BOARD OF VISITORS
BOARD MEETING

700 Park Avenue, Norfolk, VA 23504
Student Center Board Room, Suite 301
March 18, 2016

MINUTES

1. Call to Order

Dr. Byron L. Cherry, Acting Rector, called the NSU Board of Visitors meeting to order at approximately 8:05 a.m. A quorum of the Board was established with eight Board members responding to the Roll Call Vote.

Board Members Present:
Dr. Byron L. Cherry, Sr., Acting Rector/Vice Rector
Ms. Lula B. Holland, Secretary
Dr. Ann A. Adams
Mr. Elwood B. Boone, III *(arrived 8:30 a.m.)*
Mr. Thomas N. Chewning *(emergency participation via conference call)*
Mr. Kenneth W. Crowder *(arrived 8:30 a.m.)*
Mr. Bryan D. Cuffee
Dr. Deborah M. DiCroce *(arrived mid-morning)*
Mr. Larry A. Griffith
Ms. Beth Murphy
Mr. Michael D. Rochelle
Dr. Melvin T. Stith

Board Members Absent:
Mr. Michael J. Helpinstill

Student Representative to the Board Present:
Mr. Twain J. Davis, SGA President

Faculty Senate Representative to the Board Present:
Dr. Cassandra L. Newby-Alexander, Faculty Senate President

Members of the NSU Staff Present:
Mr. Eddie N. Moore, Jr., President and CEO
Dr. Sandra J. DeLoatch, Provost/Vice President, Academic Affairs
Mr. Gerald E. Hunter, Vice President, Finance and Administration
Dr. Deborah C. Fontaine, Interim Vice President of University Advancement
Mr. Edward M. Willis, Vice President, Student Affairs
Dr. Paula Gentius, Executive Policy Advisor to the President and the Board of Visitors
Mrs. Clementine S. Cone, Executive Assistant to the President for University Compliance
Dr. Michael M. Shackleford, Associate Vice President, Enrollment Management

Members of the NSU Staff Present *(continued)*:
Mrs. Mona Adkins-Easley, Associate Vice President, Human Resources
Mr. Marty L. Miller, Athletics Director
Mr. Robert L. Turner, Legislative Liaison
Mr. Dennis Jones, Executive Director, Planning and Budget
Ms. Stevalynn Adams, Director, Communications and Marketing
Mr. Stanley Donaldson, Director, Media Relations
Mr. Antwan Williams, Intern, University Counsel's Office
Mr. Obie Smith, Operations Manager, OIT
Ms. Debra Brown, Office Manager, Office of the Provost
Ms. Tanya S. White, Executive Assistant to the VP for Finance and Administration
Mrs. Kimberly Gaymon, Financial Services Specialist I
Mrs. April T. Allbritton, Office Manager/Board Liaison

Counsels Present:
Ms. Pamela F. Boston, University Counsel
Mr. Ronald Forehand, Senior Assistant Attorney General and Education Section Chief

Faculty Members Present:
Dr. William H. Alexander, Professor, History
Dr. Ronald Thomas, Professor, Psychology

Student Present:
Mr. Alexander McDowell, Mass Communications Graduate Program

Alumni Present:
Ms. Darlene Walker, Member, NSU Alumni Association

Media Present:
Ms. Joanne Kimberlin, Writer, *The Virginian-Pilot (portion of Board Meeting)*
Mr. Aaron Kurtz, WAVY TV 10, Cameraman *(portion of Board Meeting)*

2. Rector's Remarks

Dr. Cherry stated that Mr. Chewning properly notified him that he is unable to attend the meeting today due to a family medical matter and respectfully requests participation via conference call from Duke Medical Center in Raleigh, Durham. As Acting Rector, Dr. Cherry approved the request in accordance with Board Policy #18 (2016) Participation in Board of Visitors Meetings in Event of Emergency, Personal Matter, Certain Disabilities; or Distance from Meeting Location.

Dr. Cherry recognized the faculty and student representative to the Board and acknowledged Dr. William Alexander as a guest.

3. **President's Overview –** President Moore briefly stated the actions that would come before the Board.

4. **Standing Committees Concurrent Meetings – 1**

   The Academic Affairs Committee met from 8:18 a.m. to 9:41 a.m. and Student Affairs Committee from 8:25 a.m. to 10:05 a.m.

5. **Standing Committee and an Ad-Hoc Committee Concurrent Meetings – 2**

   The Finance and Administration Committee met from 10:17 a.m. to 12:05 p.m. and the University Advancement Committee from 10:18 a.m. to 11:26 a.m.

6. **BOARD MEETING**

   Dr. Cherry called the Board meeting to order at approximately 12.10 p.m.

