



## **BOV POLICY # 06 (2014) Statement on Code of Student Conduct**

<b>Policy Title:</b>	Statement on Code of Student Conduct
<b>Policy Type:</b>	Board of Visitors
<b>Policy Number:</b>	BOV Policy # 06 (2014)
<b>Approval Date:</b>	March 19, 2021
<b>Responsible Office:</b>	Dean of Students Office
<b>Responsible Executive:</b>	Vice President for Student Affairs
<b>Applies to:</b>	Students and Student Organizations

### **POLICY STATEMENT**

Each member of the Norfolk State University community shares in the responsibility for his/her personal conduct and, in some cases, may assume reasonable responsibility for the behavior of others. Students and student organizations are required to engage in responsible conduct that positively reflects the University community. [Section 23.1-1301](#) of the Code of Virginia authorizes the Board of Visitors to adopt regulations or policies for the conduct of students while attending Norfolk State University.

The Administration, through its Division of Student Affairs, is delegated the authority to establish and promulgate policies pertaining to the conduct of students in a [Code of Student Conduct](#). When the established policies are violated, the Code of Student Conduct shall apply. The applicable standard of review is a preponderance (greater weight) of the evidence. Any sanctions issued as a result of a violation of the Code of Student Conduct may be proportionate to the severity of the violation and previous conduct history of the student.

Code of Virginia § [23.1-1303\(B\)\(7\)](#) also requires that the Board of Visitors establish policies for the discipline of students who participate in varsity intercollegiate athletics. See [BOV Policy # 16 \(2015\) Student-Athlete Discipline](#), which specifically addresses the conduct of student-athletes and the disciplinary and reporting requirements for varsity collegiate athletics at the University

Students have the right to notice and opportunity to respond to the reported violation(s).

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### **DEFINITIONS**

**Dean of Students:** The University official who has primary responsibility for the implementation of student conduct policies. He/she serves as the appeals officer for all cases.

**Sanction:** Penalty or corrective action required by the University to a student during a conduct conference or hearing in response to a violation of the Code of Student Conduct.

**Student:** A person who has been admitted to or has enrolled at the University but has not completed a program of study for which she/he has enrolled; or a person who has completed a program of study and has satisfied all academic requirements for the program but has not been awarded a degree at the time of the offense. Student status exists regardless of whether the University is in session (i.e. spring break and summer).

**Student organization:** Any University organization or group that is approved and/or registered with the Office of Student Activities. This may also include interest groups not formally recognized by the Office of Student Activities.

### **CONTACT**

The Dean of Students Office within the Division of Student Affairs officially interprets this policy and is responsible for matters pertaining to this policy as it relates to students. The Dean of Students Office is located in Room 307 Student Services Building, Norfolk State University, 700 Park Avenue, Norfolk, Virginia 23504; telephone number (757) 823-2152.

The Dean of Students, as the Responsible Executive, is responsible for obtaining approval for any revisions as required by BOV Policy # 01 (2014) Creating and Maintaining Policies through the appropriate governance structures. Please direct questions pertaining to the Code of Student Conduct to the Dean of Students Office.

### **EDUCATION AND COMPLIANCE**

**EDUCATION** - All enrolled students and student organizations will be emailed BOV Policy #6, Statement on the Code of Student Conduct, at the beginning of the fall and spring semester via Campus Announcements. This information will be included in the Student Handbook and University catalog, in the online Policy Library, Dean of Students Office webpage, and departmental social media accounts. Sessions will continue with student organizations, during residence hall meetings, during DNIMAS orientations, Summer Bridge student orientations,



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Resident Advisor trainings, and meetings with student athletes. All new students are required to take the online module as a part of New Student Orientation. References and feedback will be provided during Town Hall Meetings with students, as appropriate. The SGA Chief Justice and Associate Justices will assist the Dean of Students Office with planning and facilitating programs to educate the campus community of the Code of Student Conduct.

**COMPLIANCE** – Students in violation will be referred to the Dean of Students Office. If found responsible, appropriate sanctions will be implemented related to the violation. This could include, but not limited to, disciplinary probation, educational project related to the violation(s); community service; educational modules related to the violation(s); counseling referral; fine; restitution; housing reassignment; housing visitation restriction; housing removal; suspension, and expulsion.

### **PUBLICATION**

This policy shall be widely published or distributed to the University community. To ensure timely publication and distribution thereof, the Responsible Office shall make every effort to:

- Communicate the policy in writing, electronically or otherwise, to the University community within 14 days of Board approval;
- Submit the policy for inclusion in the online Policy Library within 14 days of Board approval;
- Direct appropriate offices to educate and train all stakeholders and appropriate audiences on the policy's content, as necessary.

Failure to satisfy procedural requirements does not invalidate this policy.

### **REVIEW SCHEDULE**

- Next Scheduled Review: March 2024
- Approved Date: March 19, 2021
- Revision History: 09/7/2016; 08/28/2017; 09/15/17; 09/28/20; 12/11/20
- Supersedes: None

### **RELATED DOCUMENTS**

- [Administrative Policy # 27-002 \(2014\) Code of Student Conduct](#)
- [Code of Virginia § 23.1-1303\(B\)\(7\) Student-athlete discipline policies](#)

### **FORMS**

There are no forms associated with this policy.