



**NORFOLK STATE**  
UNIVERSITY

HOUSING & RESIDENCE LIFE

# GUIDE TO COMMUNITY LIVING

**RESIDENTIAL HANDBOOK  
2023-2024**



HOUSING & RESIDENCE LIFE

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RESIDENTIAL HANDBOOK  
2023-2024

## TABLE OF CONTENT

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**01**

WELCOME TO THE  
SPARTAN RESIDENTIAL  
EXPERIENCE

**02**

UNIVERSITY HOUSING  
INFORMATION

**03**

UNIVERSITY MISSION

**04**

MEET THE STAFF IN  
YOUR RESIDENTIAL  
COMMUNITY

**05**

WELCOME HOME  
SPARTAN

**06**

RESIDENTIAL LIVING

**08**

AMENITIES AND SERVICES

**10**

CAMPUS FOOD

**12**

SAFETY AND SECURITY

**16**

DEPARTMENTAL  
ORGANIZATIONS/INITIATIVE

**17**

EMPLOYMENT

**18**

CAMPUS RESOURCES

**20**

RESIDENTIAL COMMUNITY  
RULES AND REGULATIONS

**24**

THE IDEAL SPARTAN

**26**

UNIVERSITY ALMA MATER

**27**

CAMPUS MAP



# ELCOME TO THE SPARTAN RESIDENTIAL EXPERIENCE

Dear Spartan,

My team and I are excited that you have chosen to make your home with us and we hope your on-campus residential experience will be an enriching part of your educational journey at NSU. You are an integral part of our residential community and our goal is to create a residential environment conducive to academic, social, cultural, and personal growth through co-curricular experiences, programs and activities, which extend learning beyond the classroom. You and your neighbors will define your community and we need your active involvement to make it the positive, rewarding experience that will create life-long friendships, awesome memories, study partners, and Ideal Spartans.

This Handbook is a resource for you to use over the next few months. It is designed to assist you with understanding the responsibilities of living on campus and it will also acquaint you with the benefits, necessary policies and guidelines regarding student housing. Please read through this entire Handbook; it is part of your University Housing Terms and Conditions and you will be responsible for understanding and adhering to its contents.

Finally, I firmly believe the most important decision a student makes after selecting their college choice is where they are going to live. We do not take your decision to make our home your home lightly. It is our pleasure to welcome you to our residential community and to an exciting new year. We hope you will take full advantage of the many opportunities afforded to you at NSU. There are more than 200 student clubs and organizations where you can explore your interests and get actively involved. Please take full advantage of the programs and services available to you as a residential student at NSU. Have a great year. **BEHOLD!**

With Spartan Pride,

A handwritten signature in black ink that reads "Dr. Faith Fitzgerald". The signature is fluid and cursive, with the first letters of "Dr.", "Faith", and "Fitzgerald" being capitalized and prominent.

Dr. Faith Fitzgerald

Assistant Vice President for Campus Life and Diversity

While every effort has been made to be accurate and complete, all information in this Handbook is subject to reasonable changes throughout the term of your housing contract. The University reserves the right to alter or change any statement contained herein without prior notice. If you have questions that were not covered in this Handbook, please contact us in the main office—we are committed to ensuring you have a positive and rewarding residential experience.



# UNIVERSITY HOUSING INFORMATION

**HOUSING AND RESIDENCE LIFE (Main Office)**  
Residential Complex, Suite 100  
700 Park Avenue | Norfolk, Virginia 23504  
(757) 823-8407  
Email: [housing@nsu.edu](mailto:housing@nsu.edu)

**Office of Campus Life & Diversity**  
Office of the Assistant Vice President (AVP)  
for Campus Life and Diversity Student  
Center, Suite 201  
(757) 785-3866  
Email: [campuslife-diversity@nsu.edu](mailto:campuslife-diversity@nsu.edu)

**BABBETTE SMITH HALL**  
North Side: (757) 823-8062  
South Side: (757) 823-8114

**MIDRISE HONORS**  
Residential College  
(757) 823-2252

**ROSA ALEXANDER HALL**  
(757) 823-8859

**CHARLES SMITH HALL**  
(757) 823-9116

**RESIDENTIAL COMPLEX**  
North Side: (757) 823-9092  
South Side: (757) 823-9093

**SAMUEL SCOTT HALL**  
(757) 823-8271

**LEE SMITH HALL**  
(757) 823-2255

**SPARTAN SUITES**  
2601 Corprew Avenue  
Norfolk, Virginia 23504  
(757) 626-3136

## IMPORTANT TELEPHONE NUMBERS

**IN THE EVENT OF A LIFE-THREATENING EMERGENCY, PLEASE DIAL 9-1-1**

University Police (Emergency Number)	(757) 823-9000
University Police (Non-Emergency)	(757) 823-8102
University Police Anonymous Tip Line	(757) 823-2148

NSU Counseling Center	(757) 823-8173
Spartan Health Center	(757) 278-3360
National Suicide Prevention Lifeline	(800) 273-TALK (8255) Or TEXT "Start" to 741-741
Poison Control	(800) 222-1222
Sexual Assault/Domestic Violence Hotline	(757) 251-0144

### OTHER RESOURCES ON CAMPUS

Accessibility Services &	(757) 823-8325		<a href="mailto:oasis@nsu.edu">oasis@nsu.edu</a>
International Student Services	(757) 823-8325		<a href="mailto:internationalstudentservices@nsu.edu">internationalstudentservices@nsu.edu</a>

Cashiers Office	(757) 823-8545		<a href="mailto:studentaccounts@nsu.edu">studentaccounts@nsu.edu</a>
Career Services	(757) 823-8462		<a href="mailto:careerservices@nsu.edu">careerservices@nsu.edu</a>
Dean of Students Office	(757) 823-2152		<a href="mailto:deanofstudents@nsu.edu">deanofstudents@nsu.edu</a>
Financial Aid	(757) 823-8381		<a href="mailto:financialaid@nsu.edu">financialaid@nsu.edu</a>
OIT Help Desk	(757) 823-8678		<a href="mailto:clientservices@nsu.edu">clientservices@nsu.edu</a>
Parking Services	(757) 823-2211		<a href="mailto:parking@nsu.edu">parking@nsu.edu</a>
Student Accounts	(757) 823-8545		<a href="mailto:studentaccounts@nsu.edu">studentaccounts@nsu.edu</a>
Student Success Center	(757) 823-8507		<a href="mailto:ssc@nsu.edu">ssc@nsu.edu</a>





## MISSION

The Office of Housing and Residence Life is committed to providing a safe, inclusive and well-maintained residential community that promotes student empowerment, academic success and transformational development.



## VISION STATEMENT

We will be a model Housing & Residence Life program characterized by student-centered and innovative programs that meet the demands of our diverse residential population and engage in collaborative partnerships that foster a collegial atmosphere for experiential learning, scholarship, global leadership, and civic engagement.



## COMMITMENT TO DIVERSITY AND INCLUSION STATEMENT

As one of its core values, Norfolk State University fosters a multicultural campus respecting all people, cultures, ideas, beliefs, identities, socio economic backgrounds, and perspectives. We are committed to creating supportive and inclusive environments throughout our residential communities. We believe each SPARTAN should feel open and comfortable to contribute to the community. As such, our team will provide opportunities for you to share your experiences, beliefs, and perspectives, and we ask that you reciprocate. If we all work together, we can create and maintain a culture of mutual respect, civility, trust, and community and every Spartan wins!