   Election of Officers – Ms. Holland, Board Secretary, called for nominations from the floor for the position of Rector.

   Dr. Stith nominated Dr. Byron L. Cherry, Sr. for the position of Rector. There were no other nominations from the floor.

   Mr. Crowder motioned, seconded by Mr. Griffith and approved with a 12-0 Roll Call vote to close the floor to nominations.

   A Roll Call vote was taken for the election of Rector and with a 12-0 Roll Call vote **Dr. Byron L. Cherry, Sr. was elected as Rector**.

   Dr. Cherry verbally tenured his resignation as Vice Rector by provided the Board Secretary with a written copy of his resignation.

   Ms. Holland, Board Secretary, called for nominations from the floor for the position of Vice Rector.

   Dr. Cherry nominated Dr. Melvin T. Stith for the position of Vice Rector. There were no other nominations from the floor.

   Dr. Adams motioned, seconded by Ms. Holland and approved with a 12-0 Roll Call vote to close the floor to nominations.

A Roll Call vote was taken for the election of Vice Rector and with a 12-0 Roll Call vote **Dr. Melvin T. Stith was elected as Vice Rector.**

The Board then took a break for lunch.

The meeting was reconvened at approximately 12:45 p.m. at which time Dr. Cherry thanked Mr. Chewning for his service as Rector and for his guidance and mentorship. Mr. Chewning was applauded.

7. President's Report

Internal Audit – President Moore informed the Board about the status of the Internal Audit function. He referenced the Board Bylaws and noted options for filling the position through an appointment of a special committee to review candidates for the vacancy or through a recommendation to privatize the function. President Moore advised the Board of his conversation with the State Inspector General in regards to NSU's auditing function. This item would be discussed in detail during Closed Session.

Appropriate Role of the Board in terms of Faculty Engagement – President Moore shared a white paper developed by Dr. Gentius in response to this item. He highlighted some of the items and added that the Board is managing faculty engagement well at this time and he is fine with what the Board decides to do as long as it does not impede processes in place for faculty reporting to Provost or the President.

Personal Request – President Moore stated that he has a conflict with the May Board meeting during the time when the Committee meetings will be held. He should arrive in time for the start of the full Board meeting. He asked for the Board's consideration on this request.

Dr. Stith stated that the Board Communiqués have been extremely helpful in keeping the Board informed in between meetings. President Moore stated that Dr. Gentius pulls the information together on his behalf and Ms. Allbritton formats and forward them on to the Board.

8. Business

Academic Affairs – Dr. Stith gave an update on the Committee's discussions and the following motions were made.

Dr. Stith motioned on behalf of the Academic Affairs Committee, seconded by Dr. Cherry and with a 12-0 Roll Call vote approved the new online degree programs for Tourism and Hospitality Management and the Business – Management Information Systems Concentration with a recommendation to amend the last paragraph of the second resolution so that the language is consistent with the first.

Dr. Stith motioned on behalf of the Academic Affairs Committee, seconded by Mr. Rochelle and with a 12-0 Roll Call vote approved the new degree program for the Master of Arts in Teaching (Reinstatement of Program).

Finance and Administration - Dr. Cherry asked Mr. Hunter to update the Board on the options for tuition, room and board fees.

In response to Dr. DiCroce, President Moore responded that the amount of the in-state tuition increase is approximately 3%.

Dr. Cherry motioned on behalf of the Finance and Administration Committee, seconded by Dr. Stith and with a 12-0 Roll Call vote approved Schedule 1, Option I as the Tuition, Room and Board Fees 2016-17 along with the resolution at Tab 9 of the Board book to be amended as follows:

- Modify the sixth paragraph to reflect the appropriate schedules A1, B, C, etc.
- Take out the word "now" at the beginning of the last paragraph

Board Budget Update – Dr. Cherry asked the Board to approve the Board's budget for 2016-2017 at $45,238. Previous amounts have been at $45,238 and $42,638. Hotel accommodations were discussed and as an alternative, the university will seek an agreement with the downtown Marriott for Board lodging which cost might be slightly higher than the current lodging agreement with another vendor.

Mr. Cuffee motioned, seconded by Dr. Stith and with a 12-0 Roll Call vote approved the amount of $45,238 as the amount for the Board's budget for 2016-2017.

Dr. Adams asked the administration to look at the cost of going paperless. Color copying can be expensive and there is the record retention aspect. Dr. DiCroce stated that if the Board decides to go paperless to be sure that there is an "app" that comes with the service that can be downloaded to devices such as to an Ipad.

Student Affairs – Ms. Holland spoke on several items from the Committee meeting. Of note, the Board asked to see the results of previous student satisfaction inventory performed by Noel-Levitz in 2014 and recommended whether it would be better to perform the survey every year rather than every two years.

