AGENDA
BOARD OF VISITORS MEETING
Friday, May 5, 2017

Campus Location: New Student Center, Board Room, 3rd Fl., Suite 301 and Suite 302
Norfolk State University, 700 Park Avenue, Norfolk, VA 23504

Alternate Site Location: Hilton, 500 E 4th Street, Austin, TX 78701

BREAKFAST available from 7:30 a.m. – 9:30 a.m.

ESTABLISH QUORUM/CALL TO ORDER ................................................................. 8:00 a.m.

I. Rector’s Opening Remarks
II. President’s Opening Remarks
III. Rector’s Report
   a. Report of the Nominating Committee for Board Officers ............Thomas Chewning
   b. Approval of Nominating Committee Report/Minutes
   c. Election of Board Officers for 2017-2019
   d. Election of the Faculty Senate Representative to the Board 2017-2018

IV. Enterprise Risk Management Presentation ......................... Approximately 8:30 a.m.
    (presentation approximately 45 min.)

V. APA Audit Update – J. Michael Reinholtz ......................... Approximately 9:15 a.m.

VI. CLOSED SESSION - Pursuant to §2.2-3711A. 1, 4, 7 and 10, Code of Virginia
   a. Promotion, Tenure and Professor Emeriti Considerations
   b. Naming Opportunity
   c. Report on Current/Potential Litigation and University Legal Matters
   d. Internal Audit Report regarding the evaluation of performance of university departments or schools where such evaluation will necessarily involve discussion of the performance of specific individuals
      - Status of IA recommendations related to the Fraud Hotline Allegations
      - Audit Report - University Police Timekeeping Process Review
   e. Evaluation of the President and President’s Contract
   f. Personnel Matters

VII. OPEN SESSION

VIII. Action Items
   a. Motion to Recommend Approval of Promotion, Tenure and Professor Emeriti Candidates
   b. Motion to Recommend Approval of Naming Opportunity
   c. Motion on President’s Contract

All times are approximate and the Board reserves the right to adjust its schedule as necessary.
In compliance with the Virginia Freedom of Information Act, please be advised that during the course of this meeting there will be no opportunity for public comment.
MAY 5, 2017 - CONCURRENT COMMITTEE MEETINGS

(CONCURRENT COMMITTEE MEETINGS) - (immediately following Closed Session)

ACADEMIC AFFAIRS COMMITTEE MEETING (Suite 301) ........Approximately 11:30 a.m. or before
Dr. Melvin T. Stith, Chair
Staff: Dr. Stacey F. Jones, Interim Provost and Vice President for Academic Affairs

I. Establish Quorum/Call to Order
II. Approval of March 17, 2017 Academic Affairs Committee Minutes
III. Academic Affairs PowerPoint Presentation
IV. Faculty Senate Report
V. Discussion Items
   a. Plan for New Schools and Colleges
   b. Committee Goals and Objectives 2017-2018
   c. Other Informational Items/Good News
VI. Action Item
   a. Recommend Approval of Committee Goals and Objectives 2017-2018
VII. Adjournment

STUDENT AFFAIRS COMMITTEE (Suite 302) .........................Approximately 11:30 a.m. or before
Dr. Deborah M. DiCroce, Chair
Staff: Dr. Michael M. Shackleford, Vice President, Student Affairs and Enrollment Management

I. Establish Quorum/Call to Order
II. Approval of March 17, 2017 Student Affairs Committee Minutes
III. Student Affairs PowerPoint Presentation
IV. Discussion Items
   a. Student Government Association Report
   b. Student Government Association Election Results and Introduction of New President and Vice President
   c. Residence Halls Renovation and Housing Update
   d. Committee Goals and Objectives 2017-18
   e. Enrollment Report
   f. Department of Athletics Report
V. Action Item
   a. Recommend Approval of Committee Goals and Objectives for 2017-2018
VI. Adjournment

LUNCH (approximately 12:15 p.m.)