# MEET THE STAFF IN YOUR RESIDENTIAL COMMUNITY

## **AREA COORDINATOR**

The Area Coordinator supervises Resident Directors and residence life programs within the residential communities. Responsibilities include supervision of designated professional and student staff, as well as communication with students, parents, administrators, faculty, alumni, etc., regarding the Residence Life program and its operations. by meeting with them on a regular basis to clarify academic problems, supplement classroom instruction, and work on study skills.

## **RESIDENT DIRECTORS (RD)**

The Resident Director is responsible for the day-to-day administration, supervision, and management of their assigned residence hall community. The RD provides leadership for the residence hall education programs through their work with residential students and their supervision of Graduate Assistants and Residential Leaders.

## **FRONT DESK ASSISTANTS (FDA)**

The Front Desk Assistant is responsible for the general oversight of the residence hall during their assigned shift. Front desk assistants are responsible for ensuring the safety and security of the assigned residence hall and the residents who live in the building by making periodic rounds through the building, checking student ID's, and serving as the first point of contact for any visitors, vendors, staff or guests that enter the building.

## **GRADUATE ASSISTANTS (GA)**

The Graduate Assistant is a member of the Housing & Residence Life team and reports directly to the Resident Director. This position is responsible for assisting in fostering the Spartan Residential Experience by providing administrative, supervisory, and programmatic support to an assigned residence community.

## **RESIDENTIAL LEADERS (RL)**

The Residential Leader position focuses on enhancing the quality of life in the residence halls including fostering community, providing academic support, and being attentive to safety and security of residents. The RA is more than just a friendly presence; he/she is a mentor and is the crucial link in creating an environment in which students develop independence and learn to live cooperatively with others.

## **OFFICE AND ADMINISTRATIVE LEADERSHIP STAFF**

**HOUSING AND RESIDENCE LIFE (HRL)** staff in the main office oversee the daily administrative, financial, and operational activities and services of the comprehensive student residential housing program at the University. The staff is responsible for supervising, hiring and training of all HRL team members in the residential community and the main office. They also handle room and meal assignments, programming, activities, tutorial services, and work with other University areas such as Facilities Management, University Police, and Academic Affairs.

# WELCOME HOME SPARTAN!

## RESIDENTIAL COMMUNITIES

Norfolk State University provides student housing for full-time matriculating NSU students. There are nine residential communities with various amenities designed to create a unique Spartan Residential Experience. Students are required to apply for housing each year they desire to live on campus. Applications are available during the spring semester for the following academic year.

To be eligible for on-campus housing, students must submit the online housing application and pay a non-refundable \$300 housing deposit (the housing deposit is credited towards your total housing fee) by the respective deadline date (March 1 for current NSU students and May 1 for incoming freshmen and new transfer students). Students must also submit a signed Housing Contract for the respective academic year and agree to abide by the terms listed in the Guide to Community Living and NSU Code of Conduct.

Room assignments for new students are made on a rolling basis beginning May 4th. Current NSU students must participate in the room reservation process held each spring for the following academic school year. Students who desire to room together must apply for housing and pay the non-refundable housing deposit by the deadline date and must request each other as roommates. HRL will make every effort to place students who request each other together who meet the requirements however, we cannot guarantee it.

Students desiring to live in Midrise Honors Residential College must be a DNIMAS Scholar, Presidential Scholar, Provost Scholar, a member of the University Honors College, or possess a 3.0 minimum cumulative GPA.

Students desiring to live in Spartan Suites must have a 2.5 minimum cumulative GPA, 60 completed credit hours and/or be 20 years of age. Those desiring to live in the New Residential Complex are required to have a minimum cumulative GPA of a 2.0 or higher.

## FIRST-YEAR RESIDENCY REQUIREMENT

On-campus housing is MANDATORY for all first-year students who attend NSU and live outside a 35-mile radius from the University. There are limited exceptions to the mandate. For more information on exceptions to the mandatory housing requirement, please contact Housing & Residence Life at (757) 823-8407 or via email at [housing@nsu.edu](mailto:housing@nsu.edu). You may also visit the [Request for Exemption to the First Year Mandatory Housing Requirement form](#).

## AGOGE WEEK

AGOGE Week (Welcome Week) is a collaborative effort between the Divisions of Student Affairs and Academic Affairs. AGOGE Week provides an opportunity to assist students with the transition to college life. Students are exposed to educational and social programming in an effort to provide information about the academic experience, campus resources, college life, and living in a residential environment. For many of our freshmen students, this will be their first time away from home.



# RESIDENTIAL LIVING

## ROOM CONSOLIDATION

Due to the high demand for on-campus housing, our ability to grant room or roommate changes is extremely limited. Residents may consolidate rooms after the late registration period. Housing & Residence Life will advertise the timeframe and process for room consolidation. Residents may only change rooms during this open change period.

Residents will be fined for improper room changes and may be subject to further penalties and/or disciplinary action. Failure to consolidate by the designated date may result in an automatic single room rate charge being applied to a student's individual account.

## SUGGESTED ITEMS TO BRING

Each resident is provided with furniture in their room that includes a bed (Twin XL), closet, chest of drawers, desk, and chair.

### Bedding

Twin XL sheets  
Twin XL blanket  
Pillowcases  
Twin XL Mattress pad  
Pillow

### School Supplies

Notebooks/Binders  
Pens/Pencils  
Calculator  
College-ruled paper  
Highlighters

### Laundry and Cleaning

Clothes hangers  
Laundry hamper or bag  
Iron/Ironing board  
Laundry detergent  
Broom/Mop  
Lysol

### Electronics

Personal computer  
Surge protector  
Alarm clock  
Cable splitter  
Hair dryer  
Desk/Floor lamp

### Personal Care/Bathroom

Soap/Shampoo  
Hygiene products  
Hair products  
Basic Supplies/Emergency Supplies  
Flashlight with extra batteries  
Battery-powered radio  
Water  
Food (dried/canned)  
Personal first-aid kit  
Medications  
Air freshener  
Waste basket (small)  
Refrigerator  
(4.0 cu ft or smaller)  
Shower shoes/Cap  
Washcloths/Towels  
Tupperware/Food storage items and utensils  
(sharp or pointed knives are prohibited)

## PROHIBITED ITEMS

The list of prohibited items includes:

- Cooking appliances (George Foreman Grills, toaster ovens, toasters, hot plates, kettles, and/or microwaves)
- Electrical items to include extension cords, multi-plug adapters and/or plug in air fresheners
- Candles/Incense/Lava Lamps
- Weightlifting equipment (hand weights and perfect pushups are acceptable)
- Pets
- Bicycles (bicycle racks are provided across campus if you choose to bring your bike with you)
- Portable motorized transportation (including but not limited to: scooters, hover boards, electric skateboards)
- Flammable liquids (including but not limited to: aerosols, cooking liquids)
- Weapons (including but not limited to: knives, guns, darts, air guns, paintball guns)



### HOUSING CONTRACT CANCELLATION

In the event that you no longer desire housing at Norfolk State University, you must submit a Housing Contract Cancellation Form ([Housing Contract Cancellation Form \(2023-2024\)](#)).

Please contact Housing & Residence Life at (757) 823-8407 or email [housing@nsu.edu](mailto:housing@nsu.edu) for additional information. This form must be completed if you want to cancel housing prior to move-in or after move-in.

