

NORFOLK STATE UNIVERSITY
BOARD OF VISITORS (BOV)
Academic and Student Affairs Committee Meeting
Tuesday, February 11, 2025

I. Call to Order/ Establish Quorum

Mr. Dwayne Blake, Vice Rector, called the Academic and Student Affairs Committee meeting to order at 1:17 p.m. A quorum was established with a 4-0 roll call vote.

Committee Members Present

Mr. Jay Jamison
Mr. Dwayne Blake

Committee Members- Virtual

Mr. Mike Andrews
The Honorable James Dyke

Other Board Members Present

Mr. Conrad Hall
Dr. Katrina Chase

Counsel Present

Pamela Boston, University Counsel and Senior Assistant Attorney General

NSU Administrators and Staff Present

Dr. Javaune Adams- Gaston, President
Dr. Melissa Barnes, Enrollment Management
Mr. Kentrell Kearney, Athletics
Mr. Nathan Cochran, Athletics
Mr. Marshall Thompson, Academic Affairs
Ms. Davida Williams, Auxiliary Services
Mr. Dennis Jones, Budget
Ms. Bonisha Townsend Porter, Student Affairs
Ms. Laurie Carpenter, Career Services
Mr. David Simon Jr., Dean of Students
Ms. Derika Burgess, Internal Audit
Dr. Justin Moses, VP for Operations | Chief Strategist
Dr. Leonard Brown, Jr., VP Student Affairs
Ms. Sher're Dozier, Clerk to the President & BOV
Ms. Sharea' Williams, Executive Admin. for VP of Operations

II. Recommend Approval of Electronic Participation

The Honorable James Dyke and Mr. Mike Andrews provided their reasons for electronic participation. Dr. Katrina Chase motioned, second by Mr. Jay Jamison, with a 3-0 roll call vote, the Committee unanimously approved electronic participation of The Honorable James Dyke and Mr. Mike Andrews.

III. Recommend Approval of the November 21, 2024, Committee Meeting Minutes

Mr. Conrad Hall motioned, second by Dr. Katrina Chase, with a 3-0 roll call vote, the Committee unanimously approved the November 21, 2024, Academic and Student Affairs Committee Meeting minutes.

IV. Discussion Items

a. Academic Affairs Update- Provost Fulton

1. Proposed General Education Curriculum Reform.
 - a. Another tool to increase student success.
 - b. The University Curriculum Committee voted to adopt a hybrid model of General Education.
 - c. General Education Goals:
 1. Culturally astute and global citizens
 2. Analytical and critical thinkers
 3. Effective communicators
 4. Life-long learners

A motion was made by Mr. Jay Jamison, second by Dr. Katrina Chase, with a 3-0 roll call vote. The committee unanimously approved the General Education Curriculum Reform.

2. Teaching Faculty Handbook Revisions.
 - a. The current handbook was last updated in 2021.

2.2.3 Associate/Assistant Deans

FIRST IS THE REVISION TO THE DESCRIPTIONS OF ASSOCIATE AND ASSISTANT DEANS. FIRST IS THE DELETION THAT ASSISTANT DEANS MUST BE TENURED. WHILE IT IS APPROPRIATE THAT ASSOCIATE DEANS ARE TENURED FACULTY, ASSISTANT DEANS DO NOT HAVE THE LEVEL OF DUTIES OR EXPERTISE THAT REQUIRE TENURE. ASSISTANT DEANS SUPPORT STUDENTS IN THE COLLEGE OR SCHOOL. REMOVING THIS PROVISION WILL ALLOW FOR TERM FACULTY TO SERVE IN THIS ROLE.

THE OTHER REVISION TO THIS SECTION IS TO SPECIFY THAT ASSOCIATE AND ASSISTANT DEANS WILL BE EVALUATED ANNUALLY BY THE FACULTY, DEPARTMENT COMMITTEE, CHAIR, AND DEAN OF THE COLLEGE OR SCHOOL. THIS CHANGE ENSURES THAT ASSOCIATE/ASSISTANT DEANS ARE BROADLY EVALUATED.

