

NORFOLK STATE UNIVERSITY
BOARD OF VISITORS (BOV)
Academic and Student Affairs Committee Meeting
Tuesday, October 1, 2024

I. Call to Order/ Establish Quorum

Mr. Delbert Parks, Chair, called the Academic and Student Affairs Committee meeting to order at 9:02 a.m. A quorum was established with a 4-0 roll call vote.

Committee Members Present

Mr. Delbert Parks, Chair
Mr. Jay Jamison

Mr. Dwayne Blake
The Honorable Lionell Spruill, Sr.

Committee Members- Virtual

Mr. Mike Andrews
The Honorable James Dyke Jr.

Other Board Members Present

Mr. Gilbert Bland
Mr. Edward Sanders

Dr. Katrina Chase

Counsel Present

Pamela Boston, University Counsel and Senior Assistant Attorney General

NSU Administrators and Staff Present

Dr. Javaune Adams- Gaston, President
Bishop Kim Brown, Rector
Dr. Dawn Hess, Chief Compliance Officer
Dr. Aurelia T. Williams, Academic Affairs
Mrs. Kimberly Gaymon, Scheduler/ Financial Specialist
Ms. Keisha Taylor, Executive Director of Student Health
Mrs. Saranette Williams, Director for Career Services
Ms. Cheniqua Goode, Director Counseling Center
Mr. Chris Gregory, OIT
Dr. Justin Moses, Vice President for Operations
Dr. Leonard Brown, Jr., Vice President for Student Affairs
Mr. Tyson King- Medows, College of Liberal Arts
Mrs. Sharea' Williams, Executive Administrative Assistant for Enrollment Management

Dr. Vanessa Jenkins, Executive Director Health and Wellness
Mr. David Simon Jr., Dean of Students
Dr. Faith Fitzgerald,
Dr. Terry Venable, Assistant to the Vice President for Student Affairs
Mr. Terry Woodhouse,
Mr. Wayne Ivey,
Dr. Clifford Porter, Vice President, University Advancement
Dr. Melissa Barnes, Enrollment Management
Dr. Aixi Zhou
Mr. Dennis Jones, Budget
Dr. Michel Shackelford, Enrollment Management
Dr. James Walke,
Ms. Sher're Dozier, Clerk to the President and BOV

II. Recommend Approval of Electronic Participation

The Honorable James Dyke and Mr. Mike Andrews provided their reasons for electronic participation. Mr. Dwayne Blake motioned, second by The Honorable Lionell Spruill, Sr., with a 4-0 roll call vote, the Committee unanimously approved electronic participation of The Honorable James Dyke and Mr. Mike Andrews.

III. Recommend Approval of the April 3, 2024, Committee Meeting Minutes

Mr. Dwayne Blake, motioned, second by The Honorable James Dyke, with a 4-0 roll call vote, the Committee unanimously approved the April 3, 2024, Academic and Student Affairs Committee Meeting minutes.

IV. Discussion Items

a. Academic Affairs Update- Provost DoVeanna S. Fulton

Provost Fulton provided an update on new appointments to the division.

Dr. Tyson D. King-Meadows is now the Dean of College and Liberal Arts, and Dr. Aixi Zhou is now the Vice Provost for Research and Innovation. Dr. Fulton also mentioned that the search for the Dean of the School of Business will be relaunched.

Next Dr. Fulton provides insight into how Norfolk State faculty continually produces important research and scholarships. NSU faculty has produced 26 written publications. The grants and contracts acquisitions for the 2024 academic year were some of the highest were some of our highest to date with 129 funded projects, and over 37 million dollars in awards. There were over 6 million dollars in expenditures which was up from 3.5 million dollars in 2022. To be designated as a high research university you must meet 2 criteria; One of the main criteria is to have at least 5 million dollars in annual expenditures. This puts us halfway to our goal. Dr. Fulton stated that she is confident that we will remain and maintain this level of expenditure. NSU Faculty scholarships were showcased in 14 public scholarship venues.

