

May 2025 Commencement Checklist

Task	Location	Deadline	✓
Deadline to apply for May 2025 Graduation	Academic Department	Friday, February 7	
Purchase Academic Attire	NSU Bookstore or http://colleges.herffjones.com/college/Norfolk	<ul style="list-style-type: none"> Sunday, February 23 (online purchase and items shipped to NSU bookstore for pick up at Grad fair) Wednesday, March 26 (online purchase and items shipped to graduate's home) Friday, May 9 (in store purchase) 	
Graduation Fair	NSU Bookstore	Wednesday, April 2 and Thursday, April 3 11 a.m. – 3 p.m.	
Pay \$30 Graduate Application Fee	Cashier's Office, Student Services Center, 2 nd floor, Room 209	Wednesday, April 30	
Direct Loans Exit Counseling Please call 757-823-8381	Financial Aid, Student Services Center 2 nd Floor, Suite 209	At least 2 weeks before graduation	
Perkins Loans & VA State Loan Exit Counseling Please call 757-823-8381	Financial Aid, Student Services Center 2 nd Floor, Suite 209	At least 2 weeks before graduation	
Confirm all tuition and fees have been paid	Cashier's Office, Student Services Center, 2 nd floor, Room 209	Must be done to receive degree & transcripts.	
Pay any outstanding parking tickets	University Police Department	Must be done to receive degree & transcripts.	
Pay any outstanding library fines	Lyman B. Brooks Library Circulation/Reserve Department, 1 st floor	Must be done to receive degree & transcripts.	
Attend the Senior Toast	Spartan Greens Call the Office of Alumni Relations for more details. 757-823-8135	Thursday, May 8 6 p.m.	
Pickup Tickets & Graduation Announcements	Joseph G. Echols Memorial Hall	Friday, May 9 9 a.m.	
Attend Commencement Rehearsal	Joseph G. Echols Memorial Hall * Please bring your academic hood to the rehearsal and student identification card to the rehearsal	Friday, May 9 9 a.m.	
Commencement Day!	Joseph G. Echols Memorial Hall * Please bring your student identification card - 7:00 am Name Cards Distributed - 9:00 am The Commencement ceremony begins with academic processional	Saturday, May 10 7 a.m.	