**Applies to:** University Community

**POLICY STATEMENT**

The Norfolk State University Board of Visitors is committed to preventing violence on campus and ensuring a safe working and learning environment for the University Community at all times. In furtherance of [Code of Virginia § 23.1-805](#), the Board has established and implemented a Violence Prevention Committee and Threat Assessment Team at Norfolk State University to assess and intervene with individuals whose behavior poses a threat to the safety of the University Community.

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**PURPOSE**

The purpose of this policy is to define the structure of the Norfolk State University Violence Prevention Committee and the Threat Assessment Team in accordance with [Code of Virginia § 23.1-805](#).



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### **CONTACTS**

The Vice President for Finance and Administration officially interprets this policy and is responsible for matters pertaining to the policy as it relates to the University. The Vice President for Finance and Administration is the Responsible Executive for obtaining approval for any revisions as required by BOV Policy # 01 (2014) *Creating and Maintaining Policies* through the appropriate governance structures. Questions regarding this policy should be directed to the Chief of Police at Norfolk State University.

### **POLICY CONTENTS**

#### *Violence Prevention Committee*

The University shall create a Violence Prevention Committee (VPC) comprised of representatives from the following units: Police Department, Counseling Center, Human Resources Office, Title IX; Student Affairs, Housing and Residence Life, and other units or constituencies as deemed necessary. The Chief of Police (or designee) shall serve as the chair for the VPC. The VPC will consult with University Counsel as necessary.

The University shall also implement a policy for the VPC to, among other things, achieve the following:

- i. provide guidance to students, faculty, and staff regarding recognition of threatening or aberrant behavior that may represent a physical threat to the community;
- ii. identify members of the campus community to whom threatening behavior should be reported;
- iii. establish policies and procedures that outline circumstances under which all faculty and staff are required to report behavior that may represent a physical threat to the community, provided that such report is consistent with state and federal law; and
- iv. establish policies and procedures for:
  - a. the assessment of individuals whose behavior may present a threat,
  - b. appropriate means of intervention with such individuals, and
  - c. sufficient means of action, including interim suspension, referrals to community services boards or health care providers for evaluation or treatment, medical separation to resolve potential physical threats, and notification of family members or guardians, or both, unless such notification would prove harmful to the individual in question, consistent with state and federal law (Code of Virginia § 23.1-805 (C)).

#### *Threat Assessment Team*

A threat assessment and response team (also known as the Threat Assessment Team or TAT) shall be established to implement the assessment, intervention, and action policies set forth by the VPC. The TAT shall consist of the Chief of Police, Provost and Vice President for Academic Affairs (or



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designee), Human Resources Office/Title IX, Dean of Students, Director of the Counseling Center, Director of Housing and Residence Life, University counsel (if available), and other individuals or organizational representatives as needed. The Chief of Police serves as the chair of the TAT.

The TAT shall establish relationships or utilize existing relationships with mental health agencies and local and state law-enforcement agencies to expedite assessment of and intervention with individuals whose behavior may present a threat to safety. Upon a preliminary determination that an individual poses a threat of violence to self or others or exhibits significantly disruptive behavior or a need for assistance, the TAT may obtain criminal history record information as provided in *Code of Virginia* §§ [19.2-389](#) and [19.2-389.1](#) and health records as provided in *Code of Virginia* § [32.1-127.1:03](#). No member of the TAT shall redisclose any criminal history record information or health information obtained pursuant to this section or otherwise use any record of an individual beyond the purpose for which such disclosure was made to the threat assessment team.

### **PUBLICATION**

This policy shall be widely published or distributed to the University community. To ensure timely publication and distribution thereof, the Responsible Office shall make every effort to:

1. Communicate the policy in writing, electronically or otherwise, to the University community affected by the this policy as soon as feasible;
2. Submit the policy for inclusion in the online Policy Library within 14 days of approval by the Board; and
3. Post the policy on the appropriate SharePoint Site and/or Website.

Failure to satisfy procedural requirements does not invalidate this policy.

### **REVIEW SCHEDULE**

- **Next Scheduled Review:** September 2020
- **Approved date:** September 15, 2017
- **Revision History:** August 29, 2008
- **Supersedes:** None



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### **RELATED DOCUMENTS**

- [Code of Virginia § 23.1-805 Violence Prevention Committee; Threat Assessment Team](#)
- [Administrative Policy # 47-03 \(2014\) Campus and Workplace Violence Prevention Policy](#)
- BOV Policy #19 (2017) Assisting Emotionally Distressed Students **(LINK)**
- BOV Policy # 20 (2017) Parental Notification of Tax-Dependent Students in Instances of Psychological Emergencies **(LINK)**
- BOV Policy # 04 (2017) Equal Opportunity **(LINK)**
- [BOV Policy # 05 \(2015\) Title IX; Sexual and Gender-Based Harassment and Other Forms of Interpersonal Violence](#)
- [BOV Policy # 06 \(2014\) Statement on Code of Student Conduct](#)

### **FORMS**

*There are no forms associated with this policy.*