In response to Mr. Boone, Mrs. Cone stated that faculty was surveyed as a part of the Employee Climate Survey. The next survey will be conducted in September and the results of the previous survey will be provided to the Board.

Mr. Davis, Student Representative to the Board, stated that he has had a great experience with the Board and thanked those who have provided him guidance on his career. He wanted to make the Board aware that the SGA is working on the constitution which has not be updated since 1998. The SGA expects to have the constitution completed within the next two months.

University Advancement Committee – Mr. Cuffee gave an update on fundraising activities. The Committee is looking at ideals to garner 100% support from various boards. The Board of Visitors giving is at 77%. Going forward, notices and reminders may be sent to the boards. Mr. Cuffee commended Mr. Bernie Boone on his work with Dr. Fontaine to secure $300,000 from Sentara for our nursing program. Mr. Boone was applauded.

9. Consent Agenda

Mr. Boone motioned, seconded by Ms. Holland and with a 13-0 Roll Call vote approved the December 11, 2015 Board meeting minutes.

10. Old Business – There was no old business brought before the Board.

11. New Business – Dr. Cherry announced that the establishment of the following committee. Dr. DiCroce was asked to be the fourth member and she agreed.

Ad-Hoc Board Policies Committee
Dr. Ann A. Adams, Chair
Elwood B. Boone, III
Dr. Deborah C. DiCroce
Lula B. Holland

Dr. Cherry stated that yesterday the Board authorized the Executive Committee to look at the items of the Board Self-Assessment on page 5 and 6 of the document and to bring back recommendations.

12. Closed Session

Mr. Rochelle motioned, seconded by Ms. Holland and with a 12-0 Roll Call vote approved by the Norfolk State University Board of Visitors to move to adjourn and reconvene in Closed Session as permitted by §§2.2-3711.A.1, 4, 7, 10 and 29 of the Code of Virginia, for the purpose of discussing (1) the President's update on the status of the Internal Auditor Office as it relates to evaluation of performance and transition of this area that will necessarily involve discussion of performance of specific individuals and recommendations for contracting this function; (2) current/potential litigation and university legal matters along with any necessary consultation with legal counsel; (3) honorary degree consideration; and (4) personnel matters, and further, that President Moore request that Dr. DeLoatch and Mrs. Cone remain for certain matters when requested for the Closed Session.

13. Open Session

The Norfolk State University Board of Visitors having reconvened in open session, took a 12-0 Roll Call vote on certification that (i) only public business matters lawfully exempted from open meeting requirements, and (ii) only such public business matters as were identified in the motion by which the Board of Visitors closed meeting was convened were heard, discussed or considered in the meeting by the Board. Any member of the Board who believed that there was a departure from the requirements as stated above was asked to so state prior to the vote, indicating the substance of the departure that in his or her judgment has taken place.

After the certification, the following motions were made:

Dr. Stith motioned, seconded by Ms. Holland and with a 12-0 Roll Call vote approved an Honorary Doctorate of Laws for Mayor Paul D. Fraim to be presented at the May 6, 2016 Commencement.

Dr. DiCroce motioned, seconded by Dr. Stith and with a 12-0 Roll Call vote approved to retain the university's Internal Auditor position and authorize the President to commence the search process under the guidance of and in consultation with a Board Ad-Hoc Committee appointed by the Rector.

Dr. Cherry appointed the following Ad-Hoc Committees:

Ad-Hoc Internal Audit Position Application Review Committee
Dr. Byron L. Cherry, Sr.
Mr. Thomas N. Chewning
Mr. Kenneth W. Crowder
Mr. Michael J. Helpinstill

This Committee is tasked with reviewing applications for the Internal Auditor position.

Ad-Hoc President's House Assessment Committee
Mr. Bryan D. Cuffee
Ms. Beth Murphy
Mr. Michael D. Rochelle
Dr. Melvin T. Stith

Dr. Cherry stated that a second assessment will be procured regarding the repair/condition of the President's House. This Committee is tasked with reviewing the assessments and providing an evaluation/recommendation on the structure.

14. Adjournment

There being no further business Mr. Rochelle motioned, seconded by Mr. Griffith and unanimously approved by the Board to adjourn at approximately 3:46 p.m.

