

## Notification of Intent to Submit (ITS) Proposal, White Paper (WP) or Letter of Intent (LoI)

This form is required by anyone intending to submit a proposal, including subcontractual efforts. Please complete this form in its entirety then forward to OSP.

### I. Submitter Information

Submission Type: Proposal    White Paper    Letter of Intent    Other:

Date Submitted:

Principal Investigator/Project Director:

Telephone Number:

Fax Number:

E-mail Address:

School/Unit:

Department/Center:

Title of Proposal, WP or LoI:

### II. Sponsor Information

Sponsor / Agency Name:

CFDA, BAA or Agency Ref. No.:

BAA/RFA/Opportunity Name or Title:

URL (Agency Guidelines):

Contact Name:

Sponsor / Agency Submission Deadline:

Your Intended Submission Date:

Submission Address:

Telephone Number:

Fax Number:

E-mail:

### III. Submission Information

Have you shared your intent to submit with your Department or Center Chair?    Yes    No

Have you shared your intent to submit with your School or Unit?    Yes    No

Is this a collaborative venture internal to NSU?    Yes    No    Unsure

Is this a collaborative venture external to NSU?    Yes    No    Unsure

Is this a limited submission opportunity?    Yes    No    Unsure

Is cost sharing or matching cost required?    Yes    No    Unsure

If yes, what is the minimal percentage and/or amount required? \_\_\_\_\_ % and/or \$ \_\_\_\_\_

Anticipated amount requesting?    Sponsor \$ \_\_\_\_\_    NSU \$ \_\_\_\_\_    Other \$ \_\_\_\_\_

\_\_\_\_\_  
**Signature of PI / PD**

\_\_\_\_\_  
**Date**