MEETING MINUTES (APPROVED)

Members Present: Youssef, Lamiaa (English & For. Lang., FS President); Black, Suely (Chemistry, FS Vice President); Fernando, Anne (Math, FS Secretary); Colakoglu, Sidika Nihal (Management, Marketing, & Entrep., FS Treasurer); Kamiru, John (Accountancy & Finance, FS Assistant Secretary); Alexander, William (History & Interdisc. St.); Boone, Jacqueline (Early Childhood/Element. Ed); Chuang, Shao-Hui (Technology); Cooley-Dole, Joy (Psychology); Curiel, James (Sociology); D’Silva. Joseph (Biology); Haines, Ashley (Biology); Holmes, Maria (Nursing); Hu, Yen-Hung (Computer Science); Isekeije, Solomon (Visual & Performing Arts); Jackson, Cathy (Mass Com.); Jackson, Kevin (Allied Health); Mead, Patricia (Engineering); Sawyer, Jason (Social Work); Thomas, Kathleen (Health, Phys. Ed., & Ex. Sci.) ; Wilkens, Gary (English & For. Lang.)

Members Absent: Blakely, Curtis (Secondary Ed.); Harper, Natisha (Library; Khan, Mushtaq (Math); Meshesha, Aberra (Political Science); Temple, Doyle (Physics); Lewis, Marilyn (Social Work Alternate); Guests: Ron Thomas (Psychology, FS Parliamentary); Desma Lans, Verena Johnson, Felisa Smith

I. Call to order: After quorum was established, meeting was called to order at 12:36 p.m. 18 senators present.
   Ms. Noelle Cook speaking for 5 minutes about annual giving
   Now 21 people are here to 24 total

II. Review and approval of minutes for FS November 21 meeting: Changes in attendance for minutes: Dr. Karen Holmes was not here, Dr. Joy Cooley-Dole was here, and Dr. Jason Sawyer should be marked absent.
    Motion to approve minutes, second, 18 approve, none object, none abstain

III. Discussion on faculty forum: what time to do this? Date, times, Thursday 3/1, or Wednesday 2/28, evenly split among faculty in attendance, Dr. Youssef suggests calendar invite, or survey monkey.
    In survey mention what we will do at Faculty Forum. Dr. Haines and Dr. Youssef suggest an agenda.

IV. Faculty senate website update: Dr. Haines: Sharepoint issues, now we have a separate website (now 20 faculty senators here, 4 guests signed in)
    Dr. Pat Mead: Faculty Handbook is not on the website, but it is on the Provost site, add Handbook link, committee description, members and list of committee functions and descriptions. Dr. Youssef suggests that we all need input on which committees to have active or if are all active, what is the purpose of each of them.

V. Discussion about NSU website: Ms. Regina Lightfoot and her team met with faculty representatives. NSU website is now more user friendly with A to Z directory suggested at meeting.

VI. FS Constitution and Bylaws: Dr. Black reported on Constitution and Bylaws Committee looking at minor edits, such as “instead of” (grammar), commas, spaces etc. Dr. Black said in drafting the changes, the committee was also looking for consistency and what might be duplicated, make document more self-contained and clear. After the changes go to executive committee, then they come to Senate, but at next meeting we should get this voted on.
VII. Dr. Youssef and Dr. Fernando’s upcoming meeting with President Stith: Suggestions were sought on what to include in that meeting. What should we meet about? Trust between admin. and faculty, transparency. How does the President define shared governance? Dr. Jackson: How does the President envision shared governance? Are we going to have to go back to drawing board. We made a lot of changes over the last few years. Comments on what faculty credentials entail, what the terminal degree must specify, but that change was never approved, it is not part of the faculty handbook. It was proposed but never approved. Senate agrees that we should not bring up handbook in first meeting.

Items to discuss in meeting with President: trust, transparency, how does he envision shared governance in terms of his continuing or reversing back to a year or year and a half ago. Dr. D’Silva: The President sounded very friendly and we need to build on that.

Dr. Cathy Jackson: Before we ask about building, what are the limits of the President’s power, how much power has the BOV given the President to make changes to university procedures, help us understand, what has BOV charged the President with at last BOV meeting, invest all powers in him? Dr. Alexander: The President made it clear in his opening address that he will spend much time raising money that will give more power to the interim provost.

EC said let us meet with the Provost as much governance issues need to be addressed.

Mr. Isekeije: Can we have a meeting and construct questions like we are now. Are we currently in workings with Provost? Not yet, meet with President first, then initiate meeting with Provost, Dr. Youssef will send out an email with questions to the Provost regarding academic matters.

