



Transfer Application for Admission  
Dean's Report

Office of Transfer Admissions & Services  
700 Park Ave. Norfolk, VA 23504  
Office: 757-451-7745 Fax 757-823-2054

**Applicant Information (please print or type)**

Last Name (Family)	First Name (Given)	Middle/Maiden Name	Date of Birth	
Home Address		City	State/Country	Zip Code
Official Name of School		City	State/Country	Zip Code

**Applicant should complete the following:**

<b>WAIVER OF ACCESS</b>	
I have requested that this report be filed by school officials for use in the admissions process and in counseling by of officials of Norfolk State University. In accordance with the Family Educational Rights and Privacy Act of 1974, I have indicated my intention regarding access to these reports by checking one of the following options:	
<input type="checkbox"/>	I waive access to this report which shall therefore be considered confidential.
<input type="checkbox"/>	I do not waive access to this report.
<b>Date</b>	<b>Student Signature</b>
<i>Note to Dean-</i> If the student has agreed to the waiver printed above, we will preserve the strict confidentiality of this document and it will be made available only to University officials. If the student has not waived access and enrolls at NSU, this report will be made available upon his or her request.	

**To the Applicant**

After you have completed the above sections, give this form to your dean or appropriate college official to complete and return promptly to Norfolk State University.

**To the Dean**

The student is applying for admission to Norfolk State University as a transfer applicant. Please complete and return this form within 3 business days upon receipt to the Office of Transfer Admissions & Services via fax at 757-823-2054 or email transfer@nsu.edu.

The information you supply concerning the student's ability, personality and motivation is a very important criterion in the final evaluation. No application will be considered complete without this information.

- Has the candidate ever been subject to disciplinary action?  
If yes, please attach an explanation. \_\_\_\_\_
- Is the student in good academic standing? \_\_\_\_\_
- What dates did the applicant attend the college/university? From: \_\_\_\_\_ To: \_\_\_\_\_