### WITHDRAWAL PROCEDURES

You must be a registered student at NSU to reside on campus. Students who withdraw from the University must vacate their residence hall prior to our office signing off on your University Withdrawal Form. Residents must also complete a Contract Cancellation Form in order to officially withdraw from on-campus housing. The Housing & Residence Life Refund and Withdrawal Policy states that there are specific penalties for withdrawal based on date

of withdrawal and circumstance. To read the full policy, visit [www.nsu.edu/residentiallife](http://www.nsu.edu/residentiallife).

### CHECK-OUT PROCEDURES

Prior to student check-in and upon checkout, each residence hall will have staff assigned to check the condition of the room/suite. Damages and other discrepancies will be noted on the resident's room condition form. Normal wear is not penalized. If the resident in violation is unknown, all residents assigned to the room may be charged. All residents assigned to a room/suite are responsible for cleaning his/her side of the room. Rooms and/or suites must be clean and free of all trash. Students housed in suites must ensure that the bathrooms are clean. Charges will be assessed for broken, damaged, misplaced, or out of area furniture. Upon check out, students must turn in their key, complete the blue card with check out signature in their residence hall.



# AMENITIES AND SERVICES

## MAINTENANCE REPORTING

All maintenance problems should be reported through the Housing Self-Service Portal's maintenance reporting system. This online feature will allow students to request repairs to their rooms 24 hours-a-day, 7 days-a-week. Students can also email [fixit@nsu.edu](mailto:fixit@nsu.edu). For more information, visit the Maintenance Request page at <https://www.nsu.edu/housing>.

Our office will report your request to Facilities Management. Once your request is received by our office you will be provided with timely email updates on the status of your repair. All non-emergency repairs should be completed within 7-10 business days.

For maintenance needs on the weekends or after 5 p.m. during the regular work week or on holidays, please visit the front desk of your assigned residence hall. If your request threatens the safety of yourself, the campus community, or others please call University Police University Police immediately at (757) 823-9000 (Emergency Number) or (757) 823-8102 (Non-emergency Number).

## FRONT DESK SERVICE

A reception desk is located in the common area of each residence hall. A staff person is on duty at each reception desk, twenty-four hours a day, seven days a week, to give general information and provide assistance as needed. Residents must present their NSU ID as requested for entry into the hall. Failure to do so will result in disciplinary action.

## CABLE

Housing & Residence Life provides cable in the residence halls during the academic school year at no additional charge to the student. One cable outlet is provided in each room. Residents must bring a cable and a cable splitter if they wish to watch cable on multiple televisions. Housing & Residence Life also maintains its own movie channel ResLife Cinema on Cox Cable, Channel 46. Movie streaming services are also available. Residence Hall Association members select the premium movies shown on this channel monthly. For additional information on movie streaming services for NSU residents, please visit: [movies.nsu.edu](http://movies.nsu.edu).

## WI-FI SERVICE AND COMPUTER LABS

All residence halls have Wi-Fi connectivity. Students may visit [www.nsu.edu/oit/security-networks/wifi](http://www.nsu.edu/oit/security-networks/wifi) for a step-by-step tutorial. Each residence hall is also equipped with a computer lab. For more information on Wi-Fi services and computer labs, please contact the Office of Information Technology at (757) 823-8678 for more information.

## LAUNDRY FACILITIES

Washing machines and dryers are located on designated floors of each residence hall. Students experiencing problems with the laundry facilities should contact the staff member or RA on duty. Laundry equipment is also available in Spartan Station on the east end of campus. Laundry costs are covered in students' fees. Students have the choice to "opt-out" of this option. To "opt-out," please visit: [www.nsu.edu/residentiaallife/documents-and-forms](http://www.nsu.edu/residentiaallife/documents-and-forms).

*Important Note: Students who "opt-out" of laundry services will not be able to use any of the laundry facilities on campus.*







# CAMPUS FOOD

## VENDING MACHINES

For the convenience of residents and their guest(s), vending machines are located in the lobby of each residence hall. Students experiencing problems with the vending machines should contact the staff member on duty. Tampering with or abuse of the vending machines is prohibited.

Students may use their Spartan Card at the vending machines. You must upload Spartan Bucks to use your card for these services. Your meal plan dining dollars will not work on the vending machines.

## CUSTODIAL SERVICES

Custodial staff is assigned to each residence hall. The custodians are responsible for the care and cleaning of the lounges, hallways, stairways, hall bathrooms, and other common areas in the residence halls. As a resident of University housing, you are responsible for keeping your room clean. The housekeeping staff is NOT

responsible for individual rooms. All trash and other litter from individual rooms should be put into bags and brought downstairs and placed in receptacles found on the outside of the building.

The custodial staff members must be extended the same courtesy and respect as other staff members. Littering is prohibited. Any resident found in violation of littering inside or on the grounds of any residence hall will be subject to immediate removal from housing, disciplinary action, and/or fines. In addition, the right to live in a residence hall may be forfeited during Subsequent semesters while enrolled at Norfolk State University.

## DINING SERVICES

Thompson Hospitality provides NSU with the very best in food quality and service. By constantly working to keep up with the ever-changing trends in campus dining, we are able to offer a terrific mix of traditional menu options. For additional information on Dining Services, please call (757) 823-9472.



## MEAL PLANS

NSU offers 6 types of meal plans.

### Meal Plan Type

19	Meal Plan w/ \$150
14	Meal Plan w/ \$275
10	Meal Plan w/ \$325
7	Meal Plan w/ \$400
160	Block w/ \$275
130	Block w/ \$325

**Note:** Freshmen residents are not permitted to purchase a Block 160/130 meal plan.

## WHERE TO EAT ON CAMPUS

### SCOTT-DOZIER DINING HALL

Monday - Friday  
Breakfast: 7-9:30 a.m.  
Lunch: 11 a.m.-1:30 p.m.  
Dinner: 5 -8:30 p.m.

Saturday & Sunday  
Brunch: 10:30 a.m.-1:30 p.m.  
Dinner: 4:30-6:30 p.m.

### FOOD TRUCK

Sunday - Thursday  
12 p.m.-12 a.m.  
Friday & Saturday  
1 p.m.-1 a.m.

### NURSING SPARTAN CAFE

Monday - Friday  
8:30 a.m.-5 p.m.

### OUTTAKES AT WILSON HALL

Monday - Friday  
8 a.m.-3 p.m.

### SPARTAN STATION/Milk & Honey

Monday - Friday  
12:00 p.m.-9:00 p.m.

### SPARTAN STATION/Jawn Voyage

Monday - Friday  
12:00 p.m.-9:00 p.m.

### SPARTAN STATION/On the Go

Monday - Friday  
12:00 p.m.-9:00 p.m.

### STUDENT CENTER

Monday - Friday  
Breakfast: 8-10 a.m.  
Lunch and Dinner: 10:30 a.m.-9:30 p.m.