3.2.4 Removal of Department Chair

THE PROCESS FOR REMOVING A DEPARTMENT CHAIR HAS BEEN CLARIFIED TO READ A PETITION SIGNED BY A MAJORITY, MORE THAN 50% OF THE VOTING (TENURED AND TENURE-TRACK) FACULTY OF A DEPARTMENT IS REQUIRED TO REMOVE A DEPARTMENT CHAIR. THE DOCUMENT IN THE BOARD BOOK SAYS 51% OR MORE BUT WILL BE CHANGED TO MORE THAN 50% ON THE ADVICE OF LEGAL.

3.1.3, 3.3.3.3 Visiting Scholar, Scholar in Residence, and Artist in Residence

THE POSITIONS OF SCHOLAR IN RESIDENCE AND ARTIST IN RESIDENCE WERE ADDED TO VISITING SCHOLAR SECTION WITH A BRIEF DESCRIPTION OF THEIR ROLES (SECTIONS 3.1.3 & 3.3.3.3). THESE POSITIONS ALLOW NSU TO RECRUIT DISTINGUISHED PROFESSIONALS TO TEACH AND CONTRIBUTE TO CURRICULA AND THE NSU INTELLECTUAL COMMUNITY. THEY WOULD BE ONE YEAR APPOINTMENTS WITH THE POSSIBILITY OF RENEWAL WITH PROVOST'S APPROVAL. WHILE THE POSITIONS HAVE PRIVILEGES LIKE ACCESS TO THE LIBRARY AND PARKING

FACILITIES, THEIR STATUS DOES NOT GUARANTEE OFFICE SPACE, AND THEY DO NOT HOLD ACADEMIC RANK OR TENURE, THEY CANNOT SERVE ON FACULTY SENATE OR VOTE IN DEPARTMENTAL ELECTIONS.

3.4 and 3.5 Academic Ranks and Eligibility Requirements

FOR PURPOSES OF CONSISTENCY AND CLARIFICATION, MINOR REVISIONS WERE MADE TO SECTIONS 3.4.1, 3.4.2, 3.5.1.1, 3.5.1.2, 3.6.2.1, 3.6.2.2, & 3.6.2.3, WHICH INCLUDED CLARIFICATION OF NUMBER OF ACADEMIC YEARS REQUIRED FOR SERVICE AT DIFFERENT RANKS.

IN SECTIONS 3.5.3 & 3.6.3.2, WE ADDED A STATEMENT THAT LOCATES THE RESPONSIBILITY WITH DEANS TO VERIFY THAT APPLICANTS FOR PROMOTION AND TENURE HAVE SERVED THE REQUISITE NUMBER OF YEARS.

3.6.3 DEPARTMENTAL TENURE AND PROMOTION REVIEW COMMITTEE

FOR PURPOSES OF CONSISTENCY SECTION 3.6.3 NOW INCLUDES A PROVISION FOR DEPARTMENTS THAT HAVE FEWER THAN 3 FACULTY ELIGIBLE TO SERVE ON THE DEPARTMENTAL TENURE AND PROMOTION REVIEW COMMITTEE. IN THESE CIRCUMSTANCES, THE DEPARTMENT CHAIR, IN CONSULTATION WITH THE DEAN, WILL APPOINT ENOUGH ADDITIONAL TENURED FACULTY MEMBERS FROM OTHER DEPARTMENTS WITHIN THE SAME COLLEGE OR SCHOOL. SOME OF YOU MAY RECALL THAT THIS WAS AN ISSUE WE ADDRESSED IN 2021. AT THAT TIME, IT WAS CHANGED IN ANOTHER LOCATION IN THE HANDBOOK. THIS REVISION IS JUST MAKING THE HANDBOOK CONSISTENT.

