



# Office of Sponsored Programs OSP

For OSP Use Only

#:	_____
Date received:	_____
GA Assigned:	_____

## Notification of Intent to Submit (ITS) Proposal, White Paper (WP) or Letter of Intent (LoI)

This form is required by anyone intending to submit a proposal, including subcontractual efforts. Please complete this form in its entirety then forward to OSP.

<b>I. Submitter Information</b>	Submission Type: Proposal	White Paper	Letter of Intent	Other:
Date Submitted:	Principal Investigator/Project Director:			
Telephone Number:	Fax Number:	E-mail Address:		
School/Unit:	Department/Center:			
Title of Proposal, WP or LoI:				

### II. Sponsor Information

Sponsor / Agency Name:	CFDA, BAA or Agency Ref. No.:	
BAA/RFA/Opportunity Name or Title:		
URL (Agency Guidelines):	Contact Name:	
Sponsor / Agency Submission Deadline:	Your Intended Submission Date:	
Submission Address:		
Telephone Number:	Fax Number:	E-mail:

### III. Submission Information

Have you shared your intent to submit with your Department or Center Chair?	Yes	No	
Have you shared your intent to submit with your School or Unit?	Yes	No	
Is this a collaborative venture internal to NSU?	Yes	No	Unsure
Is this a collaborative venture external to NSU?	Yes	No	Unsure
Is this a limited submission opportunity?	Yes	No	Unsure
Is cost sharing or matching cost required?	Yes	No	Unsure
If yes, what is the minimal percentage and/or amount required? _____% and/or \$_____			
Anticipated amount requesting?	Sponsor \$_____	NSU \$_____	Other \$_____

\_\_\_\_\_  
**Signature of PI / PD**

\_\_\_\_\_  
**Date**