



## **Board of Visitors Code of Ethics**

*Amended September 23, 2016; Approved December 13, 2013*

The Norfolk State University Board of Visitors is accountable for the mission and legacy of Norfolk State University. To ensure integrity in every facet of governance and operation of the University, the Board will engage in lawful and ethical behavior with all of its dealings. As members of the Norfolk State University Board of Visitors, we will:

1. Abide by all controlling law, policies and regulations; we will uphold and act within the legal, fiscal responsibilities established by the law.
2. Serve as stewards of the public resources entrusted to us and the University, and ensure proper use. We will safeguard these resources with periodic audits of functions and be transparent in our reports.
3. Maintain the integrity and monitoring of the University's fiscal affairs, and are prepared to efficiently handle crises or emergencies as they arise.
4. Preserve and safeguard confidential University information, and not disclose nonpublic records or information without appropriate authorization. University information will not be used for personal gain or for the enrichment of others.
5. Not tolerate dishonesty in any form by anyone, including but not limited to cheating, plagiarism, theft, misuse of University funds or property, or fraud.
6. Report any illegal or unethical action that comes to our attention, so that proper investigations may be initiated and immediate corrective action be taken.
7. Treat each other and the entire University community with professionalism and respect, ensuring that there is no discrimination or harassment of any kind.
8. Consider the opinions of every member equally and represent the University in a professional and civil manner at all times.
9. Act and speak as one board.
10. Strive for continuous improvement in the performance of our fiduciary duties for the University and the Commonwealth.