

DRAFT

Board of Visitors New Member Orientation

Minutes

Wednesday, September 30, 2026

12:00 p.m.- 1:00 p.m.

Campus Location: Harrison B. Wilson Hall, President's Conference Room, Suite 530, 5th Floor

Board of Visitors Members Present

Dr. Keisha Samuels

Dr. Kim W. Brown, Rector

University Structure and Executive Leadership

Dr. Javaune Adams-Gaston, University President

Dr. Khadijah O. Miller, Interim Vice Provost for Academic and Faculty Affairs

Mr. Eric W. Claville, Executive Advisor to the President for Governmental Relations

Dr. Gerald Ellsworth Hunter, Vice President for Finance and Administration and Chief Financial Officer

Dr. Justin L. Moses, Vice President for Operations and Chief Strategist for Institutional Effectiveness

Dr. Tanya White, Vice President and Chief of Staff

Dr. Melody Webb, Vice President/Athletics Director

Dr. Leonard Brown, Vice President for Student Affairs

Mr. Clifford Porter, Vice President for University Advancement

Dr. Melissa J. Barnes, Interim Associate Vice President for Enrollment Management

Staff Present

Ms. Sher're Dozier, Clerk to the President for the Board of Visitors

Dr. Kim W. Brown Rector Brown expressed his gratitude to everyone for their dedication and service. He announced that his term on the Board will conclude in June 2027. Rector Brown highlighted that both he and his wife, Dr. Valerie K. Brown, have had the honor of serving as Rectors, with Dr. Valerie K. Brown having served as Rector of Virginia State University. Rector Brown further informed the Board that the Governance Committee will vote on the selection of a new Rector in June 2027.

Dr. Adams-Gaston welcomed attendees and highlighted her appreciation for their time, dedication, and continued support of the institution. She expressed her gratitude for the commitment and leadership demonstrated by Dr. Kim W. Brown. Dr. J also informed that Ms. Pamela Boston, University Counsel and Senior Assistant Attorney General, and Dr. Aurelia T. Williams, Provost and Vice President for Academic Affairs, were unable to attend the meeting. She thanked Dr. Khadijah O. Miller, Interim Vice Provost for Academic and Faculty Affairs, for her attendance.

Dr. Khadijah O. Miller provided an overview of her role as Interim Vice Provost for Academic and Faculty Affairs and discussed student retention and graduation rates. She also highlighted the University's commitment to preparing students for successful post-graduation outcomes.

Dr. Gerald Ellsworth Hunter shared that he joined Norfolk State University in 2013, after beginning his career in higher education in the 1990s. He discussed both the physical and fiscal responsibilities of the Division of Finance and Administration, highlighting its role in supporting the University's operations.

Dr. Justin L. Moses shared that he oversees four administrative functions within the University. He also provided an update on the Strategic Plan, informing that it is approaching completion, and discussed the use of Workday. Dr. Moses shared his professional biography and stated that he has been with the University for seven years.

Dr. Tanya White shared that she has served Norfolk State University for 22 years and provided an overview of her professional background. She informed that she has worked with Dr. Adams-Gaston since 2019 and discussed her leadership roles within the University, including her oversight of the Human Resources Department.

Dr. Melody Webb informed that she oversees 17 athletic programs and has over 20 years of experience in Athletics Administration. She provided an overview of student-athlete graduation rates, discussed goals in relation to enhancing the student-athlete experience, and shared highlights from her professional background. Dr. Webb expressed her excitement about the future direction of Norfolk State Athletics.

Dr. Leonard Brown informed that he has been a member of the Norfolk State University community since the summer of 2020, serving in Higher Education and Student Affairs. He provided an overview of his professional background and discussed the structure and functions of Student Affairs. He highlighted the importance of a well-rounded student experience by balancing academic achievement along with student activities. Dr. Brown highlighted the division's commitment to supporting student success both inside and outside the classroom, with a focus on helping students graduate within four years and preparing them for future accomplishments. He also informed that the University was hosting a career fair today.

Mr. Eric W. Claville shared of his role as the Executive Advisor to the President for Governmental Relations.

Mr. Clifford Porter shared an overview of his role and responsibilities as Vice President for University Advancement and emphasized the importance of telling the Norfolk State University story.

Dr. Melissa Barnes provided an overview of her role at Norfolk State University and highlighted the upcoming Fall Open House scheduled for November. She also shared her personal connection to the University, informing that she is a proud NSU alumna and has dedicated many years of service to the institution throughout her career.

Dr. Keisha Samuels shared that she is a proud graduate of Norfolk State University and highlighted that both her husband and daughter also attended the institution. She emphasized the importance of building meaningful relationships, expressed her deep passion for education, and shared her commitment to supporting the continued growth and success of the University. Dr. Samuels also provided an overview of her professional background and shared her gratitude for the opportunity to serve and contribute to the university.

Dr. Kim W. Brown concluded by emphasizing that the Board of Visitors serves the University and remains committed to supporting its mission and continued success.

Minutes prepared by Ms. Sher're S. Dozier, M.Ed. Clerk to the President for the Board of Visitors