DRAFT

BOARD OF VISITORS
FULL BOARD MEETING
March 6, 2026
MINUTES

1. Call to Order/Establish Quorum

Dr. Kim W. Brown, Rector, called the Norfolk State University Board of Visitors meeting to order at approximately 8:43 a.m.

A quorum was established with a 9-0 Roll Call vote. A list of individuals who joined the meeting is provided below.

Present – Board Members

Dr. Kim W. Brown, Rector
Mr. Dwayne B. Blake, Vice Rector
Dr. Katrina Chase, Secretary
Mr. T. Michael Andrews
Mr. Gilbert Bland
Dr. L.D. Britt
Mr. James Jamison
Mr. Darrell "DJ" Jordan
Mr. Edward Sanders
Mrs. Heidi Abbott

Board Members Absent

Mr. Conrad Hall

Faculty Representative to the Board

Dr. Shaun Anderson, Faculty Representative

Participants – NSU Administrators and Staff

Dr. Javaune Adams-Gaston, President
Ms. Pamela F. Boston, University Counsel and Senior Assistant Attorney General
Dr. Justin L. Moses, Vice President for Operations and Chief Strategist for Institutional Effectiveness Dr. Aurelia T. Williams, Provost/Vice President for Academic Affairs (I)
Dr. Gerald Ellsworth Hunter, Vice President and Chief Financial Officer, Finance and Administration
Dr. Leonard E. Brown, Vice President, Student Affairs
Dr. Melody Webb, Vice President and Athletics Director
Mr. Eric W. Claville, J.D., M.L.I.S., Executive Advisor to the President, Governmental Relations

Mr. Clifford Porter, Vice President, University Advancement
Dr. Tanya S. White, Vice President and Chief of Staff
Mrs. Derika Burgess, Chief Audit Executive
Chief Brian K. Covington, Norfolk State University Police Department
Dr. Melissa J. Barnes, Assistant Vice President for Enrollment Management
Mr. Terry Woodhouse, Interim Assistant Vice President, Facilities Management
Dr. Davida Harrell-Williams, Auxiliary Enterprises & Services
Mrs. Crystal Square-Williams, Executive Director for University Events and the Wilder Center
Mr. Stan Donaldson, Director of Media Relations
Ms. Erica L. Saunders, Executive Administrative Assistant to the Provost and Vice President for Academic Affairs
Mrs. Sharea Williams, Executive Administrative Assistant to the Vice President of Operations
Mrs. Phillita Peeples, Executive Assistant to Internal Audit and Compliance
Mrs. Kimberly Gaymon, Scheduler/Financial Services Specialist
Mr. Xavier Jones, Norfolk State University, Student
Mr. Ronald A. King, Chief Information Security Officer
Mr. Gregory B. Baptiste, Director of Enterprise Applications/OIT
Mr. Linwood F. Moses, OIT Project Management Office Director
Mr. Christopher Gregory, Audio Visual Support Engineer
Mr. Rasool Shabazz, Associate Director of Academic Technology Services
Ms. Sher're Dozier, Clerk to the President for the Board of Visitors

2. Opening Remarks

Dr. Kim W. Brown expressed his appreciation for the guest speakers who participated in the Board of Visitors Retreat on March 4, 2026. Dr. Brown also extended his gratitude to the leadership of Norfolk State University for their continued support and dedication.

Dr. Adams-Gaston expressed her appreciation to the Board of Visitors Members for their support of Norfolk State University and their commitment. Dr. Adams-Gaston highlighted yesterday's Retreat and described it as exceptional. Dr. Adams-Gaston extended her gratitude to the guest speakers for their insights on the University's direction, as it advances towards the 2035 vision and next level mindset.

3. Consent Agenda - Recommend Approval of December 5, 2025, Board Meeting Minutes

The Board unanimously approved with a 10-0 Roll Call Vote, the minutes for December 5, 2025, Board Meeting, motioned by Mr. Blake and Seconded by Dr. Chase.