Dr. Fulton lastly provided the results of the latest assessments of the Institutional Performance Standards. These standards demonstrate another movement towards excellence for NSU. On 5 of the 6 standards, NSU exceeded expectations. We fell short only on 1 metric but have been working in collaboration with Enrollment Management, Student Affairs, and Academic Affairs, to ensure that all 6 standards are met for the next assessment.

The floor was opened for questions:

1. **Bishop Brown-** Can you explain what Conference Proceedings?
Dr. Fulton- Those are publications as well. The organizers of the conference choose a select number of presentations to publish in journals.
2. **Mr. Parks-** What is the level of research for most universities? Where are we and what's our aspirations?
Dr. Fulton- Our aspiration is to be a R2. We would have to have 5 million dollars in expenditures consistently over 3 years, as well as graduate 20 Ph.D.'s. We are currently at 10.
3. **Dr. Adams- Gaston-** Can you talk about expenditures?
Dr. Fulton- Expenditures are a challenge because there are regulations that you must meet. Working with Office of Sponsor programs, Finance and Administration, as well as Accounts Payable to make sure that we meet those expenditures.
4. **The Honorable James Dyke-** Do we have a plan that would include what additional resources that we might need from the state?
Dr. Fulton- We have planned to increase the facility. We have used Title III resources to pair students with facility and working on a new Strategic Plan.

- b. Student Affairs Update- Dr. Leonard Brown
 Dr. Brown provided an update on new appointments to the division. Mr. David R. Simon Jr. is now our Dean of Students, Dr. Keisha M. Taylor will now serve as the Executive Director of Student Health Services, as well as Mr. Za'Chary "Prince" Jackson, 2024- 2025 SGA President.

Next, Dr. Brown stated that there were 4 BOV policies that were being brought forth this meeting. These policies have been reviewed to ensure that the university is up to date on practices. Policies will be moved to the Full Board after approval from the BOV.

- i. Statement of Code of Conduct (BOV Policy #6)- authorizes administration to develop standards of behavior and conduct through. No major changes in review of this policy.
- ii. Military Deployment (BOV Policy #7)- provides tuition relief, refunds, and reinstatements for students who must withdraw or be absent for a significant amount of time due to military obligations. Minor changes who made to make sure that civil service individuals were covered under this policy.
- iii. Assisting Emotionally Distressed Student (BOV Policy #19)- policy ensures that the university has the proper procedures in place to work with students who may have challenges and situations. Procedures were

reviewed and updated this year and posted on the website. No other significant changes were made to this policy.

- iv. Communicable Disease Policy (BOV Policy #21)- policy outlines protocol for managing outbreaks and communicable diseases. This policy was reviewed to make sure that it was in line with the emergency plan for the university. No major changes. Just needed to make sure that language was up to date and that most updated protocols are noted in the policy.

Dr. Brown stated that there are two additional policies that are being reviewed. Once those have been reviewed, he will make sure that the full policies are sent, and they can be brought back to the committee.

The Floor was opened for Questions:

Mr. Mike Andrews- Does our policies reflect being better prepared in case there is another Covid outbreak?

Dr. Brown- those changes are reflected in those policies.

Mr. Jamison- With policy #19, is this an extension or something new with Timely Care?

Dr. Brown- This is not new it is a revision.

Chair Parks made a recommendation to move the policies forward to the Full Board. A motion was made by The Honorable Lionell Spruill, Jr. and seconded by Mr. Dwayne Blake. With a 4-0 roll call vote, the Committee unanimously voted for the approval of policies to move to the Full Board.

- v. Counseling services on Campus- the number of clients has increased. Dr. Brown stated that there are 79 students who meet the criteria for a mental health diagnosis. A journaling group has started and there are 30-40 students consistently. We need to find ways to retain counseling staff.

