

DRAFT
BOARD OF VISITORS
GOVERNANCE COMMITTEE MEETING
December 4, 2025
MINUTES

1. Call to Order

The Governance Committee Meeting was called to order at approximately 12:45 p.m. A quorum was established with a 3-0 Roll Call Vote.

Committee Members Present

Dr. Katrina Chase, Secretary

Dr. L.D. Britt

Mr. Conrad Hall

Committee Member Participated Virtually

Mrs. Heidi Abbott, Chair

NSU Administrators and Staff Present

Dr. Javaune Adams-Gaston, President

Ms. Pamela F. Boston, University Counsel and Senior Assistant Attorney General

Dr. Justin L. Moses, Vice President for Operations and Chief Strategist for Institutional Effectiveness

Mr. Eric Claville, Executive Advisor to the President for Government Relations

Dr. Tanya S. White, Vice President and Chief of Staff

Dr. Melody Webb, Vice President and Athletics Director

Dr. Melissa J. Barnes, Assistant Vice President for Enrollment Management

Dr. Aurelia T. Williams, Provost and Vice President for Academic and Faculty Affairs (I)

Dr. Khadijah Millier, Vice Provost for Academic Affairs (I)

Dr. Leonard Brown, Vice President for Student Affairs

Mr. Clifford Porter, Vice President, University Advancement

Mrs. Drika Burgess, Chief Audit Executive

Mr. Dennis Jones, Executive Budget Director

Mrs. Sharea Williams, Executive Assistant, for Vice President
of Operation

Mr. Ronald King, Chief Information Security Officer

Mrs. Kimberly Gaymon, Scheduler/Financial Services Specialist

Ms. Sher're Dozier, Clerk to the University President for the Board of Visitors

Mr. Christopher Gregory, Office of Information Technology

2. Recommend Approval of Electronic Participation

Mrs. Heidi Abbott provided her reason for electronic participation, due to distance of 100 miles away. Dr. L.D. Britt motioned, second by Mr. Conrad Hall, with at 3-0 Roll call vote, the Board approved the electronic participation of Mrs. Heidi Abbott.

3. Recommend Approval of October 23, 2025, Governance Committee Minutes

The Committee voted and unanimously approved with a 3-0 Roll Call Vote, the Minutes for October 23, 2025, Committee Meeting, motioned by Dr. L.D. Britt, and seconded by Mr. Conrad Hall.

4. Old Business

None

5. New Business

Mrs. Abbott provided an update on the Board of Visitors participation in the State Council of Higher Education (SCHEV) Orientation, held in Richmond on November 12-13, 2025. The featured sessions at the State Council of Higher Education (SCHEV) Orientation are listed below:

- The Art and Science of Institutional Governance.
- Governance 101: Fundamentals of Service on the Governing Board of a Public Institution of Higher Education.
- Virginia Specific Responsibilities: The Freedom of Information Act (FOIA), Ethics and Coalition on Intercollegiate Athletics (COIA).

6. Legislative Update/General Assembly

Mr. Claville informed of the Budget Recommendation that Governor Glen Youngkin will release on December 17, 2025. Mr. Claville also informed of Governor Elect Abigail Spanberger Transition Committee. The Board of Visitors Members that are serving on this committee were highlighted. Mr. Claville provided a review of reports and recommendations completed by SCHEV that will impact higher education.

7. Policy Update(s)

Dr. White reviewed the university's process for policies and procedures, and implementing changes if needed. Dr. White emphasized that once the departmental internal policy review is completed, the policies are distributed to the campus for comment and feedback. The following types of policies are listed below, for Norfolk State University:

- BOV Policies (in review to ensure they are up to date, on the university website)
- Administrative Policies (in review to ensure they are up to date, on the university website)
- Interim Policies
- Local Policy
- Proposed Policies

Dr. White informed that she is collaborating with each division to ensure the policies are up to date and reflected on the university's website. The goal is to complete all policy reviews by the end of the academic year in June 2026, to maintain compliance. Dr. Moses is also working with the IT department to explore an electronic platform for policy management. Dr. White reviewed Norfolk State University Board of Visitors Policy #33 (2019), Freedom of Speech and Protection and Campus Space Utilization.

8. Other Discussion Items

None

9. Adjournment

There being no further business, Mrs. Heidi Abbott adjourned the meeting at 1:01 p.m.

Dr. L.D. Britt motion to adjourned, seconded by Dr. Katrina Chase, and with a 4-0 Roll Call

Vote the Board unanimously approved.

Respectfully submitted,

Heidi Abbot, Chair Governance Committee

Sher're Dozier, Clerk to the University President for the
Board of Visitors

NSU BOV GOVERNANCE COMMITTEE

ROLL CALL VOTE

December 4, 2025

Item	Mrs. Heidi Abbott (Chair)	Dr. Katrina Chase	Mr. Conrad Hall	Dr. L.D. Britt	Totals
Quorum	-	Yes	Yes	Yes	3-0
Recommend Approval of Electronic Participation	-	Yes	Yes	Yes	3-0
Approval of the Minutes	Yes	Yes	Yes	Yes	4-0
Adjourned	Yes	Yes	Yes	Yes	4-0