December Commencement Checklist

Task	Location	Deadline	✔
Purchase Academic Attire	NSU Bookstore or http://colleges.herffjones.com/college/Norfolk	Friday, Nov. 3 (online) Friday, Dec. 8 (in store)	
Pay $50 Graduate Application Fee	Cashier's Office, Student Services Center, 2nd floor, Room 209	Friday, Nov. 3	
Pay $130 Commencement Fee	Each student who has submitted a graduation application will also be assessed a $130.00 commencement fee.	Fee has been waived	
Direct Loans Exit Counseling **Please Contact 757-823-8381**	Financial Aid, Student Services Center, 2nd Floor, Suite 209	At least 2 weeks before graduation	
Perkins Loans & VA State Loan Exit Counseling **Please Contact 757-823-8381**	Financial Aid, Student Services Center, 2nd Floor, Suite 209	Contact Raymond Johnson 823-2647	
Confirm all tuition and fees have been paid	Cashier's Office, Student Services Center, 2nd floor, Room 209	Must be done to receive degree & transcripts.	
Pay any outstanding parking tickets	University Police Department	Must be done to receive degree & transcripts.	
Pay any outstanding library fines	Lyman B. Brooks Library Circulation/Reserve Department, 1st floor	Must be done to receive degree & transcripts.	
Attend the Senior Toast	Thursday, December 7 at 12 p.m. Student Center 138ABC Contact the Office of Alumni Relations and Annual Giving for more details. 757-823-8135.		
Attend the Graduation Fair	Commencement Information FAQ/Panel Discussion (Registrar, Financial Aid, Alumni Relations, etc.)	Tuesday, Oct. 17 and Wednesday, Oct. 18 Time: 11 a.m.-5 p.m.	

Attend Commencement Rehearsal & **Pickup Tickets**	Joseph G. Echols Memorial Hall * Please bring your academic hood to the rehearsal and student identification card to the rehearsal	Friday, December 8 9 a.m.	

Commencement Day!	Joseph G. Echols Memorial Hall
	
	* Please bring your student identification card
	
	  - 7:00 am Name Cards Distributed at Price Stadium ticket booth
	
	  - 9:00 am The Commencement ceremony
	
	    begins with academic processional
		Saturday, December 9
		
		7 a.m.	