BOARD OF VISITORS

EXECUTIVE COMMITTEE MEETING

April 15, 2025

MINUTES

1. Call to Order

Mr. Dwayne Blake, Vice Rector, called the Executive Committee meeting to order at approximately 10:37 a.m.

A quorum was established with a 5-0 Roll Call vote. A list of individuals who joined the meeting is provided below.

Committee Members Present
Bishop Kim W. Brown, Rector
Mr. Dwayne B. Blake, Vice Rector
Dr. Katrina Chase, Secretary
Mr. James Jamison
Mr. Gilbert Bland

Participant – Counsel
Ms. Pamela F. Boston, University Counsel and Senior Assistant Attorney General

Participants-NSU Administrators and Staff
Dr. Javaune Adams-Gaston, President
Dr. Doveanna Fulton, Provost and Vice President for Academic Affairs
Dr. Gerald Ellsworth Hunter, Vice President and Chief Financial Officer, Finance and Administration
Dr. Melody M. Webb, Senior Associate Athletics Director/SWA
Mr. Clifford Porter, Vice President, University Advancement
Dr. Tanya S. White, Chief of Staff
Dr. Dawn Hess, Chief Compliance Officer
Mrs. Derika Burgess, Chief Audit Executive
Ms. Monica Reid, Senior Executive Assistant, Office of the Provost
Mr. Christopher Gregory, Office of Information Technology
Ms. Sher're Dozier, Clerk to the President for the Board of Visitors

2. Recommend Approval of Virtual Participation

None

Mr. Blake discussed the new calendar of the Board meetings for the remainder of 2025-2026, with the structure of a two-day Board Meeting. The Committee meeting will be held one day prior to the Full Board Meeting. The new calendar will commence in October 2025. The Proposed new calendar dates will be reviewed for approval with the Full Board during the May 2025 Board meeting.

3. Recommend Approval of Prior Meeting Minutes

The Committee voted and unanimously approved with a 5-0 Roll Call Vote, the Minutes for July 31, 2024, Executive Committee Meeting motioned by Dr. Chase and seconded by Mr. Jamison.

4. MOTION - CLOSED MEETING- Pursuant to § 2.2-3711(A) 1, 7, and 8, Code of Virginia

Mr. Blake read the following motion, seconded by Mr. Jamison, and with a 5-0 Roll Call Vote the Board unanimously approved.

Mr. Chair, I move that we adjourn and reconvene in Closed Meeting pursuant to: Section 2.2-3711(A) 1, 7, and 8 of the Code of Virginia, for the following purposes, pursuant to the noted subsections:

(1):To discuss personnel matters, including discussion and consideration of a prospective candidate for employment where such evaluation will necessarily involve discussion of the performance of specific individuals and certain university employees; and to discuss assignment, appointment, promotion, performance, evaluation and salaries of specific employees of Norfolk State University which may include evaluation of performance of university departments; and where such evaluation will necessarily involve discussion of performance of specific individuals; and

(7) and (8): Consultation with legal counsel regarding specific matters requiring the provision of legal advice pertaining to specific legal matters requiring the provision of legal advice by such counsel;

And more specifically, with reference to both of the above sections, to discuss and consider a multi-year contract for a specific individual who is being considered for employment; and discuss and consider several employee's performance, related compensation, and salaries;

And that any non-committee member of the NSU Board of Visitors be permitted to attend in person or virtually the Closed Meeting; but not participate or vote; and

further that the following remain for or attend virtually, when called, the Closed Meeting:

State all that apply:

___ President

___ University Counsel

___ NSU Athletic Director

5. OPEN MEETING- DISCUSSION

Mr. Blake read: Having reconvened in open session, we will now take a roll call vote on certification that (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board. Any member of the Board who believes that there was a departure from the requirements as stated above, shall so state prior to the vote, indicating the substance of the departure that in his, or her judgment, has taken place.

6. ACTION ITEMS

Mr. Blake motioned that the Executive Committee recommend Full Board approval of a multi-year contract for an athletic coach, with the salary terms and conditions as discussed during the closed session, Seconded by Dr. Chase and with a 5-0 Roll Call Vote the Board unanimously approved.

8. Adjournment at 11:50 a.m.

Mr. Blake motioned to adjourned, Seconded by Mr. Jamison and with a 5-0 Roll Call Vote the Board unanimously approved.

Respectfully submitted,

Dr. Katrina Chase, Secretary

Sher’re S. Dozier
Clerk to the President for the Board of Visitors

NSU BOV EXECUTIVE COMMITTEE

ROLL CALL VOTE April 15, 2025

Item	Rector Kim Brown	Mr. Dwayne Blake	Dr. Katrina Chase	Mr. Jay Jamison	Mr. Gilbert Bland	Totals
Quorum	Yes	Yes	Yes	Yes	Yes	5-0
Recommend Approval of Electronic Participation	Yes	Yes	Yes	Yes	Yes	5-0
Approval of the Minutes	Yes	Yes	Yes	Yes	Yes	5-0
Motion-Closed Meeting	Yes	Yes	Yes	Yes	Yes	5-0
Motion- Open Session	Yes	Yes	Yes	Yes	Yes	5-0
Approval of multi-year contract for an athletic coach, with the salary terms and conditions discussed during the closed session	Yes	Yes	Yes	Yes	Yes	5-0
Adjournment	Yes	Yes	Yes	Yes	Yes	5-0