Discussion on meeting with Provost after seeing President

Discussion on one-stop registration:

**IMPORTANT** Guest Desma Lans: One stop, we have to have a deadline for when they admit new and transfer students, pressure on nursing, increasing enrollment but there is nowhere to place students. We are confused and discombobulated as we accept students and have nowhere to put them. One stop, 2 days are a stretch, wasting time with set up etc., can’t do SAP plans there, have to go back to departments. Makes us look like we do not know what we are doing. She is admissions coordinator, she does a lot of advising, we decided to do 2 plus 2, and in Stith center, there are folks who know what they are doing, some plucked from depts. 

**Summary:** Issue with One Stop (SAP Plans, registration), Student Success Center Advisors, university deadline for admitting new students for Nursing and Allied Health.

Do it a day or two, the whole week is brutal with Saturday following whole week of classes.

Dr. Haines: If they are going to make us do this, one stop, they need to do something with computer systems so we can actually register students. IT issues, capacity, address capacity, another issue.

Alternative, search advisees and see which ones are registered, and can do more over the break and in between, with support of university, have step by step protocol.

Whole problem is they don’t put any limits on registration, 3 months to register, comment by Dr. Jackson. Dr. Jackson: Computer issues, first few days were awful, should not have even been there. Another issue, I am not sure it is helping the students. That last couple of days, it promotes last minute stuff. A lot of students were very frustrated, very upset. What culture are we really promoting in allowing students to do this, wait until last minute and then classes they want are filled?

Dr. Sawyer: A lot can be handled in the units. Put all of registration and financial aid in one building. Don’t have enough sections for students to register, then we have transfer students as well.

Dr. Colakoglu: When we present the problems, offer some solutions, Hybrid model for one stop (financial aid, registrar, etc. in one spot and registration stops way before classes start), still registering while classes started, puts a lot of pressure on a lot of people.
Hybrid model, some of people are very busy and sometimes we sit there doing absolutely nothing. Some folks in the department can’t do technology so 2 people are doing the work for all. Beginning it is packed, at the end is sparse, have it 2 days then over.

Dr. Alexander: We need to tell Mr. Carpenter, Dr. Shackleford, and Dr. Wayne Davis. They do the one stop shop.

Some places have 2 weeks to do this, if they are registering they are not doing the whole function, in nursing we have so many students, they cannot do advanced standing, then it is upstairs then downstairs, they should do all of this, and do advanced standing, she will volunteer to let them learn to do advanced standings. We have to do better. We are looking bad, we are registering from March to August, we have to do better.

Dr. Thomas: Why aren’t advisors from Success Center coming to one sop. Regular faculty come to one stop, not advisors.

Dr. Jackson says they have messed so much up. They should get involved early as students learn to register during the first or second year. Meeting needs to be held with Dr. Todd who is overseeing that center, education, praxis, curriculum sheet. It should not be hard. For example, she has freshman students in her 445 course.

Should we formulate a statement from Faculty Senate, position statement, soliciting ideas, suggestions, critiques, feel free to email your thoughts about this to Dr. Youssef.

Dr. Black: We need more sections because students cannot register.

Discussion on student behavior: Dr. D’Silva makes statement about rudeness, anecdotal evidence, student behavior. Is there a way we can go to Provost’s office to see how many complaints are registered, with supporting evidence. Dr. Colakoglu: With Clementine Cone complaints from faculty about students, the serious ones, were at peak.

Dr. Alexander: When we speak with Dr. Stith one thing which is undermining what we are doing, trying to get faculty hired and processed right now is not efficient. The process of search committees is completed by faculty and results are produced, new hires are recommended, and then the process seems to go nowhere. All action appears to stop and no one is hired. The recommendations from the committee do not seem to be followed through on, and that time and energy appears to not be turned into action.

Discussion on Tenure and promotion: We need more guidance. For example, Tennessee State has plenty of pages on this. We need details on how we go about applying. We have nothing in our Handbook streamlined with what they need to do.

Dr. Jackson: We need long term changes and Faculty Handbook changes.

Discussion on 5 -10 week grade reporting: Thumbs down. Dr. Colakoglu says yes we should form an opinion. Need all this input, Dr. Youssef asks again for input via email for feedback on these issues.

Why have these grade periods, is this linked to FAFSA? It is not academic, it is about logistics, someone didn’t do their job in the first 2 weeks, now we recoup in first 5 weeks.

Dr. Colakoglu: Show us data to support this. Did it improve success and retention? She is not sure it is making a change, does it offer remediation? If nothing changes, it does not work. If student is not remediating, it does not make a difference. Due to 5th week and 10th week, students get bombarded with work at 4th week and 9th week.

With no further business, meeting was adjourned at 1:30 p.m.

Upcoming Meetings
Faculty Senate Executive Committee Meetings: Feb. 13, March 13, and April 10, 2018, MAD Room 113, 12:30 – 1:30 p.m.

Faculty Senate Meetings: Feb. 20, March 20, and April 17, 2018, NGE Room 205, 12:30 – 1:30 p.m.