Saturday & Sunday- Closed



## OFF-CAMPUS LOCATIONS FOR SPARTAN CARD USE

### 7-Eleven

1510 Brambleton Avenue  
Norfolk, VA 23504  
(757) 640-0002

### Boost Mobile

1500 E Brambleton Ave #102  
Norfolk, VA 23504  
(757) 9618744

### Chanello's (Pizzeria)

901 West 21st St.  
Norfolk VA 23508  
(757) 628-8000

### CVS Pharmacy

471 N. Military Hwy.  
Norfolk, VA 23502  
(757) 459-2503

### Dominos (Pizzeria)

2807 East Virginia Beach Blvd.  
Norfolk VA 23504  
(757) 629-0777

### Just Pic'd Juices

415 N. Military Hwy. Ste. 15  
Norfolk VA 23502  
(757) 466-2882

### Kappatal Cuts Barbershop

1500 East Brambleton Ave  
Norfolk VA 23504  
(757) 625-9523

### Park Avenue Market

1024 Park Avenue  
Norfolk VA 23504  
(757) 623-2747

### Pollard's Chicken

3033 Ballentine Rd.  
Norfolk VA 23509  
(757) 855-7864

### Rite Aid API

Multiple Locations  
Across the Country

### Sam's Beauty

1500 E. Brambleton Ave.  
Norfolk, VA 23504  
(757) 625-3700

### Seafood Shack

1500 E. Brambleton Ave. Ste 104-A  
Norfolk, VA 23504  
(757) 917-5573

### Versus Salon

116 South Independence Blvd  
Virginia Beach, VA 23462  
(757) 200-8890



# SAFETY AND SECURITY

Your safety and security are very important while living on campus. As a resident student, you are responsible for assisting in the creation of a safe living environment. Norfolk State University is an open campus. Students are encouraged to be alert and aware of their surroundings at all times. Any suspicious activity should be reported immediately to the staff member at the front desk of the residence hall or to University Police. At **(757) 823-9000 (Emergency Number)** or **(757) 823-8102 (Non-emergency Number)**.

## RENTER'S INSURANCE

Theft of property is the #1 crime on college campuses nationwide. NSU is not responsible for theft, loss of money, or any personal property for any reason. Students who reside in halls that have a deadbolt are encouraged to use both the lock and the deadbolt to provide added security. **Resident students are strongly encouraged to obtain renter's insurance upon receiving their room assignment.** For additional information on renter's insurance, please contact the Office of Housing & Residence Life at (757) 823-8407.

## EXTERIOR DOOR AND KEYS

All exterior hall doors are locked 24 hours-a-day. Once you are assigned a room, you will receive access to your hall through your Spartan Card. At the beginning of each semester, each resident student will be issued a key to his/her assigned room. Residents must keep their doors locked anytime that their room is not occupied.

*Warning: Duplication of keys is prohibited. No friends or family members should be issued a key to a student's room at any time!*

Students whose keys are lost or stolen should report this to a hall staff member immediately. Lockout fees and/or lost key fines are associated with the loss of a key.

## FIRE SAFETY

Fire extinguishers, fire alarms, smoke detectors, and other fire prevention equipment are provided in the residence halls as a safeguard for students and their property. Tampering with fire safety equipment is prohibited and false fire alarms will result in disciplinary action.

Flammable items are prohibited from the residence halls. This includes but is not limited to: aerosols, cooking oil, hot plates, space heaters, etc.

## FIRE DRILLS/EVACUATION

A minimum of one meeting with residents and one fire drill is conducted in each residential community each semester to ensure students are aware of how to exit the building in case of a fire. Failure to respond to, or in any way inhibit, a fire drill will result in disciplinary action.

### When an alarm sounds:

1. Follow exit routes as posted in the residence hall. Under no circumstance should a student enter a smoke-filled area.
2. All RAs will knock on the doors of their assigned area of responsibility as they are exiting the building.
3. Designated rooms in each hall have been especially equipped for physically challenged persons. It is the responsibility of the staff on duty to ensure immediate evacuation of persons in those areas.

*NOTE: State fire laws prohibit the use of elevators during fire evacuations. Designated officials will transport physically challenged persons.*



## SAFETY AND SECURITY

All students must evacuate the building. The building and adjacent area around the building must be completely cleared. An "ALL CLEAR" will be given when students can return to the hall.

The locations to assemble during a fire drill/alarm are as follows:

RESIDENCE HALL	ASSEMBLY LOCATION
Babbette Smith Hall (North & South)	Parking Lot No.25 (in the event of inclement weather females go to Rosa; males go to Scott)
Charles Smith	Outside Spartan Station/Courtyard (in the event of inclement weather go inside Spartan Station)
Lee Smith	Outside Spartan Station/Courtyard (in the event of inclement weather go inside Spartan Station)
Midrise Residential Honors College	Outside Spartan Station/Courtyard (in the event of inclement weather go inside Spartan Station)
Residential Complex	Parking lot behind the University Police Station
Rosa Alexander Hall	Grass Field directly in front of Rosa Alexander Main Doors (in the event inclement weather go to This is in an effort to ensure students are able to focus on academics during their first semester lobby)
Samuel Scott Hall	Hamm Fine Arts Building across from Scott Hall Main Doors (inclement weather go to Babbette Smith South lobby)
Spartan Suites	Outside of Joseph Echols Arena

### INCLEMENT WEATHER

Precautionary measures:

1. Prepare a kit based on the items listed in the suggested items to bring section of this handbook.
2. Notify the staff person in charge of any special medical needs.
3. Remove all items from the floor in the event of flooding.
4. Keep in contact with your RA for special instructions as they occur.
5. In case of high winds, stay away from windows and heavily glassed areas.
6. Remain in the building until instructed to report to the evacuation site and keep your flashlight with you in case of power failure.
7. Keep your radio tuned to a local station for storm updates.

*Note: Visitation privileges are suspended during inclement weather*

#### After the storm:

1. Check for structural damages or repairs needed and report them immediately.
2. Be careful of flooded areas, contaminated water, fallen power lines and other hazardous conditions attributed to the storm.

#### What to Bring in the Event of a Natural Disaster?

- Two pairs of Latex, or other sterile gloves
  - Sterile dressings to stop bleeding.
  - Cleaning agent/soap and antibiotic towelettes to disinfect.
  - Antibiotic ointment to prevent infection.
  - Adhesive bandages in a variety of sizes
  - Eyewash solution to flush the eyes or as a general decontaminant.
  - Thermometer
  - Prescription medications you take every day such as insulin, heart medicine and asthma inhalers.
  - Paper plates & cups, plastic utensils
  - Non-electric can opener
  - Personal hygiene items: toothbrush, toothpaste, comb, soap, contact lens supplies and feminine supplies.
  - Plastic garbage bags & ties
- Include at least one complete change of clothing & footwear including a long-sleeved shirt & long

# SAFETY AND SECURITY

pants, closed-toed shoes or boots, raincoat and umbrella

- If you wear glasses, keep an extra pair with your disaster supplies

## EVACUATION OF RESIDENCE HALLS

The procedure for evacuating the halls, if necessary, will be the same as a fire drill. The fire alarm will be the primary signal for evacuating the residence halls. Emergency evacuation procedures are posted in the residence halls. Residents are asked to secure all belongings and lock the room door.

In the event of an evacuation, all residents are asked to pack essential items such as: a blanket, pillow, extra clothing, ID card, personal toiletries and medication. The University will not be responsible for students' belongings.

## VISITATION

The information listed below pertains to all residence halls on campus except Spartan Suites. Residents are reminded that they are responsible for the behavior of their guests and that the University's rules and regulations also apply to visitors.

