How to Apply

Please apply at least four months prior to the semester for which you wish to enroll. Please be sure to include your email address on your application to expedite the application process.

Placing your name on the application: Your family name or surname (as it appears on your passport) should be entered as the last name on the application and all supporting documents. Do not use initials. Your name should always be written in the same order on all correspondence, official documents, test scores, etc. Student Identification Number If you do not have a U.S. Social Security Number, NSU will assign you a University identification number. Once assigned an NSU identification number, please include it on all correspondence with the University.

Education Advising Centers: For further assistance with the application process and information specific to your country, please contact your local Education USA Advising Center. The list of educational advising centers is available through the U.S. Department of State website.

Resources:

• Education Advising Center Location Tool > http://www.educationusa.info/centers.php.

Undergraduate Students

- Completed undergraduate application
- Credit card: we accept MasterCard, VISA or Discover Card
 - o Personal check (from a United States banking institution only)
 - Money order
 - o Cashier's check
 - o Cash (U.S. dollars. Do not send cash by mail)
- Credit card payments can be made by calling (757) 823-8542.
- Official or certified copies of records of all your academic work (in native language and in English) sent directly from school and examination results sent from examination council
- Official TOEFL scores for non-native English speakers
- SAT I or ACT scores for non-transfer students under 21 years of age
- SEVIS Information Form
- Financial documents including bank statements and certified Affidavit of Support and/or scholarship award letter
- Transfer Eligibility Certificate (transfer students only)

• \$25 (USD) application fee

<u>Nursing school applicants</u> must have one official copy of your academic work sent to the Office of Undergraduate Admissions and another official copy sent to: Norfolk State University, School of Nursing, 700 Park Avenue, Norfolk, Virginia 23504.

Send all application materials to: Office of Undergraduate Admissions, 700 Park Avenue Norfolk, Virginia 23504 (757) 823-8396 internationaladmissions@nsu.edu

Graduate Students

- Completed graduate application
- Personal statement and three letters of recommendation
- \$35 (USD) application fee
 - o Credit card: we accept MasterCard, VISA or Discover Card
 - o Personal check (from a United States banking institution only)
 - o Money order
 - o Cashier's check Cash (U.S. dollars. Do not send cash by mail)
 - o Credit card payments can be made by calling (757) 823-8542.
- Official or certified copies of all university transcripts evaluated by an accredited agency
- Official TOEFL scores for non-native English speakers
- Financial documents, including bank statements and certified Affidavit of Support and/or financial award letter
- SEVIS Information Form
- Transfer Eligibility Certificate (transfer students only)

School of Education applicants must submit GMAT scores.

<u>School of Social Work applicants</u> should consult the NSU website for program-specific requirements and send all application materials directly to: Norfolk State University School of Social Work, 700 Park Avenue Norfolk, Virginia 23504.

<u>Visual Studies applicants</u> must submit a portfolio demonstrating art proficiency.

Send all application materials to: Office of Graduate Admissions 700 Park Avenue Norfolk, Virginia 23504 (757) 823-8015 gradstudies@nsu.edu