The Floor was opened for Questions:

Mr. Jamison- How are we measuring the success of the students who are accessing this program?

Dr. Brown- There is a satisfaction survey sent to the students.

Lastly, Dr. Brown wanted to update the committee on the housing situation. Currently there are approximately 300 students at 3 different hotels. This does put

pressure on Housing, because students want to be on campus. However, the good news is that it shows that students are still very much interested in attending NSU.

c. Enrollment Management Updates- Dr. Justin Moses

Dr. Moses provided an update on new appointments to the division. With the departure of Dr. Juan Alexander, Dr. Melssia Barnes has been named the Interim Sr. AVP for Enrollment Management. Dr. Michael Shackelford has returned to the university as a consultant/ advisor to Enrollment Management, and Dr. James Walke is now the AVP for Institutional Effectiveness and Planning.

Next, Dr. Moses stated that enrollment has increased to 6053 students. There was a decrease in undergraduate students, but retention has grown. The university is consistent and trending upwards in comparison with previous years. FAFSA affected college plans for many students. There were at least 55 technical issues with FAFSA this year, which are still working to be resolved.

The Floor was opened for Questions:

The Honorable James Dyke- How are we addressing retention? What is the plan to retain students?

Dr. Adams- Gaston- Yes! That is something that we are working on. Our students have very high economic needs. We need ways of closing the gap. The state must give us more support. 71% of our seniors are working students. Need to have on campus work options for students.

d. Athletics Updates- Dr. Melody Webb

Dr. Webb stated that the mission of Athletics is to provide our student athletes with an environment that is fair, inclusive, and holistic, where they can thrive both academically and athletically. Dr. Webb wanted to focus on the significance of NSU participating in the MEAC/ SWAC Classic. The classic has been around for 19 years, and this was the first time that Norfolk State had been invited. Over 1.3 million viewers tuned in on a primetime network. This was record breaking! This increased our media exposure, elevating the university visibility on a national level. Dr. Webb stated that participating in the classic also was a recruitment effort.

Next, Dr. Webb spoke on the AASP grant. This grant presents opportunities for colleges with limited resources.

Lastly, Dr. Webb stated that there are 2 key areas that are essential to the athletic transformation process.

1. Health care
2. Student athlete well-being.

There are 3 priority areas.

- a. Elevated support for the physical and mental well-being of the student athletes.
- b. Enhance the athletic performance and competitive experience.
- c. Improving the overall support infrastructure of our student athletes.

Nearly all coaches and staff are CPR certified and have shown that they can respond to medical emergencies. All coaches have completed mental health certification. Working with Proactive Health to learn the signs of cardiac health challenges that plague a high percentage of athletes today. The medical support team has been expanded. Increased the number of athletic trainers and hired a dietician.

University Counsel- Explained Full Board vs. Sub Committee.

5. Public Comments- there were no public comments.

There being no further business, Mr. Delbert Parks adjourned the meeting at 10:46a.m.

Respectfully Submitted,

Mr. Delbert Parks, Chair

Date

Sharea' Williams, Executive Administrative Assistant

Date

Dr. Justin Moses, Vice President for Operations

Date

**NSU BOV ACADEMIC AND STUDENT AFFAIRS COMMITTEE
ROLL CALL VOTE
OCTOBER 1, 2024, 9:00 A.M.**

Item	Mr. Delbert Parks (Chair)	Mr. Mike Andrews	Mr. Dwayne Blake	The Honorable James Dyke	The Honorable Lionell Spruill, Sr.	Mr. Jay Jamison	Totals
Quorum	Yes	Virtual	Yes	Virtual	Yes	Yes	4-0
Recommend Approval of Electronic Participation	Yes	Virtual	Yes	Virtual	Yes	Yes	4-0
Approval of the Minutes	Yes	Virtual	Yes	Virtual	Yes	Yes	4-0
Approval of Policies Move to Full Board	Yes	Virtual	Yes	Virtual	Yes	Yes	4-0