12:50 p.m.  Depart via shuttle to the L. Douglas Wilder Center for Performing Arts
1:00 p.m.   Army ROTC Commissioning Ceremony, LTG Gwendolyn Bingham, Speaker

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MAY 5, 2017 - CONCURRENT COMMITTEE MEETINGS – continued

FINANCE AND ADMINISTRATION COMMITTEE (Suite 301) ..................... Approximately 2:15 p.m.

Michael J. Helpinstill, Chair

Staff: Gerald E. Hunter, Vice President, Finance and Administration

I. Establish Quorum/Call to Order
II. Approval of March 17, 2017 Finance and Administration Committee Minutes
III. Finance and Administration PowerPoint Presentation

IV. Discussion Items
   a. Financial Budget Report
   b. Debt Management Analysis and Certification Letter
   c. University’s Operating Budget 2017-18
   d. Committee Goals and Objectives 2017-18
   e. Other Informational Items

V. Action Items
   a. Motion to Recommend Approval of University’s Operating Budget for 2017-2018 to the Full Board
   b. Recommend Approval of Committee Goals and Objectives for 2017-2018

VI. Adjournment

UNIVERSITY ADVANCEMENT COMMITTEE (Suite 302) ........................ Approximately 2:15 p.m.

Bryan D. Cuffee, Chair

Staff: Dr. Deborah C. Fontaine, Vice President, University Advancement

I. Establish Quorum/Call to Order
II. Approval of March 17, 2017 University Advancement Committee Minutes
III. University Advancement PowerPoint Presentation
IV. Executive Summary
V. Discussion Items
   a. Alumni Giving Trends for Peer Institutions in VA and HBCUs
   b. Committee Goals and Objectives 2017-2018
   c. Other Informational Items – Board Donation Reminder Letter

VI. Action Item
   a. Recommend Approval of Committee Goals and Objectives for 2017-2018

VII. Adjournment

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END OF CONCURRENT MEETINGS

AUDIT COMMITTEE (SUITE 301) ........................................................... Approximately 3:30 p.m.
Mr. Michael J. Helpinstill, Chair
Staff: Harry Aristakesian, Chief Audit Executive

I. Establish Quorum/Call to Order
II. Approval of March 16, 2017 Audit Committee Minutes
III. Discussion Items
   a. Combined Assurance – Collaboration between Compliance and Internal Audit
   b. Annual Internal Audit Plan
   c. Audit Report Rating Criteria

IV. Action Item
   a. Motion to Recommend Approval of the Annual Internal Audit Plan to the Full Board

V. Adjournment
Agenda
BOARD OF VISITORS MEETING
Friday, May 5, 2017
Approximately 4:45 p.m.

Dr. Byron L. Cherry, Sr., Rector
Staff: April T. Allbritton, Office Manager/Board Liaison

Campus Location: New Student Center, Board Room, 3rd Fl., Suite 301
Norfolk State University, 700 Park Avenue, Norfolk, VA 23504

I. Establish Quorum/Call to Order

II. Board Budget Update ................................................................. Dr. Stith

III. President’s Report
a. President’s Chart of Activities

IV. BUSINESS

Academic Affairs – Dr. Stith, Chair
Audit Committee – Mr. Helpinstill, Chair
a. Motion to Recommend Approval of the Annual Internal Audit Plan
Finance and Administration – Mr. Helpinstill, Chair
a. Motion to Recommend Approval of University Operating Budget for 2017-2018
Student Affairs – Dr. DiCroce, Chair
University Advancement – Mr. Cuffee, Chair

V. CONSENT AGENDA
a. Recommend Approval of the March 16, 2017 Board Retreat Minutes
b. Recommend Approval of the March 17, 2017 Board Meeting Minutes

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. ADJOURNMENT

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NOMINATING COMMITTEE
OF THE NSU BOARD OF VISITORS

ANNOUNCEMENT
May 1, 2017

RECOMMENDED SLATE OF OFFICERS FOR 2017-2019

Rector ..................... Dr. Byron L. Cherry, Sr.
Vice Rector...................... Dr. Melvin T. Stith
Secretary......................... Mr. Bryan D. Cuffee

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