Notes to Teacher Candidates:

1. Candidates MUST PASS ALL ASSESSMENTS – Praxis II, VCLA, & RVE (if applicable to program) and have at least a 3.0 GPA before applying to student teach.

2. Seminars are each Thursday beginning at 1:30 PM. Bozeman Education Building (BEB) 234 unless otherwise posted. Orientation and Professional Seminars are mandatory for teacher candidates. Meet with your University Supervisor after each seminar-Departmental Meeting.

3. SVEA (https://www.nsu.edu/provost/svea/) meetings on each Thursday beginning at 12:30 PM Bozeman Education Building (234) when announced. Your attendance is expected.

4. Note:
   - Effective July 1, 2013 House Bill 2028 and Senate Bill 986: Every person seeking initial licensure or renewal of a license shall provide evidence of completion of certification or training in emergency first aid, CPR, and the use of automated external defibrillators. Hands-on first aid, CPR, and AED training is now required. Dyslexia training is also a requirement. Please visit VDOE website for training.
   - Effective fall 2013, all student teachers are required to submit a universal background report.

Date Calendar of Events

01/12 Mandatory ORIENTATION Student Teaching/Practicum: 10:00 AM – 12:00 PM 106 Bozeman Education Building

01/19 Application Process begins for Level I/Observation and Level II/Observation and Participation. PLEASE READ THE GUIDELINES BEFORE SUBMITTING YOUR APPLICATION. Submit TYPED APPLICATION to OCESS. Applications are accepted Mon-Fri, between 8:30A.M. and 12:00 P.M. DEADLINE 01/27 Friday. Please see the additional forms for NPS, CPS, VBPS, and SPS, if required. Applications will be sent to the various school district 01/30/2023. The OCESS will not accept applications after this date.

01/17-03/10 FIRST Student Teaching/Practicum Experience Begins

01/18 University Supervisors Meeting, 12:30-1:30 (Zoom)

01/19 First Professional Seminar; Thursday, 1:30-3:00 unless otherwise announced

01/27 End date for submitting Levels I and II Observation Application

01/30-03/10 Level I and II field experiences begin and end (01/30 through 03/10)

03/10 12:00 PM FIRST STUDENT TEACHING EXPERIENCE ends 1:00 PM Visit SECOND EXPERIENCE Cooperating Teacher

03/15 Licensure ADMISSION TO TEACHER EDUCATION APPLICATIONS Deadline for Fall
03/20  NCOP ADMISSION TO TEACHER EDUCATION APPLICATION DUE for Fall (Submit to 
NCOPTE@nsu.edu)

03/13-03/19  Norfolk State University Spring Break Begins-DOES NOT APPLY TO STUDENT 
TEACHING/PRACTICUM STUDENTS

03/13-04/28  SECOND Practicum/Student Teaching Experience begins

03/20  BEGIN ACCEPTANCE OF PLACEMENT APPLICATIONS for GRADUATE INTERNSHIPS, 
STUDENT TEACHING & NCOP PRACTICUM

04/10  ACCEPTANCE OF GRADUATE INTERNSHIPS, STUDENT TEACHING, & NCOP PRACTICUM 
ENDS.

03/20  Level I and Level II Cooperating Teacher Data Forms Due submit to (OCESS)

Deadline to Submit Application for Fall 2023 PRACTICUM, STUDENT TEACHING, AND 
GRADUATE INTERNSHIPS

04/12  Last Professional Seminar, 1:30 p.m. for Spring 2023 Complete EXIT interview/survey 
with director, OCESS

04/28  12:00 PM SECOND STUDENT TEACHING EXPERIENCE ENDS

03/10  Levels I and II Field Experiences END. See Levels I and II Handbook on OCESS’s website 
for specific information and for the appendices needed to document your experience.

05/06  Saturday/Commencement

05/09  LAST DAY TO REPORT FINAL GRADES