

**Office of Research and Innovation  
Office of Sponsored Programs FAQ Sheet**

<b>Vice Provost for Research and Innovation</b>	Dr. Aixi Zhou, Vice Provost for Research and Innovation, McDemmond Center for Applied Research (MCAR), Suite 602, 700 Park Avenue, Norfolk, VA 23504-8060 Phone: 757.278.4112 E-mail: <a href="mailto:azhou@nsu.edu">azhou@nsu.edu</a>		
<b>OSP Contact Info</b>	Norfolk State University, Office of Sponsored Programs (OSP), 700 Park Avenue, McDemmond Center for Applied Research (MCAR), Suite 601, Norfolk, VA 23504-8060; Phone: 757.823.9053; Fax: 757.823.2823; Email: <a href="mailto:osp@nsu.edu">osp@nsu.edu</a>		
<b>Type of Organization</b>	State Related Institution of Higher Education & Historically Black College and University (HBCU)		
<b>U.S. Senator</b>	Senator Tim Kaine, 222 Central Park Avenue, Suite 120, Virginia Beach, VA 23462; Phone: 757.518.1674; Fax: 757.518.1679; Email: <a href="mailto:Kaine_Casework@kaine.senate.gov">Kaine_Casework@kaine.senate.gov</a> .		
<b>U.S. Senator</b>	Senator Mark R. Warner, 101 W. Main Street, Suite 7771, Norfolk, VA 23510; Phone: 757.441.3079; Email: <a href="https://www.warner.senate.gov/public/index.cfm/ContactPage">https://www.warner.senate.gov/public/index.cfm/ContactPage</a>		
<b>U.S. Congress</b>	Congressman Robert (Bobby) C. Scott, District 3, 2600 Washington Ave, Newport News, VA 23607 Phone: 757.380.1000; Fax: 757.928.6694; Email: <a href="https://bobbyscott.house.gov/contact/email-me">https://bobbyscott.house.gov/contact/email-me</a>		
<b>VA State Senate</b>	Senator L. Louise Lucas, President pro tempore; District 18 P. O. Box 700, Portsmouth, VA 23705-0700; Phone: 757 397.8209; Fax: 757 966.9671; Email: <a href="mailto:district18@senate.virginia.gov">district18@senate.virginia.gov</a>		
<b>Authorized Official to Approve Legal Agreements for Academic Affairs</b>	Dr. DoVeanna Fulton, Provost and Vice President for Academic Affairs, Harrison B. Wilson Hall, Suite 460, 700 Park Avenue, Norfolk, VA 23504-8060; Phone: 757.823.8408; Fax: 757.823.9435; Email: <a href="mailto:provost@nsu.edu">provost@nsu.edu</a>		
<b>Authorized Official to Sign Legally Binding Agreements</b>	Dr. Javaune Adams-Gaston, NSU President, Harrison B. Wilson Hall, 5th Floor, 700 Park Avenue, Norfolk, VA 23504-8060; Phone: 757.823.8670; Email: <a href="mailto:president@nsu.edu">president@nsu.edu</a>		
<b>Financial Contact</b>	Tara R. Walker, Interim, Assistant VP of Finance and Administration/ University Controller, Harrison B. Wilson Hall, Suite 360, 700 Park Avenue, Norfolk, VA 23504-8060; Phone: 757.823.8275; Fax: 757.823.2377; E-mail: <a href="mailto:trwalker@nsu.edu">trwalker@nsu.edu</a>		
<b>University Authorized Official</b>	(Proposals, Grants, Contracts, Agreements, MOAs, MOUs & OSP/NSU Business Contact) Paula R. D. Shaw, Director, OSP, 700 Park Avenue, MCAR, Suite 601, Norfolk, VA 23504-8060; Phone: 757.823.9053; E-mail: <a href="mailto:pshaw@nsu.edu">pshaw@nsu.edu</a> Veronica Goodman, Assistant Director, OSP, 700 Park Avenue, MCAR, Suite 601, Norfolk, VA 23504-8060; Phone: 757.823.9053; Email: <a href="mailto:vgoodman@nsu.edu">vgoodman@nsu.edu</a>		
<b>University General Counsel</b>	Pamela Boston, University Counsel and Special Asst. Attorney General, Office Of The University Counsel, 700 Park Avenue, Norfolk, VA 23504-8060; Phone: 757.823.2294; Fax: 757.823.2288; E-mail: <a href="mailto:pfboston@nsu.edu">pfboston@nsu.edu</a>		
<b>ARC Number (Acquisition Resource Center Profile, National Security Agency)</b>	14584	<b>OPE ID Number (Office of Postsecondary Education)</b>	376500
<b>CAGE Code (Contractor and Government Entity)</b>	6Y311 Code	<b>OPEDS ID Number (Office of Postsecondary Education Data System)</b>	232937
<b>DUNS Number (Data Universal Numbering System)</b>	074754805	<b>NIH IPF Number (National Institutes of Health, Institutional Profile File)</b>	504401
<b>EIN (Federal Entity Identifier Number)</b>	54-6002808	<b>PIC Number (Project Identification Code, European Commission)</b>	954330039
<b>FICE Code (Federal Interagency Committee on Ed)</b>	3765	<b>UEI (Unique Entity Identifier)</b>	XAHKEJAWL1N6
<b>Employer ID# Internal Revenue Service</b>	54-6002808-041	<b>SAM (System for Awards Management)</b>	Expiration Date: 05/10/2025
<b>F &amp; A Rate Agreement Approvals Cognizant Agency</b>	The fixed rate is 43% MTD for on-campus or 20.8% for off-campus of total direct costs excluding capital expenditures (buildings, individual items of equipment, alterations and renovations) and that portion of each sub-award in excess of \$25,000; Department of Health and Human Services. Current approval through 06/30/2026.		
<b>Fringe Benefit Rates 2021-2023</b>	<b>Full-Time:</b> 2024: 42.0%, 2025: 42.0%, 2026: 42.0%		<b>Part-Time, Temporary, Hourly or Students:</b> 7.65%
<b>Office of Sponsored Programs Administrative Faculty and Staff</b>	Paula R. D. Shaw	Director	<a href="mailto:pshaw@nsu.edu">pshaw@nsu.edu</a>
	Veronica Goodman	Assistant Director	<a href="mailto:vgoodman@nsu.edu">vgoodman@nsu.edu</a>
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<b>OSP FAQ Sheet, Revised 04/04/2025</b>			