Respectfully submitted,

_____
April T. Allbritton, Board Liaison

_____
Lula B. Holland, Secretary
Board of Visitors

NORFOLK STATE UNIVERSITY BOARD OF VISITORS

ROLL CALL VOTE MARCH 18, 2016

Item	Adams	Boone	Cherry	Chewning	Crowder	Cuffee	DiCroce	Griffith	Helpinstill	Holland	Murphy	Rochelle	Stith	Totals
Quorum established morning session	Yes	Absent from Vote	Yes	Absent from Vote	Absent from Vote	Yes	Absent From Vote	Yes	Absent	Yes	Yes	Yes	Yes	8-0
Quorum established for start of full Board Meeting	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes	Yes	12-0
Motion and Roll Call Vote to close the floor for nominations for Rector	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes	Yes	12-0
Roll Call Vote for election of Dr. Byron L. Cherry, Sr. as Rector	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes	Yes	12-0
Motion and Roll Call Vote to close the floor for nominations for Vice Rector	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes	Yes	12-0
Roll Call Vote for the election of Dr. Melvin T. Stith as Vice Rector	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes	Yes	12-0
Motion and Roll Call Vote to approve two online degree programs in Tourism and Hospitality Management and the Business – Management Information Systems Concentration	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes	Yes	12-0
Motion and Roll Call Vote to approve new degree program for the Master of Arts in Teaching (Program Reinstatement)	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes	Yes	12-0
Motion and Roll Call Vote to approve Schedule 1, Option I as the Tuition, Room and Board Fees 2016-17	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes	Yes	12-0
Motion and Roll Call Vote to approve $45,238 as the amount for the Board's budget for 2016-2017	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes	Yes	12-0
Motion and Roll Call Vote to approve the 12/11/2015 Board meeting minutes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes	Yes	12-0
Motion and Roll Call Vote to go into Closed Session	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes	Yes	12-0
Roll Call Vote Certification	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes	Yes	12-0
Motion and Roll Call Vote to approve Honorary Doctorate of Laws for Mayor Paul D. Fraim	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes	Yes	12-0
Motion and Roll Call Vote to retain the university's Internal Auditor position and authorize the President to commence the search process under the guidance of and in consultation with a Board Ad-Hoc Committee appointed by the Rector	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes	Yes	12-0

RESOLUTION ADOPTED ON MARCH 18, 2016

NORFOLK STATE UNIVERSITY BOARD OF VISITORS
RESOLUTION TO APPROVE THE
ONLINE BACHELOR OF SCIENCE DEGREE PROGRAM IN
TOURISM AND HOSPITALITY MANAGEMENT

WHEREAS, the undergraduate Bachelor of Science degree program in Tourism and Hospitality Management offers two years of study in the basic areas of the modern business including accounting, finance, production, marketing, and human resource management as well as the legal and economic environment of the business, the importance of ethics in society, and the role of entrepreneurship in the U.S. economy; and

WHEREAS, the Tourism and Hospitality Management Program provides in-depth studies in topics related to the field such as Front Desk Management, Event Planning, Club and Resort Management, Franchising, and Hospitality Law; and

WHEREAS, the faculty and staff of the School of Business are unanimously supportive of the online Bachelor of Science in Tourism and Hospitality Management curriculum; and

WHEREAS, there has been no opposition to the establishment of the online Bachelor of Science in Tourism and Hospitality Management curriculum proposal from the Student Government Association or Classified Employees Association; and

WHEREAS, Professor Lawrence Epplein is serving as program coordinator and Dr. Reddy Dondeti is presently serving as Department Chair; and

WHEREAS, the Curriculum Committee and the entire School of Business faculty have requested the establishment of the online Bachelor of Science in Tourism and Hospitality Management curriculum to run concurrently with the on-campus curriculum; and

WHEREAS, the request for establishing the online Bachelor of Science in Tourism and Hospitality Management curriculum has been approved by the Dean for the School of Business, the Curriculum Committee and the entire School of Business faculty, the University-wide Curriculum Committee, the Provost and Vice President for Academic Affairs, and the President of Norfolk State University;

THEREFORE, BE IT RESOLVED, that after due consideration and careful review by the assigned staff/Vice President, the University President, and by University Counsel for legal sufficiency, and upon the recommendation of the Board's Academic Affairs Committee, the Norfolk State University Board of Visitors approves this resolution for the Online Bachelor of Science Degree Program in Tourism and Hospitality Management Program as presented this 18th day of March, 2016.

