NORFOLK STATE UNIVERSITY
STUDENT WITHDRAWAL FORM

ID# ___________________________ DATE OF APPLICATION _________________________
Year/Team of Withdrawal: Year____ (Check One) □ Fall □ Spring □ Summer
NAME: Last ___________________________ First _______________ MI __________
PERMANENT ADDRESS: _______________________________________________________
____________________________________________________ Street Address

City ___________________________ State ___________________________ Zip Code ______

PHONE ( _________ ) _____________________________

REASONS FOR WITHDRAWAL (Circle One):
01 Financial Problems 06 Other _____________________________
02 Illness/Injury 07 Personal Problems ____________________________
03 Insufficient Financial Aid 08 Decided On Another School __________
04 Maternity 09 Study Abroad _____________________________
05 Metered Military 10 Unknown _____________________________

Student: Is receiving VA Benefits □ Yes □ No Lives in residence halls □ Yes □ No

I understand the following: (1) Any financial obligation due to the University such as tuition, library books, fines, financial assistance, housing charges, etc. MUST be paid. (2) If I am contracted with University housing, I am required to vacate and return my keys within 24 hours of withdrawal. (3) My Spartan Card will be deactivated within 24 hours of withdrawal. (4) Financial Aid Awards are subject to review and reduction or cancellation as a result of this withdrawal. I will be notified of adjustments by the Financial Aid Office.

Student’s Signature: ___________________________ Date: ___________________________

Major Department: ___________________________ Date: ___________________________
Advisor/Designee

Requested Via: □ Letter □ In Person □ Other Requested Via: ___________________________
Exit Interview: ___________________________ Date: ___________________________
Counselor’s Signature

___ 1. Veteran’s Office: Cleared By: ___________________________ Date: ___________________________

___ 2. Housing: Cleared By: ___________________________ Date: ___________________________

□ Issue Copy to Student □ Notify Spartan Card Office □ EDW ___________________________

FINANCIAL AID

$ ____________ No Aid ___________________________ Date ___________________________

$ ____________ Pell Grant ___________________________ Date ___________________________

$ ____________ Ford Subsidized Loan ___________________________ Date ___________________________

$ ____________ Ford Unsubsidized Loan ___________________________ Date ___________________________

$ ____________ Other ___________________________ Date ___________________________

$ ____________ Other ___________________________ Date ___________________________

$ ____________ Other ___________________________ Date ___________________________

NOTE: INSTRUCTIONS ON BACK.