Each residence hall lobby is open to residents of the community at all times. The lobbies are open to residents and their visitors only during scheduled hours. Guests must present a valid identification card to visit a resident. All guests must sign in/out of the hall that they are visiting and must be accompanied by their host resident at all times. Babysitting is prohibited in all residence halls. Minors are not allowed to visit residents' rooms. Housing & Residence Life may permit exceptions to the minor visitation restriction for athletic recruitment visits and during Family and Homecoming Weekends. During these periods, residents may host minors aged 12 & up during visitation hours and 16 & up for overnight guests. A minor visitation form and copy of a parent/guardian official ID must accompany the Minor Visitation Request Form prior to hosting a minor in a community.

Housing & Residence Life reserves the right to disapprove or terminate same gender, co-ed, and/or lobby visitation privileges and/or post changes to the visitation policy without prior notice.

## VISITATION HOURS

### **Standard Visitation Hours in Traditional Halls**

**Sunday - Thursday 12:00 pm - 12:00 am**

**Friday and Saturday 12:00 pm - 2:00 am**

Exception: Visitation hours may be restricted in some residence halls based on residential tutoring/studying program requirements.

## OVERNIGHT VISITATION HOURS

Friday 12:00 pm - Sunday 11:59pm

## OVERNIGHT GUESTS

All overnight guests must be between the ages of 18 and 25 unless approval is granted by the Director, Assistant Vice President of Campus Life & Diversity, Vice President for Student Affairs, or one of their designees. Any resident desiring to have an overnight guest must first obtain approval from their roommate(s) via completion of the Roommate's Agreement for Acceptance of Overnight Guest section on the Overnight Guest Form. This form must be completed and signed by the resident's respective community Resident Director on or before the Thursday before the planned visit. Upon arrival and departure, overnight guests must check-in/out at the front desk of the hall they are visiting.

Each resident is permitted to have only one overnight guest per weekend. A guest may stay no more than two consecutive nights and no more than a total of four nights or two weekends per semester. Guests must abide by residence hall rules and regulations. Guests who abuse visitation privileges will be asked to leave and may be denied future visits.

Parents are encouraged to visit students and must also adhere to the visitation policy. Parents are not permitted to spend the night in the residence halls.





## VISITATION RULES

1. Freshmen have the same visitation rights as the upperclassmen students.
2. Common courtesy dictates that you check with your roommate(s) if you are planning to have a visitor. Consideration for the privacy and rights of roommates will be given priority. A roommate may not be denied access to his or her room at any time and may declare the room off limits for any open visitation. Violations of the roommate's rights of privacy will be considered a major violation and may result in disciplinary action.
3. The University reserves the right to refuse admittance to anyone in the residence halls.
4. The University reserves the right to alter visitation and/or co-educational visitation privileges to ensure proper operation of the halls.
5. Members of the opposite gender must use the lobby bathrooms and are prohibited from using the shower.
6. Inappropriate behavior will not be tolerated (i.e. sexual contact, parties, loud music, profane language, etc.).
7. Residents are not allowed to issue their key to guests. Violators will be disciplined.
8. All visitors must carry their guest pass with them at all times. The university is not responsible and/or liable for injuries to, or the personal belongings of any visitor of the residence halls.

# DEPARTMENTAL ORGANIZATIONS/INITIATIVES

## RESIDENCE HALL ASSOCIATION (RHA)

All students who live in residence halls are members of the Residence Hall Association (RHA). RHA is a representative group of students, with elected officers. RHA strives to support the mission of Housing & Residence Life, take action to improve the quality of campus life, and foster community ownership and pride. RHA hears the concerns of residents and works to address those concerns by utilizing community resources to plan activities, purchase items, promote community respect and accountability, and establish clear and consistent communication among appropriate members of the living community. As a result, RHA empowers residents to stay informed and invested in the development of their community and serves as a leadership opportunity for students.

At its most fundamental level, RHA is comprised of a Hall Council for each residential community. Each council meets regularly and works with the Community Activities Board to plan creative, fun and interesting programs and to ensure residents feel valued and have a voice in the community governance process. There are five leadership positions in Hall Council: President, Vice President, Secretary, Events Coordinator, and Floor Representative. Residents interested in serving in a leadership role in their Hall Council should speak with their Resident Director. At its core, the Hall Council serves as an event planning body (through its CAB); advocate for resident concerns; and functions as an excellent leadership development opportunity for active residents interested in becoming Residential Leaders.

For additional information on RHA, please contact the Office of Housing & Residence Life at (757) 823-8407 or email us at [housing@nsu.edu](mailto:housing@nsu.edu).

# EMPLOYMENT

## GRADUATE ASSISTANTSHIPS

Housing & Residence Life offers several graduate assistantships which provide a wide array of experiences that prepare aspiring professionals in virtually every career field. We currently have Graduate Assistants who function in our residential communities as Assistant Resident Director.

Interested candidates must have completed the requirements for a Bachelor's degree from an accredited higher education institution and be enrolled at Norfolk State University as a full-time, degree-seeking graduate student (at time of appointment). Supervision of the graduate assistants varies based on area of appointment.

is flexible enough to assume a variety of roles as dictated by the changing needs of students. It is crucial that an individual be able to relate well to others and handle administrative responsibilities. The RL is more than just a friendly presence; he/she a mentor and is the crucial link in creating an environment in which students develop independence and learn to live cooperatively with others.

For additional information on Graduate Assistant or Residential Leader opportunities, please contact the Office of Housing & Residence Life or at (757) 823-8407 or via email [housing@nsu.edu](mailto:housing@nsu.edu).

## RESIDENTIAL LEADER

The Residential Leader (RL) position focuses on enhancing the quality of life in the residence halls, including fostering community, providing academic support, and being attentive to safety and security of residents. The position requires an individual who





# CAMPUS RESOURCES

## MAILROOM

All mail sent through the United States Postal Service is delivered to the University Mail Room located in the Student Services Center, Suite 103. Students must bring their student ID card in order to receive a mail unit. The mailroom is open Monday-Friday 8:00am - 5:00pm for daily pick up and drop off. The mail room can weigh letters and packages. Full mail service is provided at the U.S. Postal Service located at the corner of Church Street & Brambleton Avenue.

Below is a sample of how to address a letter or package to a student at the university:

Student Name  
Norfolk State University  
700 Park Ave, Unit #  
Norfolk, VA 23504-8080

Packages sent through UPS, FedEx, or any other carrier will be delivered to the Central Warehouse located behind the tennis courts.

\*The Office of Housing & Residence Life cannot be responsible for delivery of student mail or packages sent to the housing office or residence halls. All mail should be sent to the student's address as previously indicated.

## Lyman Beecher Brooks Library

Library Hours:

Monday - Thursday	8 a.m.-11 p.m.
Friday	8 a.m.-5 p.m.
Saturday	9 a.m.-5 p.m.
Sunday	2-10 p.m.

## Special Dates & Holidays

Dates and times may vary. Please check with circulation desk, or call (757) 823-2418.

## Final Examination Extended Hours

Dates and times may vary. Please check with circulation desk, or call (757) 823-2418.

## PARKING

Norfolk State University is a decal controlled campus. First-time freshmen are not permitted to have a vehicle on campus unless there are special circumstances which permit an exception (medical/illness requiring a vehicle on campus for

doctor visits or employment off-campus). First-time freshmen who meet the requirements for an exception must request authorization from the Dean of Students Office, located in Suite 307, Student Services Center.

All students living on campus authorized to have a vehicle must have a valid driver's license and a purchased decal from the University. Parking decals are obtained from the Spartan Ticket Center. For more information on parking decals, please contact the Office of Parking Services, located in the University Police Station or call (757) 823-2211.

