

“Preparing Competent, Compassionate, Collaborative, and Committed Leaders”

Norfolk State University – School of Education

Spring Semester 2023

Office of Clinical Experiences and Student Services (OCESS) formerly Center for Professional Development (CPD)

Notes to Teacher Candidates:

1. Candidates **MUST PASS ALL ASSESSMENTS** – Praxis II, VCLA, & RVE (if applicable to program) and have at least a 3.0 GPA before applying to student teach.
2. **Seminars are each Thursday beginning at 1:30 PM. Bozeman Education Building (BEB) 234** unless otherwise posted. Orientation and Professional Seminars are mandatory for teacher candidates. Meet with your **University Supervisor after each seminar-Departmental Meeting.**
3. SVEA (<https://www.nsu.edu/provost/svea/>) meetings on each Thursday beginning at 12:30 PM Bozeman Education Building (234) when announced. Your attendance is expected.
4. **Note:**
 - ***Effective July 1, 2013 House Bill 2028 and Senate Bill 986:*** Every person seeking initial licensure or renewal of a license shall provide evidence of completion of certification or training in emergency first aid, CPR, and the use of automated external defibrillators. Hands-on first aid, CPR, and AED training is now required. Dyslexia training is also a requirement. Please visit VDOE website for training.
 - ***Effective fall 2013, all student teachers are required to submit a universal background report.***

Date Calendar of Events

01/12	Mandatory <u>ORIENTATION Student Teaching/Practicum</u>: 10:00 AM – 12:00 PM 106 Bozeman Education Building
01/19	Application Process begins for Level I/Observation and Level II/Observation and Participation. PLEASE READ THE GUIDELINES BEFORE SUBMITTING YOUR APPLICATION. Submit <u>TYPED</u> APPLICATION to OCESS. Applications are accepted Mon-Fri, between 8:30A.M. and 12:00 P.M. <u>DEADLINE 01/27 Friday</u>. Please see the additional forms for NPS, CPS, VBPS, and SPS, if required. Applications will be sent to the various school district 01/30/2023. The OCESS will not accept applications after this date.
01/17-03/10	FIRST Student Teaching/Practicum Experience Begins
01/18	University Supervisors Meeting, 12:30-1:30 (Zoom)
01/19	<u>First Professional Seminar</u>; Thursday, 1:30-3:00 unless otherwise announced
01/27	End date for submitting Levels I and II Observation Application
01/30-03/10	Level I and II <u>field experiences begin and end</u> (01/30 through 03/10)
03/10	12:00 PM FIRST STUDENT TEACHING EXPERIENCE ends 1:00 PM Visit SECOND EXPERIENCE Cooperating Teacher
03/15	Licensure ADMISSION TO TEACHER EDUCATION APPLICATIONS <i>Deadline for Fall</i>

03/20	NCOP ADMISSION TO TEACHER EDUCATION APPLICATION DUE for Fall (Submit to NCOPTE@nsu.edu)
03/13-03/19	Norfolk State University Spring Break Begins- DOES NOT APPLY TO STUDENT TEACHING/PRACTICUM STUDENTS
03/13-04/28	SECOND Practicum/Student Teaching Experience begins
03/20	BEGIN ACCEPTANCE OF PLACEMENT APPLICATIONS for GRADUATE INTERNSHIPS, STUDENT TEACHING & NCOP PRACTICUM
04/10	ACCEPTANCE OF GRADUATE INTERNSHIPS, STUDENT TEACHING, & NCOP PRACTICUM ENDS.
03/20	Level I and Level II Cooperating Teacher Data Forms Due submit to (OCESS)
	Deadline to Submit Application for Fall 2023 PRACTICUM, STUDENT TEACHING, AND GRADUATE INTERNSHIPS
04/12	Last Professional Seminar, 1:30 p.m. for Spring 2023 Complete EXIT interview/survey with director, OCESS
04/28	12:00 PM SECOND STUDENT TEACHING EXPERIENCE ENDS
03/10	Levels I and II Field Experiences END. See Levels I and II Handbook on OCESS's website for specific information and for the appendices needed to document your experience.
05/06	Saturday/Commencement
05/09	LAST DAY TO REPORT FINAL GRADES