RESOLUTION ADOPTED ON MARCH 18, 2016

NORFOLK STATE UNIVERSITY BOARD OF VISITORS
RESOLUTION TO APPROVE
MANAGEMENT INFORMATION SYSTEM CONCENTRATION ONLINE IN THE BACHELOR OF SCIENCE IN GENERAL BUSINESS DEGREE PROGRAM

WHEREAS, the General Business Degree Program offers two years of study in the basic areas of the modern business including accounting, finance, production, marketing, and human resource management as well as the legal and economic environment of the business, the importance of ethics in society, and the role of entrepreneurship in the U.S. economy; and

WHEREAS, the Management Information System (MIS) Concentration of the General Business Degree Program provides in-depth studies in MIS related topics like Database Management, Web Site Development, Systems Analysis and Design, Data Mining and Expert Systems, and Network Management; and

WHEREAS, the faculty and staff of the School of Business are unanimously supportive of the MIS concentration online in the BS in General Business degree program; and

WHEREAS, Professor Dr. Reddy Dondeti is presently serving as Department Chair; and

WHEREAS, the Assurance of Learning and Curriculum Committee and the entire School of Business faculty have requested the establishment of the online MIS concentration in the Bachelor of Science in General Business undergraduate degree program to run concurrently with the on campus curriculum; and

WHEREAS, the request for establishing the online MIS concentration in the Bachelor of Science in General Business undergraduate program has been approved by the Dean for the School of Business, the Assurance of Learning and Curriculum Committee and the entire School of Business faculty, the University-wide Curriculum Committee, the Provost and Vice President for Academic Affairs, and the President of Norfolk State University;

THEREFORE, BE IT RESOLVED, that after due consideration and careful review by the assigned staff/Vice President, the University President and by University Counsel for legal sufficiency, and upon the recommendation of the Board's Academic Affairs Committee, the Norfolk State University Board of Visitors approves this resolution for the Management Information System Concentration Online in the Bachelor of Science in General Business Degree Program as presented this 18th day of March, 2016.

RESOLUTION ADOPTED ON MARCH 18, 2016

NORFOLK STATE UNIVERSITY BOARD OF VISITORS
RESOLUTION TO APPROVE
MASTER OF ARTS IN TEACHING - INITIAL TEACHER CERTIFICATION PROGRAMS

WHEREAS, the Master of Arts in Teaching (MAT) – Initial Teacher Certification Programs are graduate level programs established in 1989; and

WHEREAS, the MAT degree provides individuals with an existing liberal arts or science degrees the opportunity to become licensed teachers to address shortages in elementary education P-6, biology, mathematics, physics, chemistry, history, fine arts, music and English; and

WHEREAS, the graduate Master of Arts in Teaching (MAT) – Initial Teacher Certification Programs were inadvertently closed in 2014 as a result of a misunderstanding regarding the Classification of Instructional Program (CIP) codes; and

WHEREAS, the teach-out for the Programs were extended by the State Council of Higher Education for Virginia (SCHEV) through the 2015-2016 academic year to accommodate currently enrolled students; and

WHEREAS, a new proposal is being submitted to SCHEV to reinstate the Programs; and

WHEREAS, the faculty, staff, and department chairs of the School of Education are unanimously supportive of the graduate Master of Arts in Teaching (MAT) – Initial Teacher Certification Programs; and

WHEREAS, the entire School of Education faculty and leadership have requested the re-instatement of the Master of Arts in Teaching (MAT) – Initial Teacher Certification Programs as concurrent on-campus and online curricula; and

WHEREAS, the request for re-instating the Master of Arts in Teaching (MAT) – Initial Teacher Certification Programs has been approved by the Dean for the School of Education, the entire School of Education faculty, the University-wide Curriculum Committee, the Provost and Vice President for Academic Affairs, and the President of Norfolk State University;

THEREFORE, BE IT RESOLVED, that after due consideration and careful review by the assigned staff/Vice President, the University President and by University Counsel for legal sufficiency, and upon the recommendation of the Board's Academic Affairs Committee, the Norfolk State University Board of Visitors approves this resolution for the Master of Arts in Teaching (MAT) – Initial Teacher Certification Programs as presented this 18th day of March, 2016.

RESOLUTION ADOPTED ON MARCH 18, 2016

NORFOLK STATE UNIVERSITY BOARD OF VISITORS
RESOLUTION TO APPROVE
TUITION AND FEES FOR ACADEMIC YEAR 2016 – 2017

WHEREAS, the Commonwealth of Virginia funding policies and the impact of the economic forecast for the foreseeable future contained in the 2014-2016 Biennium Appropriation Act (Act) play a central role in the setting of the tuition and fee policy for higher education institutions; and

WHEREAS, the Act requires each public institution to communicate its tuition and fee policy, as approved by its Board of Visitors to the Secretary of Education, the State Council of Higher Education for Virginia (SCHEV), and the Chairs of the House Appropriations and Senate Finance Committee by May 15 of each fiscal year; and

WHEREAS, the Norfolk State University Board of Visitors is responsible for establishing tuition, fees and other charges imposed on students as provided in the Code of Virginia § 23-174.7 and its Board Bylaws § 2.02(c); and

