

**Office of Research and Innovation
Office of Sponsored Programs FAQ Sheet**

Vice Provost for Research and Innovation	Dr. Aixi Zhou, Vice Provost for Research and Innovation, McDemmond Center for Applied Research (MCAR), Suite 602, 700 Park Avenue, Norfolk, VA 23504-8060 Phone: 757.278.4112 E-mail: azhou@nsu.edu		
OSP Contact Info	Norfolk State University, Office of Sponsored Programs (OSP), 700 Park Avenue, McDemmond Center for Applied Research (MCAR), Suite 601, Norfolk, VA 23504-8060; Phone: 757.823.9053; Fax: 757.823.2823; Email: sp@nsu.edu		
Type of Organization	State Related Institution of Higher Education & Historically Black College and University (HBCU)		
U.S. Senator	Senator Tim Kaine, 222 Central Park Avenue, Suite 120, Virginia Beach, VA 23462; Phone: 757.518.1674; Fax: 757.518.1679; Email: Kaine_Casework@kaine.senate.gov .		
U.S. Senator	Senator Mark R. Warner, 101 W. Main Street, Suite 7771, Norfolk, VA 23510; Phone: 757.441.3079; Email: https://www.warner.senate.gov/public/index.cfm/ContactPage		
U.S. Congress	Congressman Robert (Bobby) C. Scott, District 3, 2600 Washington Ave, Newport News, VA 23607 Phone: 757.380.1000; Fax: 757.928.6694; Email: https://bobbyscott.house.gov/contact/email-me		
VA State Senate	Senator L. Louise Lucas, President pro tempore; District 18 P. O. Box 700, Portsmouth, VA 23705-0700; Phone: 757 397.8209; Fax: 757 966.9671; Email: district18@senate.virginia.gov		
Authorized Official to Approve Legal Agreements for Academic Affairs	Dr. Aurelia Williams, Provost and Vice President for Academic Affairs (I), Harrison B. Wilson Hall, Suite 460, 700 Park Avenue, Norfolk, VA 23504-8060; Phone: 757.823.8408; Fax: 757.823.9435; Email: provost@nsu.edu		
Authorized Official to Sign Legally Binding Agreements	Dr. Javaune Adams-Gaston, NSU President, Harrison B. Wilson Hall, 5th Floor, 700 Park Avenue, Norfolk, VA 23504-8060; Phone: 757.823.8670; Email: president@nsu.edu		
Financial Contact	Ms. Lakisha Speller, Assistant VP of Finance and Administration/ University Controller, Harrison B. Wilson Hall, Suite 360, 700 Park Avenue, Norfolk, VA 23504-8060; Phone: 757.823.8275; Fax: 757.823.2377; E-mail: lsspeller@nsu.edu		
University Authorized Official	(Proposals, Grants, Contracts, Agreements, MOAs, MOUs & OSP/NSU Business Contact) Paula R. D. Shaw, Director, OSP, 700 Park Avenue, MCAR, Suite 601, Norfolk, VA 23504-8060; Phone: 757.823.9053; E-mail: pshaw@nsu.edu Veronica Goodman, Assistant Director, OSP, 700 Park Avenue, MCAR, Suite 601, Norfolk, VA 23504-8060; Phone: 757.823.9053; Email: vgoodman@nsu.edu		
University General Counsel	Pamela Boston, University Counsel and Special Asst. Attorney General, Office Of The University Counsel, 700 Park Avenue, Norfolk, VA 23504-8060; Phone: 757.823.2294; Fax: 757.823.2288; E-mail: pfboston@nsu.edu		
ARC Number (Acquisition Resource Center Profile, National Security Agency)	14584	OPE ID Number (Office of Postsecondary Education)	376500
CAGE Code (Contractor and Government Entity)	6Y311 Code	OPEDS ID Number (Office of Postsecondary Education Data System)	232937
DUNS Number (Data Universal Numbering System)	074754805	NIH IPF Number (National Institutes of Health, Institutional Profile File)	504401
EIN (Federal Entity Identifier Number)	54-6002808	PIC Number (Project Identification Code, European Commission)	954330039
FICE Code (Federal Interagency Committee on Ed)	3765	UEI (Unique Entity Identifier)	XAHKEJAWL1N6
Employer ID# Internal Revenue Service	54-6002808-041	SAM (System for Awards Management)	Expiration Date: 06/09/2026
F & A Rate Agreement Approvals Cognizant Agency	The fixed rate is 43% MTD for on-campus or 20.8% for off-campus of total direct costs excluding capital expenditures (buildings, individual items of equipment, alterations and renovations) and that portion of each sub-award in excess of \$25,000; Department of Health and Human Services. Current approval through 06/30/2026.		
Fringe Benefit Rates 2021-2023	Full-Time: 2024: 42.0%, 2025: 42.0%, 2026: 42.0%		Part-Time, Temporary, Hourly or Students: 7.65%
Office of Sponsored Programs Administrative Faculty and Staff	Paula R. D. Shaw	Director	pshaw@nsu.edu
	Veronica Goodman	Assistant Director	vgoodman@nsu.edu
	Shirleigh F.A. Wood	Grants & Contracts Administrator-Post Award	sfwood@nsu.edu
	Kathryn Avent-Ortega	Grants & Contracts Specialist	kaortega@nsu.edu
OSP FAQ Sheet, Revised 02/25/2026			