

“Preparing Competent, Compassionate, Collaborative, and Committed Leaders”

Norfolk State University – School of Education

Spring Semester 2024

Office of Clinical Experiences and Student Services (OCESS)

Notes to Teacher Candidates:

- 1. Candidates MUST PASS ALL ASSESSMENTS – Praxis II, VCLA, & Praxis Teaching Reading (if applicable to program) and have at least a 3.0 GPA before applying to student teach.**
- 2. Seminars are each Thursday beginning at 1:30 PM. Bozeman Education Building (BEB) 234 unless otherwise posted. Orientation and Professional Seminars are mandatory for teacher candidates. Meet with your University Supervisor after each seminar-Departmental Meeting.**
- 3. SVEA (<https://www.nsu.edu/provost/svea/>) meetings on each Thursday beginning at 12:30 PM Bozeman Education Building (234) when announced. Your attendance is expected.**
- 4. Note:**
 - ***Effective July 1, 2013, House Bill 2028 and Senate Bill 986: Every person seeking initial licensure or renewal of a license shall provide evidence of completion of certification or training in emergency first aid, CPR, and the use of automated external defibrillators. Hands-on first aid, CPR, and AED training is now required. Dyslexia training is also a requirement. Please visit VDOE website for training.***
 - ***Effective fall 2013, all student teachers are required to submit a universal background report.***

Date Calendar of Events

01/11	Mandatory <u>ORIENTATION Student Teaching/Practicum</u>: 10:00 AM – 12:00 PM 106 Bozeman Education Building
01/18	Application Process begins for Level I/Observation and Level II/Observation and Participation. PLEASE READ THE GUIDELINES BEFORE SUBMITTING YOUR APPLICATION. Submit <u>TYPED</u> APPLICATION to OCESS. HANDWRITTEN APPLICATIONS WILL NOT BE ACCEPTED. Applications are accepted Mon-Fri, between 8:30A.M. and 12:00 P.M. <u>DEADLINE 01/27 Friday</u>. OCESS will not accept applications after this date. Please see the additional forms for NPS, CPS, VBPS, and SPS, if required.
01/16-03/08	FIRST Student Teaching/Practicum Experience Begins
01/17	University Supervisors Meeting, 12:30-1:30 (Zoom)
01/18	<u>First Professional Seminar</u>; Thursday, 4:30-6:30, Room 234 Bozeman unless otherwise announced.
01/26	End date for submitting Levels I and II <u>Observation Application</u>
01/29-03/08	Level I and II <u>field experiences begin and end</u> (01/29 through 03/08)
03/08	FIRST STUDENT TEACHING EXPERIENCE ends 1:00 PM Visit <u>SECOND EXPERIENCE</u> Cooperating Teacher
03/11-04/17	Norfolk State University Spring Break Begins-DOES NOT APPLY TO STUDENT TEACHING/PRACTICUM STUDENTS

- 03/15** **ADMISSION TO TEACHER EDUCATION APPLICATIONS Deadline for Fall Semester**
- 03/20** **NCOP ADMISSION TO TEACHER EDUCATION APPLICATION DUE FOR Fall (Submit to NCOPTE@nsu.edu)**
- 03/11-04/19** **SECOND Practicum/Student Teaching Experience begins.**
- 03/20** **Level I and Level II Cooperating Teacher Data Forms Due submit to (OCESS)**
- 04/01** **Begin acceptance of Applications for Fall 2024 PRACTICUM, STUDENT TEACHING, AND GRADUATE INTERNSHIPS**
- 04/19** **Deadline to Submit Application for Fall 2024 PRACTICUM, STUDENT TEACHING, AND GRADUATE INTERNSHIPS**
- 04/18** **Last Professional Seminar for Spring 2024 Thursday, 4:30 to 6:00. Complete EXIT interview/survey with director, OCESS**
- 04/19** **12:00 PM SECOND STUDENT TEACHING EXPERIENCE ENDS**
- 03/08** **Levels I and II Field Experiences END. See Levels I and II Handbook on OCESS's website for specific information and for the appendices needed to document your experience.**
- 05/04** **Saturday/Commencement**
- 05/07** **LAST DAY TO REPORT FINAL GRADES**