4. Student Representative Update-Ms. A'Kiera Grant

Ms. Grant discussed housing deposit advocacy, emphasizing the importance of student affordability, regarding reducing housing deposit costs. Ms. Grant also highlighted the initiative of establishing a feminine hygiene closet. This effort would include active collaboration with campus partners to identify and explore funding opportunities.

5. Faculty Representative Update-Dr. Shaun Anderson

Dr. Anderson highlighted several discussion items:

- There are currently no open Faculty Senate grievances.
- The 2026-2027 University Committee nominations process will begin next month. Interest sheets will be distributed in April.
- The Provost Office will meet with the Faculty Senate on March 19, 2026, to discuss the Senate's role.
- Committees will submit recommendations to the Provost regarding emeritus status.
- Sabbatical program applications must receive approval from the Department Chair, the Dean, the Provost, and the Board of Visitors.
- Artificial Intelligence initiatives.

6. Audit, Risk and Compliance Committee Update- Mr. Sanders, Chair

Mr. Sanders provided an overview of the committee's updates, by highlighting the following key points:

- Softdocs have been added to the audit agreement due to documents containing sensitive information.
- There has been progress made towards the completion of the Audit Plan.
- There has been development of a local policy on the responsible and ethical use of artificial intelligence.
- Progress has been made towards remediation of the FY24 APA internal controls.
- The external assessment was performed in 2025.
- The internal assessment was performed in 2026. There were key conclusions from the assessment:
  -Global Charter updates reviewed and approved
  -Risk-based audit planning

7. Academic and Student Affairs Committee Update- Mr. Bland, Chair

Mr. Bland provided the committee update and invited each Vice President to provide their reports.

Dr. Williams discussed the importance of building and aligning the universities' support services for students.

Dr. Brown presented the Resolution to approve the Retroactive Housing Deposit Fee Reduction for Fiscal Year 2025-2026.

Mr. Bland motion to approve the Resolution of the Retroactive Housing Deposit Fee Reduction for Fiscal Year 2025-2026, seconded by Mr. Jamison, and with an 9-0 Roll Call Vote the Board unanimously approved.

Dr. Brown informed that the Proximity Facility has secured additional beds for the upcoming year. Dr. Brown also discussed that students who submit their housing deposits on time will receive their housing assignments before they leave for the summer. The student presenters for the committee meeting, Mr. Raysaun Ford and Ms. Kanaya Street, both members of TRiO, were recognized for their presentations.

Dr. Moses announced the appointment of Mrs. Anne Ford as the University Registrar. Dr. Moses expressed his appreciation to the search committee for their work and dedication throughout the selection process.

Dr. Webb highlighted the national exposure and expanding partnerships, which has contributed to a renewed sense of pride. Dr. Webb outlined two key priorities that reflect the current credibility of the Department of Athletics:

- Academic performance rate
- Sustainability

Coach Michael Vick shared his experience and expressed his appreciation for the opportunity to serve as a coach. The importance of strategic branding was also emphasized during the discussion.

8. Strategic Finance Committee Update – Mr. Jay Jamison, Chair

Mr. Jamison provided an update from the committee meeting, including a review of the Spring Revenue Report and discussed student financial assistance. Mr. Jamison also presented the Facility Management update which included the following projects:

- The New Science Building is currently under construction, with an anticipated completion date of Fall 2027.
- The Fine Arts Building is projected for completion in Fall 2028.
- Renovations to the Men's Basketball Locker Room have been completed. • Refresher updates to the Women's Locker Room are currently underway.
- The perimeter fence project is approximately 85% complete.
- The practice football field is scheduled for completion this summer.

Dr. Harrell-Williams provided an overview of the robot food delivery program, informing that students can place orders directly through the mobile application.

Mr. Claville offered an update on the General Assembly and highlighted internship opportunities available for students. Mr. Claville also highlighted Budget Sunday, during this time budget request will be going to Congress.