3.5.4 Denial of Promotion

IN SECTION 3.5.4, WE ADDED THE REQUIREMENT FOR AN EXPLANATION FOR DENIAL IS INCLUDED AT EVERY LEVEL IN THE PROCESS AND THE RIGHT OF THE FACULTY TO APPEAL THE FINAL DECISION OF THE PROVOST TO THE PRESIDENT OF THE UNIVERSITY. AGAIN, THIS IS A PROVISION STATED ELSEWHERE IN THE HANDBOOK SO THIS REVISION IS FOR CONSISTENCY.

3.5.3, 3.6.3.1, 3.6.3.2 Application Process for Promotion, Mid-Tenure Review and Tenure

THE MOST DETAILED REVISIONS ARE INCLUDED IN SECTIONS 3.5.3, 3.6.3.1, AND 3.6.3.2. THESE REVISION MODIFY THE TIMELINE FOR THE APPLICATION PROCESS FOR PROMOTION (SECTION

3.5.3), MID-TENURE-TRACK REVIEW (SECTION 3.6.3.1), AND TENURE (SECTION 3.6.3.2).

A motion was made by Mr. Jay Jamison, second by Dr. Conrad Hall, with a 3-0 roll call vote. The committee unanimously approved the Teaching Faculty Handbook revision.

b. Division of Student Affairs- Dr. Leonard Brown/ Ms. Bonisha Townsend Porter

1. Contract with Fort Norfolk has ended. Bringing staff inhouse to service Spartan Health Center, with hope of expanding services.
2. Demand for student housing over the past few years. Partnership with Proximity Housing, offering 145 beds.

3. 2 food pantries, clothes closet, along with emergency funding available to students.
4. ECMC funding for unplanned emergencies
5. CHEV funding for emergency needs
6. Student Freedom Initiative- funding for out-of-state students.
7. 90 companies have signed up for the career expo. 14 of the 90 are Federal agencies.

c. Enrollment Management Updates- Dr. Justin Moses

1. Three percent increase in students from last year.
2. 820 students originally accepted into the VCAN program. 673 of those students remain.
3. 88 VCAN students have graduated in 4 years. 7 students have graduated in less than 4 years.

d. Athletics- Dr. Melody Webb

1. Class action lawsuits
2. 2.78 billion dollars in back damages to be distributed over the next 10 years.
3. Impact on NSU is approximately \$231,000 annually deducted from our annual revenue distribution.
4. Division 1 schools will provide direct payment and increase benefits to student athletes up to 22% beginning the next academic year.
5. Surcharge on ticket sales to cover the expenses.
6. Positive media exposure with the naming of the new NSU head football coach Michael Vick.
7. Both basketball teams are currently ranked #1 in the MEAC.

There being no further business, Mr. Dwayne Blake adjourned the meeting at 2:58 p.m. With a 3-0 call vote, motion by The Honorable James Dyke, and a second by Dr. Katrina Chase.

Mr. Dwayne Blake, Vice Rector

Date

Sharea' Williams, Executive Administrative Assistant

Date

Dr. Justin Moses, Vice President for Operations

Date

NSU BOV ACADEMIC AND STUDENT AFFAIRS COMMITTEE
ROLL CALL VOTE
February 11, 2025

Item	Mr. Delbert Parks (Chair)	Mr. Mike Andrews	Mr. Dwayne Blake	The Honorable James Dyke	The Honorable Lionell Spruill, Sr.	Mr. Jay Jamison	Dr. Katrina Chase	Totals
Quorum	A	V	Yes	V	A	Yes	Yes	3-0
Recommend Approval of Electronic Participation	A	V	Yes	V	A	Yes	Yes	3-0
Approval of the Minutes	A	V	Yes	V	A	Yes	Yes	3-0
Approval of General Education Reform	A	V	Yes	V	A	Yes	Yes	3-0
Teaching Faculty Handbook Revision	A	V	Yes	V	A	Yes	Yes	3-0
Adjournment	A	V	Yes	V	A	Yes	Yes	3-0