WHEREAS, the Board of Visitors has considered the proposed schedule of tuition, room, board, mandatory and miscellaneous fees by the administration and as identified as Schedules A1 – Proposed Full Year Tuition and Fees for Full-Time Students (Residents), and Schedule B – Proposed Full Year Tuition and Fees for Full-Time Students (Non-residents), Schedule C – Tuition and Mandatory E&G Fee Increases, and Schedule D – Other Miscellaneous Fees in the attached; and

WHEREAS, the rates set for tuition, room, board, mandatory and miscellaneous fees, together with administrative actions to control costs, are intended to provide adequate coverage for basic instructional activities, related administrative support, other program and operating costs, and adequate debt service reserves for past and future construction projects utilizing bonded funds; and

WHEREAS, the Board of Visitors of Norfolk State University approves the tuition, room, board, mandatory and miscellaneous fees found in Schedules A1 – Proposed Full Year Tuition and Fees for Full-Time Students (Residents), Schedule B – Proposed Full Year Tuition and Fees for Full-Time Students (Non-residents), Schedule C – Tuition and Mandatory E&G Fee Increases, and Schedule D – Other Miscellaneous Fees to be charged to students during the 2016 – 2017 academic year; and

WHEREAS, the President shall monitor any subsequent actions of the General Assembly between now and the beginning of Fiscal Year 2016 – 2017 for legislative impact on the tuition and fee policy and related funding, and shall implement timely changes required by such legislation, and shall report such action to the Board of Visitors at its next regularly scheduled meeting;

WHEREAS, in response to emerging needs and changing circumstances, the President is authorized to establish or amend miscellaneous fees appearing in Schedule D;

THEREFORE, BE IT RESOLVED, that after due consideration and careful review by the assigned staff/Vice President, the University President and by University Counsel for legal sufficiency, and upon the recommendation of the Board's Finance and Administration Committee, the Norfolk State University Board of Visitors approves this resolution for the tuition and fees for academic year 2016 – 2017 as presented this 18th day of March, 2016.

Norfolk State University
Proposed Full Year Tuition and Fees for Full-Time Students (Residents)
For Year 2016-2017

Schedule A -1

	Residents		
	Actual 2015-2016	**Proposed 2016-2017**	**Inc/Dec Amount**
Resident Undergraduates			
Tuition	$5,162	$5,318	$156
Mandatory Fees	$3,204	$3,420	$216
Subtotal - Tuition and Mandatory Fees	$8,366	$8,738	$372
Room	$5,798	$6,222	$424
Board	$3,172	$3,268	$96
Subtotal Room and Board	$8,970	$9,490	$520
Total Cost	$17,336	$18,228	$892
Resident Graduates			
Tuition	$6,302	$7,148	$846
Mandatory Fees	$3,204	$3,420	$216
Subtotal - Tuition and Mandatory Fees	$9,506	$10,568	$1,062
Room	$5,798	$6,222	$424
Board	$3,172	$3,268	$96
Subtotal Room and Board	$8,970	$9,490	$520
Total Cost	$18,476	$20,058	$1,582

Annual Room Charges

Dorm/Room Type	Double Rm	Triple Suite	Handicap Suites	Resident Assistant Room
Babette Smith - Twin Towers	$6,222	$7,082		$6,222
Alexander/Scott	$6,312	$7,190		$6,312
Charles & Lee Smith	$6,344	$7,222		$6,344

Midrise	Double Suites	Triple Suite	Handicap Suites	Resident Assistant Room
	$7,616	$7,290	$0	$7,616

Norfolk State University
Proposed Full Year Tuition and Fees for Full-Time Students
For Year 2016-2017

Schedule B

	Non-residents		
	Actual 2015-2016	**Proposed 2016-2017**	**Change**
Nonresident Undergraduates			
Tuition	$16,920	$16,920	$0
State Capital Outlay Fee	$760	$760	$0
Subtotal Tuition and Capital Outlay Fee	$17,680	$17,680	$0
Mandatory Fees	$3,204	$3,420	$216
Subtotal Tuition and Mandatory Fees	$20,884	$21,100	$216
Room	$5,798	$6,222	$424
Board	$3,172	$3,268	$96
Subtotal Room and Board	$8,970	$9,490	$520
Total Cost	$29,854	$30,590	$736
Nonresident Graduates			
Tuition	$17,784	$17,784	$0
State Capital Outlay Fee	$760	$760	$0
Subtotal Tuition and Capital Outlay Fee	$18,544	$18,544	$0
Mandatory Fees	$3,204	$3,420	$216
Subtotal Tuition and Mandatory Fees	$21,748	$21,964	$216
Room	$5,798	$6,222	$424
Board	$3,172	$3,268	$96
Subtotal Room and Board	$8,970	$9,490	$520
Total Cost-Boarding	$30,718	$31,454	$736

