

“Preparing Competent, Compassionate, Collaborative, and Committed Leaders”

Norfolk State University – School of Education

Fall Semester 2024 Schedule

Office of Clinical Experiences and Student Services (OCESS) formerly Center for Professional Development (CPD)

Notes to Teacher Candidates:

1. Candidates **MUST PASS ALL ASSESSMENTS – Praxis II, VCLA, & RVE (if applicable to program)** and have at least a **3.0 GPA** before applying to student teach.
2. **Seminars are each Thursday beginning at 4:30 PM. Bozeman Education Building (BEB) 234** unless otherwise posted. Orientation and Professional Seminars are mandatory for teacher candidates. Meet with your **University Supervisor after each seminar-Departmental Meeting.**
3. SVEA (<https://www.nsu.edu/provost/svea/>) meetings on each Thursday beginning at 12:30 PM Bozeman Education Building (234) when announced. Your attendance is expected.
4. Note:
 - **Effective July 1, 2013, House Bill 2028, and Senate Bill 986:** Every person seeking initial licensure or renewal of a license shall provide evidence of completion of certification or training in emergency first aid, CPR, and the use of automated external defibrillators. Hands-on first aid, CPR, and AED training is now required. Dyslexia training is also a requirement. Please visit VDOE website for training.
 - **Effective fall 2013, all student teachers are required to submit a universal background report.**

Date Calendar of Events

08/16	Mandatory <u>ORIENTATION Student Teaching/Practicum</u>: 10:00 AM – 12:00 PM 106 Bozeman Education Building
08/21	Application Process begins for Level I/Observation and Level II/Observation and Participation. PLEASE READ THE GUIDELINES BEFORE SUBMITTING YOUR APPLICATION. Submit TYPED APPLICATION to OCESS. Applications are accepted Mon-Fri, between 8:30A.M. and 12:00 P.M. DEADLINE 09/06 Friday. Please see the additional forms for NPS, CPS, VBPS, and SPS, if required. Applications will be sent to the various school district 09/09/2024. The OCESS will not accept applications after this date.
08/19-10/11	FIRST Student Teaching/Practicum Experience Begins
08/21	University Supervisors Meeting, 12:30-1:30 (Zoom)
08/22	<u>First Professional Seminar</u>; Thursday, 4:30-6:30 unless otherwise announced
09/06	End date for submitting Levels I and II Observation Application
09/09-11/18	Level I and II <u>field experiences begin and end</u> (09/09 through 11/18)
10/11	12:00 PM FIRST STUDENT TEACHING EXPERIENCE ends 1:00 PM Visit SECOND EXPERIENCE Cooperating Teacher
10/14-11/22	SECOND Practicum/Student Teaching Experience begins

- 11/22** Level I and Level II Cooperating Teacher Data Forms Due submit to (OCESS)
- 11/29** *Deadline to Submit Application for Spring 2025 PRACTICUM, STUDENT TEACHING, AND GRADUATE INTERNSHIPS*
- 11/28** Last Professional Seminar for Fall 2024, 4:30 to 6:30. Complete EXIT interview/survey with director, OCESS.
- 11/22** 12:00 PM **SECOND STUDENT TEACHING EXPERIENCE ENDS**
- 11/18** **Levels I and II Field Experiences END.** See Levels I and II Handbook on OCESS's website for specific information and for the appendices needed to document your experience.
- 12/07** **Saturday/Commencement**
- 12/03** **LAST DAY TO REPORT FINAL GRADES**