## SHUTTLE SERVICES

Transportation Services offers free shuttle service for residents, faculty, staff and visitors. The shuttle travels on set routes continuously from the East Campus to West Campus with marked stops throughout the campus. The shuttle runs every 15 minutes Monday - Thursday 8:00 am - 11:30 pm and on Fridays from 8:00 am - 8:00 pm

In conjunction with Old Dominion University, NSU offers free shuttle service for students attending classes on both campuses. Service is available Monday - Friday from 7:20 am - 4:20 pm with buses leaving every 20 minutes. The shuttle stops are at Webb University Center at ODU and Brown Hall Circle at NSU.

Additionally, there is a weekend mall shuttle service, which transports students at no charge to MacArthur Mall, and Wal-Mart on Military Highway. The bus departs from Brown Hall Circle. The shuttle runs Saturdays from 12:00 pm - 9:00 pm and Sundays from 1:00 pm - 6:00 pm. \*The shuttle does not operate during home football games, school breaks, holidays, or summer sessions.

## UNIVERSITY POLICE

The Norfolk State University Police Department is responsible for the safety and security of all members of the NSU community. The Police Department is open 24 hours a day, 7 days a week. Emergency Number: (757) 823-9000 Non-Emergency Number: (757) 823-8102

## CAMPUS RESOURCES



### STUDENT ACTIVITIES & Leadership

The Office of Student Activities & Leadership is responsible for the coordination and implementation of a creative, responsive, and diverse co-curricular programs here at NSU. The Office of Student Activities & Leadership is located in the Student Center, 3rd Floor or call (757) 823-8200.

### UNIVERSITY BOOKSTORE

Take advantage of your on-campus source for new and used textbooks, electronics, snack foods, and official NSU merchandise. The University Bookstore is located on the 1st and 2nd floors of the Student Center or call (757) 823-2037.

### SPARTAN CARD OFFICE

Your Spartan Card is your official one-card of Norfolk State University. Your Spartan Card provides convenient, cost effective use of a single card for multiple purposes such as an identification card, debit card, meal card, library card, and door access card. The Spartan Card Office is located in the Student Services Center, Suite 109 or call (757) 823-9479.

### STUDENT SUPPORT SERVICES

The campus resource offers specialized advising and tutoring for students who have not satisfied University academic standards. Students not meeting University academic standards should contact the Student Support Services at (757) 823-8677 or visit Room 121 in the James A. Bowser Building.

### COUNSELING CENTER

The Counseling Center provides a wide range of services to NSU students at no charge. Services include individual/group counseling, crisis intervention & educational outreach. Visit the Counseling Center in the Student Services Center, Suite 312 or call t (757) 823-8173.

# RESIDENTIAL COMMUNITY RULES AND REGULATIONS

In addition to the guidelines set forth in this handbook, the following will strictly be enforced:

1. Resident Directors, Graduate Assistants, Residential Leader, and Front Desk Assistants all assist Housing & Residence Life in enforcing guidelines and rules. All students must exercise respect for these staff members and follow their directions at all times.
2. Physical harm or the threat of physical harm to any person including sexual assault, sexual harassment, assault/battery and physical fights, will result in disciplinary action.
3. Soliciting and sales in the residence halls is prohibited.
4. Sleeping in the lounge or lobby is prohibited at all times.
5. Personal grooming (hair, nails, facial) is prohibited in all main lobbies and all common areas at all times.
6. Residents are prohibited from operating businesses in the residence halls. This includes but is not limited to barber services, hair salons, nail salons, makeup services, and babysitting.
7. Housing and meals will be prorated based on withdrawal.
8. The following are not permitted in the lobby: eating, playing cards, bicycle riding, skating, horse-playing, loud music, lap-sitting, bouncing balls, placing of feet on the table, sitting on counter tops or chair arm(s), sidewalk chalking, or water guns.
9. Residents must be dressed appropriately at all times while in the main lobby. Shoes, shirts, pants, or dresses are required to enter the lobby/lounge areas. No robes or bath wraps are permitted at any time.
10. Excessive yelling is prohibited throughout the residence halls at all times.
11. The consumption, possession, or distribution of alcohol or drugs, as well as any associated paraphernalia is prohibited. The appearance or display of any alcoholic container is also prohibited.
12. Smoking is prohibited in all residence halls at all times.
13. An atmosphere conducive to normal living and studying must be maintained 24 hours a day in all areas. Quiet hours are in effect in all residence halls from 10:00 pm–10:00 am (24 hours a day). All residents must refrain from causing any disruptions that could infringe on another resident's right to study or sleep during these times.





# RESIDENTIAL COMMUNITY RULES AND REGULATIONS

14. During the midterm and final exam periods, "Quiet Hours" will be enforced twenty-four hours a day beginning at 8:00 pm on the day before final exams begin.
15. Loitering in close proximity to residence halls is prohibited.
16. Throwing or dropping objects from the windows or communication from windows is prohibited. Any student(s) found in violation of this rule may be recommended for immediate removal from the residence hall and may be refused on-campus housing for the duration of the time they are a student at Norfolk State University.
17. Upon the request of University staff, residents must identify themselves and present his/her ID card. Failure to comply will result in disciplinary action.
18. All floor and hall meetings are mandatory (meaning all students residing in the residence hall must attend). All students will be held responsible for obtaining information on topics discussed/items disseminated during the meeting(s).
19. Seminars/Educational and Recreational Programs are provided for students to help increase their overall knowledge and to enhance their academic experience while a resident. Attendance is strongly encouraged.
20. At no time should a student leave clothes unattended in the laundry rooms. The University is not responsible or liable for any items left unattended or otherwise in the laundry room(s). Students desiring to use a laundry machine filled with unattended clothing should contact the staff person on duty or their respective RA. Students are prohibited from placing clothing or items on University owned furniture for drying.
21. Blocking/covering heating or air conditioning units in rooms/suites is prohibited.
22. At no time are non-working students/guests permitted behind the information desk of any residence hall.
23. Residents must show their Spartan ID card upon entering the residence halls at all times. Refusal to do so may result in disciplinary action. Students are required to keep their Spartan ID card in their possession at all times while on campus.
24. Damages to common areas due to vandalism are assessed to the individual(s) responsible. If damages cannot be assigned to a responsible party, they will be assessed to the suite/floor/hall believed to be responsible for the damage.

## UNIVERSITY RIGHT TO ENTRY

- A. Room/Suites Inspection: Routine room inspections will be performed by designated Housing & Residence Life staff, typically once a month. Advance, written notice may be sent to residents as a courtesy. However, the University reserves the right to enter locked or unlocked rooms at any time, regardless if the occupants are present or not, for the purpose of inspecting the room, building or University property, and/or completing necessary maintenance. Evidence of violation of federal, state, or local laws and/or University regulations observed at such time may be referred to University Police or the Dean of Students Office.

## CLEANLINESS CRITERIA

### Rooms

1. Beds must be neat (free of excess clothing, trash, etc.).
2. Trash must be properly placed in a trashcan or trash bag.
3. Floor (tile/carpet) must be swept and/or mopped.

### Bathrooms (Suites Only)

1. Floors swept and mopped.
2. Toilets sanitized and clean.
3. Mirrors, sinks, and counters cleaned.
4. Trash cans cleaned.
5. Shower tile and floor cleaned (shower must be free of build-up).