Annual Room Charges

Dorm/Room Type	Double Room	Triple Suite	Handicap Suites	Resident Assistant Room
Babette Smith - Twin Towers	$6,222	$7,082		$6,222
Alexander/Scott	$6,312	$7,190		$6,312
Charles & Lee Smith	$6,344	$7,222		$6,344

Midrise	Double Suites	Triple Suite	Handicap Suites	Resident Assistant Room
	$7,616	$7,290	$0	$7,616

Norfolk State University
Proposed Full Year Tuition and Fees for Part-Time Students
For Year 2016-2017

Schedule C

Tuition and Mandatory E&G Fee Increases

	Actual 2015-2016	Proposed 2016-2017	Change
Resident Undergraduates			
Tuition	$325	$397	$72
Tuition (three) semester hours	$975	$1,191	$216
Resident Graduates			
Tuition	$536	$622	$86
Tuition (three) semester hours	$1,608	$1,866	$258
Nonresident Undergraduates			
Tuition	$718	$796	$78
Tuition (three) semester hours	$2,154	$2,388	$234
Nonresident Graduates			
Tuition	$1,187	$1,247	$60
Tuition (three) semester hours	$3,561	$3,741	$180

Norfolk State University
Proposed Miscellaneous Fees
For Year 2016-2017

Schedule D

Other Miscellaneous Fees

	Proposed 2016-2017	
Undergraduate Application Fee	$25	a
Graduate School Application Fee	$50	a
Matriculation Deposit	$100	a
Room Deposit (All Students)	$300	
Required Deposits/Fees For New Students:		
Orientation Fee	$100	a
Matriculation Deposit	$100	a
Room Deposit (All Students)	$300	
Total Deposits For New Students	$500	
Graduation Application Fee (Mandatory)	$30	
Commencement Fee (Mandatory)	$130	
Continuing Registration Fee	$622	a
Duplicate ID Fee (Faculty, Staff and Students)	$25	a
Education TK20 Fee	$100	n
Fine Arts Fee	$360	n
Late Registration Fee	$100	a
Medical Technology Didactic Courses	$40	
Music Applied Individual Fee	$100	
Reclamation Program Administrative Fee (Grade forgiveness only)	$96	
Replacement Key Fee	$20	
Lock Coil Replacement Fee	$75	
Return Check Fee	$50	
Science - Laboratory Fee (Lower Division)	$21	
Science - Laboratory Fee (Upper Division)	$31	
Special Health Services	$10	
Special Nursing	$170	
Special Physical Education Fee	$10 - $70	
University Withdrawal Fee	$50	
Transcript	$3	
Single Room Rate (per semester)	$4,372	a

TUITION AND FEES RESOLUTION ATTACHMENT – MARCH 18, 2016

	Proposed 2016-2017	
Meal Plan Type	Per Semester	
19 Meal Plan	$1,634	a
14 Meal Plan w/$125	$1,634	a
10 Meal Plan w/$175	$1,572	a
7 Meal Plan w/ $250	$1,385	a
Commuter Meal Plan Type		
100-Block w/$25	$644	a
75-Block w/$25	$500	a
50-Block w/$25	$349	a
25-Block w/$25	$191	a

Summer Housing Rates	Session	Room Rate		Board Rate		Total
	A (6-weeks)	$1,288	a	$655	a	$1,943
	B (4-weeks)	$858	a	$437	a	$1,295
	A&B (10-weeks)	$2,146	a	$1,092	a	$3,238

Residence Hall Fines [n]		
Use of Fire Exit Door (non-emergency)	$300	
Graffiti Cleaning Cost	$100	plus Cost of Cleaning
Theft/Ude of Fire Safety Equipment (including Fire Alarms)	$300	
Repair of Walls	$50	plus Cost of Repair
Unsanitary Living/Dirty Room (first offense)	$25 to $100	
Unsanitary Living/Dirty Room (second offense)	$50	plus Mandatory Class
Unsanitary Living/Dirty Room (third offense or end of semester charge)	$100	
Co-ed Visitation Violation	$200	
Repair Hole in Drywall	$50	plus Cost of Repair
Throwing objects out of Window	$100	plus Disciplinary Action
Replace Door Knob	$75	
Replace Mini Blinds	$50	
Replace Window Screens	$50	
Use of Window as Entrance or Exit to Room	$100	
Smoking in Prohibited Areas	$50	
Noise (second offense)	$25	
Lock-out Key Charge (first offense)	$10	
Lock-out Key Charge (second offense)	$25	
Replacement Key Fee	$20	
Lock Coil Replacement Fee	$75	
Storage Fee	$75	
Port Damage	$100	
Cooking Appliances/Apparatus	$50	
Unauthorized Microwave	$50	
Extension Cords	$50	
Candles/Incense	$50	
Items Blocking Sprinkler(s) (first offense)	$25	
Items Blocking Sprinkler(s) (second offense)	$50	
Dirty Room Charge during Check Out	$100	
Improper Check-Out	$125	
Failure to return room key	$20	