Dr. White provided an update on the search for the new Chief Compliance Officer. Dr. White informed that the University is in the process of identifying and onboarding for the senior leadership team. Dr. White also discussed Workday implementation and the ongoing efforts to fill vacant positions. Dr. White discussed the training opportunities which include:

- Campus partner training
- Internal HR training
- Open house in April: Lunch and learn with the campus community

Dr. Moses provided an update on the Workday implementation and highlighted that the end-to-end testing is currently underway. Dr. Moses also shared that campus-wide training is scheduled to begin soon, and the system remains on track for July launch.

Mr. Porter expressed his enthusiasm regarding the positive outcomes of the campaign.

9. Governance Committee Update- Mrs. Heidi Abbott, Chair

Mrs. Abbott informed that there are currently two open seats on the Board. Mrs. Abbott also reported that three Board Members are up for reappointment this year. The potential bill that would modify Board terms from the current four-year structure to a single six-year term was discussed.

10. State of the University

Dr. Adams-Gaston expressed her excitement and pride in the many achievements occurring across the University, and she extended her gratitude to all who contributed to this progress. Dr. Adams-Gaston highlighted that the University's foundation is strong, grounded in excellence, and success. Dr. AdamsGaston discussed that sustained success begins with thoughtful planning, and teamwork.

Dr. Adams-Gaston presented the "Points of Pride," highlighting the following accomplishments and priorities:

- **Success of the Campaign:** The University among the top 10 HBCUs with endowments.
- Commitment to Closing Student Achievement Gaps.
- **Academic Workforce Alignment:** Strengthening industry partnerships that support and enhance academic infrastructure.
- **Living, Learning, and Dining Facility:** Planning funds have been awarded to advance this project.
- **Community Impact:** Continued support for job creation both locally and regionally.
- **Campus Engagement**: A preference for students, especially during their first two years; to live and work on campus, to strengthen their overall experience.
- **Athletics:** Recognition of the upcoming 2025 championships.

Dr. Adams-Gaston expressed her gratitude to Vice President Porter for leading a highly successful campaign and extended her appreciation to the Board of Visitors for their ongoing support.

11. Old Business

There was none.

12. New Business

There was none.

13. Motion-Closed Meeting Pursuant to 2.2-3711(A) 1, 4, 7, and 8 of the Code of Virginia

Mr. Blake read the following motion, seconded by Dr. Chase, and with an 9-0 Roll Call Vote the Board unanimously approved.

I move that we adjourn and reconvene in Closed Meeting pursuant to:

Section 2.2-3711(A) 1, 3, 6, 9, 11, 7, and 8 of the Code of Virginia, for the following purposes, pursuant to the noted subsections:

(1): To discuss personnel matters, including more specifically, discussion of assignment, appointment, promotion, salaries, and performance evaluations of specific individuals and certain university employees; and

to discuss assignment, appointment, promotion, performance, evaluation and salaries of specific employees of Norfolk State University which may include evaluation of performance of university departments; and where such evaluation will necessarily involve discussion of performance of specific individuals; and

to discuss or evaluate performance of departments of the university that necessarily involve discussion regarding performance of individual employees, more specifically related to reports, investigative notes, correspondence, and information furnished in confidence and records otherwise exempted by the university; and

(3): to discuss or consider the acquisition of real property for a public purpose or of the disposition of public held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; and

(6): to discuss or consider the investment of public funds where competition or bargaining is involved, where if made public initially, the financial interest of the governmental unit would be adversely affected; and

(9): For discussion or consideration by governing boards of public institutions of higher education of matters relating to gifts, bequests and fund-raising activities, and of grants and contracts for services or work to be performed by such institution; and

(11): For discussion or consideration of honorary degrees or special awards; and

(7) and (8): Consultation with legal counsel regarding specific matters requiring the provision of legal advice pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the university; including more specifically for legal counsel to give a status update on pending and potential litigation of which the Board should be made aware, along with any necessary consultation with legal counsel regarding matters noted in this motion; and

that any member of the Norfolk State University Board of Visitors be permitted to attend virtually, in person or by phone the Closed Meeting; and

further that the following remain for or attend virtually, when called, the Closed Meeting:

State all that apply:

___ President
___ University Counsel
___ Vice President for Finance and Administration
___ Vice President for Operations & Chief Strategist for Institutional Effectiveness
___ Vice President and Chief of Staff
___ Chief Audit Executive, Internal Audit
___ VP for University Advancement

14. Open Meeting

Rector Brown read the following motion: Having reconvened in open session, we will now take a roll call vote on certification that (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board. Any member of the Board who believes that there was a departure from the requirements as stated above, shall so state prior to the vote, indicating the substance of the departure that in his, or her judgment, has taken place.