# RESIDENTIAL COMMUNITY RULES AND REGULATIONS

6. Shower curtains must be cleaned and free of build-up.
- B. Health and Safety Inspection: All room searches, except those conducted under warrant by law enforcement officers, must be approved by the Executive Director of Housing & Residence Life or his/her designee. A room may be searched if there is reasonable cause to believe that a person occupying a room in a residence hall is in violation of federal, state or local laws, University regulations, or an act which endangers or jeopardizes the health and welfare of the residential community.

The occupant(s) of the room in question will be notified of the search if there is reasonable cause to conduct a health and safety inspection, when feasible. The resident(s) may be invited to be present during the search if they are available.

## ADMINISTRATIVE SANCTIONS

Any of the following sanctions may be imposed, individually or collectively, upon residents who violate the residence hall regulations as outlined in the Guide to Community Living and/or the NSU Student Handbook.

- A. Warning: A notice, verbally or in writing, that continuation or repetition of conduct found wrongful within a specified period of time, stated in the warning, may be cause for more severe disciplinary sanctions.
- B. Reprimand: A written or verbal disapproval of a student's violation of residence hall regulations.
- C. Mediation: Students involved in a minor incident that does not require disciplinary action through the Dean of Students Office may be offered the opportunity to participate in mediation sessions, if all parties agree.
- D. Disciplinary Probation: The accused student may be placed on probation for any period ranging from a semester to one year. Any additional infractions incurred while a student is on probation may result in eviction, suspension, and or expulsion from the residence halls and/or the University.

- E. Cancellation of Housing Contract: If, in the reasonable belief of the Vice President for Student Affairs, Dean of Students, and/or the Executive Director of Residence Life & Housing, the presence of a student charged with violating a regulation is not conducive to residence hall living, the contract will not be renewed for a stated period of time.
- F. Immediate Eviction: If, in reasonable belief of the President, Vice President for Student Affairs, Dean of Students, Director of Counseling, University Police or the Executive Director for Housing & Residence Life, the presence of a student in a residence hall presents a serious threat to peace, order, or safety in the residence hall, he/she may, after an informal hearing, terminate the student's contract and cause his/her immediate eviction from the residence hall.

## CODE OF CONDUCT VIOLATIONS

1. Abuse of the student conduct system to include but not limited to providing false information during the student conduct process and/or not completing sanctions within allocated time period.
2. Abuse of safety equipment to include but not limited to tampering with or engaging fire alarms, extinguishers or smoke detectors.
3. Acts of dishonesty to include but not limited to furnishing false information to University officials or forgery of any University document. For academic dishonesty, refer to Academic Dishonesty Procedures.
4. Alcohol the use, possession or distribution of alcoholic beverages or paraphernalia.
5. Computer Misuse- Refer to Acceptable Use of Technological Resource Policy.
6. Conduct that threatens or endangers the health or safety of any person including one's self.
7. Gambling for money, in any form on University property.

## RESIDENTIAL COMMUNITY RULES AND REGULATIONS

8. Dating Violence
9. Domestic Violence
10. Drugs the use, possession or distribution of illegal drugs or misuse of prescription drugs and other controlled substances or drug paraphernalia.
11. Disruptive behavior that interferes with University sponsored events/activities; teaching, learning, administration, research; and/or University operations.
12. Failure to comply with directions of University employees or law enforcement officers.
13. Harassment to include but not limited to bullying/cyber-bullying, intimidation and/or hate crimes.
14. Hazing- Hazing includes, but is not limited to any situation which: creates a risk of physical injury; causes embarrassment and/or discomfort; involves harassment and/or humiliation; causes psychological or emotional distress; involves degradation and/or ridicule of an individual or group; involves or includes the willful destruction or removal of public or private property; involves the expectation that new/perspective members will participate in an activity, but full members will not.
15. Obscene behavior to include but not limited to public sexual acts or indecent exposure.
16. Retaliation against any person or group who makes a complaint, cooperates with an investigation, or participates in the resolution process.
17. Sexual misconduct - Refer to BOV Policy # 5 (2014) Sexual Misconduct Policy.
18. Stalking is when a person, on more than one occasion, engages in any behavior or conduct directed at another person with the intent to place that other person in reasonable fear of harm, death, criminal sexual assault, or bodily injury to that person or to that person's family or household member. Cyber-stalking is a form of stalking or harassment that involves the intentional act of using the Internet to cause someone emotional distress
19. Theft includes the use, removal or possession of University/individual property without entitlement or authorization.
20. Threatening behavior whether written or verbal, towards any member of the University community that causes an expectation of injury or implies a threat to cause fear.
21. Unauthorized access or entry to any University building.
22. Unauthorized recording and/or distribution to include but not limited to pictures, audio or videos of any person without their explicit permission or consent.
23. Weapons-Refer to Violence Prevention Policy.
24. Vandalism includes but is not limited to destroying or damaging University property or property of another person.
25. Violence to persons includes but is not limited to intentionally or recklessly causing harm to any person.
26. Violating federal, state or local laws that legitimately affect the University's interest.
27. Violating any published Board of Visitors or University policies or rules.



# THE IDEAL SPARTAN

## THE SPARTAN

The Spartan is highly esteemed as a global citizen and warrior, admired by others for setting universal standards of excellence. Known for their impeccable armor, Spartans are prepared, methodical, jovial, loyal, and courageous. The Ideal Spartan represents NSU at all times and in all places. The five most important pieces of a Spartan's armor include the cloak, representing pride; the breastplate reflecting integrity; the sword representing engagement; the helmet symbolizing curiosity; and the shield signifying overall excellence.

## PRIDE

As with any warrior, a Spartan needs a cloak for inclement weather (life's challenges). The Spartan warrior knows that before a battle begins, a fighter must have carefully cultivated the self-discipline that will prepare him or her for whatever is to come. Keeping in mind his or her ultimate goal, the warrior is fueled by love of country (the University). Through meaningful and wise choices, the Spartan takes ownership and responsibility for his/her extended family and nation, always representing NSU with valor and praising her people.

## ENGAGEMENT

The Spartan's sword connects him or her with leaders and peers, all of whom are fully engaged in pursuing personal excellence as well as the greater common good. The sword symbolizes Spartan unity on and off the field of battle. A Spartan engages in constant training, ever-ready to take on local, regional, national, and global challenges. He or she serves as a model of unceasing civic engagement.

## CURIOSITY

The Spartan's helmet protects and guards his or her ever-expanding intellect. Always seeking to understand new ways of life, listening to the wisdom of community leaders,

actively asking questions, and always being open to change, the Spartan constantly sharpens his or her critical thinking skills. This curiosity makes every Spartan a lifelong learner, building habits of mind that move beyond the superficial and always taking into account the needs of the whole.

## INTEGRITY

The breast plate is one of the most important pieces of armor as it not only protects the Spartan physically but spiritually. The breastplate represents honesty and the deep sense of trust in other Spartans that protects every mature warrior's heart. The Spartan's unassailable integrity allows him or her to be given leadership tasks to carry out in full, even when no one is checking, and even when difficult choices must be made alone.

## EXCELLENCE

The Spartan's shield safeguards him or her while navigating through the world. The shield allows a Spartan to move ever forward, even in the face of great adversities and disappointments. A Spartan's education – indeed a Spartan's whole life – is an unending quest for excellence. When a Spartan is knocked off his or her feet, he or she rises again, not only to press forward but to serve as a signal and motivate others in the fray.

