



How to Register for and Schedule Your HESI A2 Admissions Exam for ProctorU Remote Proctoring

Hello,

We've been working with Elsevier to get your HESI Admissions exam set up with online proctoring through ProctorU so that you can schedule, and pay for the exam, directly through the ProctorU website. They've created a [new website](#) to walk you through how to set up an account, schedule and pay for your exam, and access support if needed. If you have issues when scheduling or taking an exam, the fastest way to get help is to **call the ProctorU Support line at 1-855-772-8678**. You may also email support@proctoru.com or start a live chat. Please be prepared for extended wait times; however, once you start you will have your full time to complete your test.

IMPORTANT: The exam schedule is posted on the [Nursing Department](#) and [Testing Services](#) websites.

IMPORTANT: Your first exam taken in fall 2024 or spring 2025 should be the HESI A2 1st time tester exam. If you take the HESI exam for the second time you will register for the HESI A2 2nd time tester exam. **Each exam can only be taken once per academic year. The academic year includes the fall and following spring semesters.**

IMPORTANT: Use either the Google Chrome or Firefox browser!

IMPORTANT: *It is imperative that you **READ** and **FOLLOW DIRECTIONS** throughout this process to ensure your ability to test within the allotted dates/times we have reserved!*

IMPORTANT: PLEASE SET UP YOUR PROCTUR U ACCOUNT AND REGISTER FOR YOUR TEST SESSION AS SOON AS YOU RECEIVE THIS NOTIFICATION!

Please Read [this website](#) and follow the below steps and instructions to get started with ProctorU.

STEP 1: **Create an Elsevier Evolve account.** Use the following steps to create an Evolve account and register for HESI A2 Student Access:

1. Visit <https://evolve.elsevier.com/cs/>
2. Choose: *I am a student.*
3. Under the box that says *HESI Secured Exams*, click on the link **Register for Results and Remediation.**
4. Click on the blue **Register** button.
5. This will take you to *My Cart*. Click the blue **Checkout/Redeem** button at the bottom of the page. Now you must create an Evolve account or sign into an existing one.
6. Now, you will either create an account or sign into an existing one. Either sign in with your username and password or create one now by filling in the fields. *Note: Your username will be auto generated and will be a combination of your first initial, your last name, and a number or series of numbers.*



STEP 2: **Create a ProctorU username and password** in order to register for, and take your exam. Create your ProctorU account here:

<https://go.proctoru.com/students/users/new?institution=2124>

- For your **Institution**, please select *****Elsevier – HESI****
- If you already have a ProctorU account, you will need to sign in and then “add enrollment” from your profile > account settings and select *****Elsevier – HESI**** for the Institution. Then update account.

STEP 3: **Register and pay for your Admission Exam at the ProctorU site. The cost of the exam is \$75.00.**

1. Students should Login to their ProctorU account
2. Once they login, they can “Schedule A New Session”
 - a. Institution: **“Elsevier – HESI”**
 - b. Exam Type: **Classic**
 - c. Term: **Norfolk State University**
 - d. Select your exam: **Name of exam you wish to take (RN Admission Assessment w/CT(A2)–1st Time Tester; or RN Admission Assessment w/CT(A2)– 2nd Time Tester)**

Confirm your institution: ****Elsevier - HESI****

Select a term: **Norfolk State University**

Select your exam: **Please Select**

Find Sessions

3. This will take you to a screen where you can select to schedule on demand or schedule for a later date
4. Once selected you should be able to locate a desired date / time to register to take your exam
 - Once located, hit “select” then “schedule”
5. Once scheduled, you’ll see the “My Cart” screen and be prompted to confirm your exam and registration details and proceed to payment:

My Cart Schedule New Session

Items	Institution	Date & Time	Type	Price	Options
Mock Exam - Specialty	Elsevier - HESI	07/08/2020 4:50PM EDT	Live+	\$17.50	Edit Details Remove
Total				\$17.50	

Have an access code?

Appointments	\$17.50
Premiums	\$0.00
Subtotal	\$17.50
Total	\$17.50

We'll keep your cart safe for 10 minutes, after which we will release these reservation(s) to make room for other test-takers

6. Once again confirm the exam name, institution information, and registration time/date then proceed to payment
7. Complete the fields required for payment authentication and select "Process Charge"

ALL STUDENTS: Once you have set up your ProctorU account and have registered for your HESI A2 Exam Session the confirmation will be automatically sent to the NSU Nursing department.

ALL STUDENTS: IMPORTANT NOTES FOR TESTING:

- You will need to have your Evolve username and password in order to test (you will be prompted for this after starting your exam session).
- You'll need a computer, a webcam, and a microphone to take this exam. You will also need to be in a well-lit, private, and quiet area that is free from interruption.
- You will be asked to show a Government-issued ID to authenticate your identity. Your face and your screen will also be recorded through the duration of the exam.
- You will be asked to show your entire testing space during the startup process.
- The startup process will take between 10-15 minutes and does not deduct against your actual exam time.
- It is important that you have enough bandwidth available during the exam. Be aware that other people on your network streaming videos or using excessive bandwidth can impact your testing experience.

You have all worked very hard to get to this point and I'm excited for you to take this next step. Please let me know if you have any questions or concerns. Good luck on your exams!

Thank you,

Department of Testing Services

[Please Watch This Helpful Video Before You Take Your Exam](#)