Mr. Blake motion to approve that the Board authorize the President and the Ad-Hoc Committee continue discussions with the appropriate parties regarding the NSU Campus Edge, seconded by Dr. Britt, and with an 9-0 Roll Call Vote the Board unanimously approved.

Mr. Blake motion to approve granting Honorary Doctorate Degrees to the individuals discussed in the Closed Session, seconded by Dr. Chase, and with an 9-0 Roll Call Vote the Board unanimously approved.

16. Public Comment

There was none.

17. Information Items

There was none.

18. Adjournment

1:07 p.m.

Mr. Jamison motioned to adjourned, seconded by Mr. Jordan with a 9-0 Roll Call Vote the Board unanimously approved.

Respectfully submitted,

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Dr. Katrina Chase, Secretary Board of Visitor

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Sher're Dozier, Clerk to the University President for the Board of Visitor

FY 2025 – 2026 BOARD RESOLUTION

NORFOLK STATE UNIVERSITY BOARD OF VISITORS

RESOLUTION TO APPROVE

RETROACTIVE HOUSING DEPOSIT FEE REDUCTION

FOR FISCAL YEAR 2025 – 2026

WHEREAS, pursuant to § 23.1-307 of the Code of Virginia, the Board of Visitors of Norfolk State University ("Board") is authorized to fix, revise, charge, and collect tuition, fees, rates, rentals, and other charges for services and facilities furnished by or on behalf of the University; and

WHEREAS, the University currently requires a housing deposit in the amount of $300 for students seeking oncampus housing; and

WHEREAS, the administration in partnership with the student government leadership has reviewed current student affordability considerations and competitive practices among peer institutions; and

WHEREAS, the administration has recommended reducing the housing deposit fee from $300 to $200 to support student access, reduce upfront financial barriers, and align institutional practices with affordability goals; and

THEREFORE, BE IT RESOLVED that after due consideration and careful review by the University President, the Board of Visitors hereby approves the reduction of the housing deposit fee from $300 to $200; and

BE IT FURTHER RESOLVED that such reduction shall be applied retroactively to the start of the Spring 2026 housing application cycle as presented the 5th day of March 2026.

Norfolk State University Board of Visitors Roll
Call Vote March 6, 2026

Item	Rector Brown	Dr. Chase	Mr. Blake	Mr. Bland	Mr. Andrews	Mrs. Abbott	Dr. Britt	Mr. Sanders	Mr. Hall (Absent)	Mr. Jamison	Mr. Jordan	Totals
Quorum	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Absent	9-0
Approval of December 5, 2025, Minutes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	A	Yes	Yes	10-0
Approval of the Retroactive Housing Deposit Fee Reduction for Fiscal Year 2025-2026	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	A	Yes	Stepped out	9-0
Motion- Closed Meeting	Yes	Yes	Yes	Yes	Stepped out	Yes	Yes	Yes	A	Yes	Yes	9-0
Motion- Open Session	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Left -	A	Yes	Yes	9-0
Approve that the Board authorize the President and the Ad-Hoc Committee continue discussions with the appropriate parties regarding the NSU Campus Edge.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	-	A	Yes	Yes	9-0
Approval granting Honorary Doctorate Degrees to the individuals discussed in the Closed Session	Yes	Yes	Yes	Yes	Yes	Yes	Yes	-	A	Yes	Yes	9-0
Adjournment	Yes	Yes	Yes	Yes	Yes	Yes	Yes	-	A	Yes	Yes	9-0