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Parking Decal Type [a]	Sept. 1	Proposed 2016-2017 Jan. 1	June 1
Reserved	$450	$240	N/A
Faculty/Staff	Varies [1]	Varies [1]	Varies [1]
Commuter Student	$125	$65	$50
Resident Student	$125	$65	$50
Part-time (Faculty/Staff)	$70	$40	$35
Part-time (Student)	$70	$40	N/A
Replacement	$50	$50	$50

Parking Fines [a]

Parking or operating an unregistered or unathorized vehicle(s) on University Property	$50	($35 if paid in 5 business days)
Improper display of decal	$25	
Parking in Reserved lot or space (subject to wheel-lock or tow)	$75	
Blocking another vehicle	$50	
Parking anytime on grassy area, or specific areas	$50	
Parking in space reserved for handicappped (subject to wheel-lock or tow)	$100	
Parking in No-Parking Zone (yellow curb or line)	$75	
Parking Overtime	$25	
Obstructing Traffic	$75	
Parking in a lot other than for which vehicle is registered	$50	
Parking within fifteen (15) fee of fire hydrant	$100	
Improper parking	$25	
Unlawful removal of a wheel-lock	$100	
Wheel-lock fee (additional fee of $5.00 will be charged each day after vehicle is wheel-locked)	$25	
Parking against right flow of traffic	$25	
Altered parking permit	$125	
Leaving unattended motor vehicle with engine running	$50	

Note:

1. The charges for faculty/staff parking stickers will vary based on the salary earned by the employee. The salary earned and the proposed charge are indicated.

Faculty/Staff	Fall	Spring	Summer
<$25,000	$165	$88	$66
$25,001-50,000	$200	$105	$70
$50,001-75,000	$225	$115	$75
$75,001-$100,000	$250	$130	$85
>$100,000	$300	$140	$100

Footnotes:

a - Adjusted fee.

n - New or not previously presented fee.

RESOLUTION ADOPTED ON MARCH 18, 2016

NORFOLK STATE UNIVERSITY BOARD OF VISITORS
RESOLUTION TO AWARD
HONORARY DOCTORATE DEGREE FOR MAYOR PAUL D. FRAIM

WHEREAS, Norfolk State University seeks to honor exceptional individuals who give a substantial part of their lives serving others and have distinguished themselves throughout their professional careers; and

WHEREAS, Paul D. Fraim has sustained a legal career by having served as a trial lawyer in private practice, and president of the law firm, Fraim and Fiorella, PC.; a trustee of the Eastern Virginia Medical School Foundation; and chairman of the Slover Library Foundation Board; and

WHEREAS, Paul D. Fraim in 1986 attained membership on the Norfolk City Council, was appointed Mayor of Norfolk on July 1, 1994, and was reappointed every two years until May 2006;

WHEREAS, Mayor Fraim became the first popularly elected Mayor of Norfolk since 1916, and was re-elected to a new two-year term that began July 2014; and

WHEREAS, Mayor Fraim is a native of Norfolk, graduate from Norfolk Catholic High School, recipient of the B.A. degree from the Virginia Military Institute, M.Ed. from the University of Virginia, and the J.D. from the University of Richmond, T.C. Williams School of Law; and

WHEREAS, Mayor Fraim is the recipient of numerous honors including the Meritorious Public Service Award from the United States Navy and a Fellow of the Virginia Law Foundation; and

WHEREAS, Mayor Fraim actively participates in professional and community organizations to include the Hampton Roads Mayors and Chairs Caucus; Hampton Roads Planning District Commission (since 1990); Hampton Roads Transportation Planning Organization; Hampton Roads Transportation Accountability Commission; Hampton Roads Military and Federal Facilities Alliance; and Greater Norfolk Corporation; and

WHEREAS, Mayor Fraim's contributions to Virginia higher education, in general, and Norfolk State University, in particular, are considerable and will long endure;

THEREFORE, BE IT RESOLVED, that after due consideration and careful review by the assigned staff/Vice President, the University President and University Counsel, and upon the recommendation of the Board's Academic Affairs Committee, the Board of Visitors approves this resolution to award the Honorary Doctor of Laws to Mayor Paul D. Fraim as presented this 18th day of March, 2016.