## CIVILITY

Norfolk State University students embrace civility as a passport to full citizenship in the world. Spartans live with integrity and maintain the highest moral, ethical and intellectual standards. Continuously fostering a community of inclusiveness, students lead with humility, cultivate personal growth and respect the ideas of others. Always open to both unity and diversity, NSU students understand that respect always begins with self and then moves ever outward, creating synergy among fellow Spartans, fellow Americans and all other peoples.



# UNIVERSITY ALMA MATER

(Words and Music by Dr. Carl W. Haywood, '71)

## VERSE

By Virginia's golden shore  
There's a place that we adore  
Where Norfolk's sun shines bright  
Down on our campus site.  
The walls of Brown Hall  
Will always give a call  
To all striving to succeed  
Forging onward, bound to lead.

## CHORUS

Oh, Norfolk State we love you,  
Oh, Norfolk State we'll always be true,  
And when we leave we'll shed a tear,  
For to us you've been so dear.  
And leaving shed a joyful tear,  
For our Alma Mater dear.

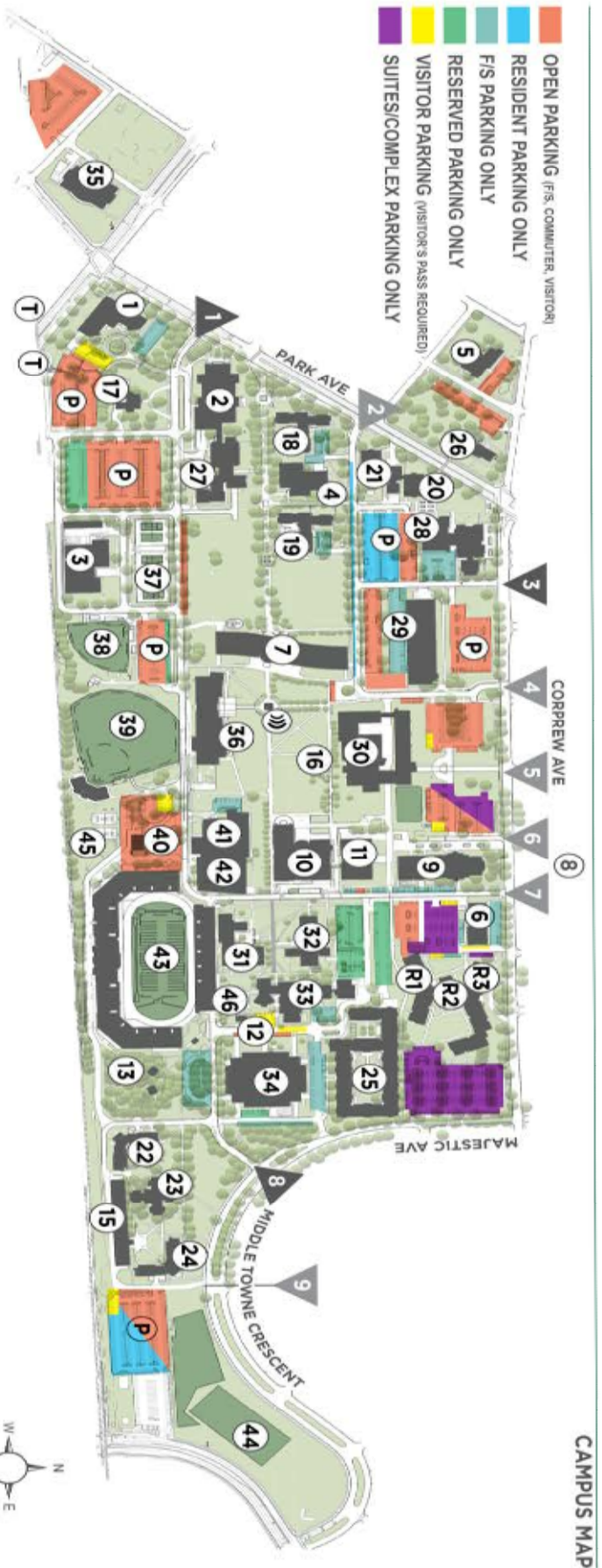
## VERSE

Though the years we spend are few  
You will teach us what to do  
In splendor we'll relive  
The glorious time you give  
We'll wave the green and gold  
To praise thee a thousand-fold.  
A guiding light to us you've been,  
Unwav'ring to the end

# NSU FIGHT SONG

SAY HEY for the victory  
That's sure to be;  
For NSU we're here to fight  
And we will fight for the Green & Gold,  
Our Alma Mater -  
We pledge our loyalty.  
Say Hey! (HEY) For the Victory!  
Say Hey! Hey! Hey!  
For NSU, we'll fight.  
Fight team, fight on to victory for N-S-U.





CAMPUS MAP

STUDENT SERVICES

1. Harrison B. Wilson Hall
- Administration Building
2. L. Douglas Wilder Performing Arts Center
3. Facilities Management Building
4. West Campus Dining Hall
5. Brambleton Community Outreach Center
6. University Police Building
7. Lyman Beecher Brooks Library
8. The Melvin and Patricia Stith Alumni House
9. Scott/Dozier Dining Hall
10. Student Center
11. Student Services Center
12. Ticket Office
13. Picnic Area
15. Spartan Station
16. White House Memorial Garden
- R2. Amenity Building

RESIDENTIAL

17. President's House
18. Samuel F. Scott Hall
19. Rosa A. Alexander Hall
20. Babbette B. Smith, North Hall
21. Babbette B. Smith, South Hall
22. Charles H. Smith Hall
23. Honors College - Midrise Residence Hall
24. Lee W. Smith Hall
25. Spartan Suites
26. Phillis Wheatley Hall
- R1. Residential Complex - South
- R3. Residential Complex - North

EDUCATIONAL

27. E. L. Hamlin Fine Arts Building
28. William P. Robinson, Sr. Technology Center
29. James A. Bowser Building
30. G.W.C. Brown Memorial Hall
31. J. Hugo Madison Hall
32. Herman H. Bozeman Hall
33. Roy A. Woods Science Building
34. Joseph G. Echols Memorial Hall
35. Marie V. McDemmond Center for Applied Research
36. Nursing & General Education Building
46. NSU Greenhouse

ATHLETICS FACILITIES

37. Tennis Complex
  38. Softball Field
  39. Marty Miller Baseball Field
  40. Sports Annex
  41. James D. Gill Health & Physical Education Building
  42. Sports Medicine Center
  43. William "Dick" Price Football Stadium/Track & Field complex
  44. Football Practice Field
  45. Basketball Courts
- T - The Tide Light Rail Station  
 ▲ - Gate  
 P - Parking  
 ))) - Communications Tower

For NSU Parking information, please visit:  
[www.nsu.edu/parking-services](http://www.nsu.edu/parking-services) or call 757.823.2211

All Visitors/Vendors should obtain a Visitor's Pass from the Parking Office located in the University Police Station (2501 Corprew Ave., Norfolk, VA 23504) prior to parking on campus



**NORFOLK STATE**  
UNIVERSITY

We see the future in you.

**HOUSING AND RESIDENCE LIFE**

Residential Complex, Suite 100  
700 Park Avenue  
Norfolk, Virginia 23504

(757) 823-8407  
[housing@nsu.edu](mailto:housing@nsu.edu)