RECOMMENDATION FORM
Classic Upward Bound Program
Norfolk State University
700 Park Avenue
Norfolk, Virginia 23504

INSTRUCTIONS:
Applicant: Complete Part I of this form and then give it to the person who will write the recommendation. If your reference returns the form to you, (1) leave it sealed, (2) place it with the other documents in your application packer, and (3) submit it to the Guidance Counselor or mail or bring it to the address above.

Reference: Complete Part II of this form and return to the student or guidance counselor.

PART I: STUDENT INFORMATION  (For student to complete), (Please print or type)
Applicant’s Name__________________________________________________________________________________
Last                                             First                                   Middle Initial
Email Address: _______________________________________     Phone Number______________________________
Parent’s Name(s)
___________________________________________________________________________________
Parent’s Email__________________________________ Phone Number: (H) ______________ (C) _________________

PART II: Recommendation: (To be completed by Teacher, School administration or community leader)
Name: ________________________________Position:_____________________________School:_________________
Email Address: _________________________________ Phone Contact: (Day) ________________________________
In what ways(s) have you come to know the applicant? (check all that apply)
□ I am the applicant’s current teacher
□ I am/was the Superintendent, Assistant Superintendent, Principal, or in some way the supervisor of the applicant in a school or school system
□ I taught the applicant in Middle/High School (circle one)
Other (Please explain) _________________________________________________________________________
What is your evaluation of the applicant in terms of?
<table>
<thead>
<tr>
<th>Scholarship</th>
<th>Below Average</th>
<th>Average</th>
<th>Above Average</th>
<th>Exceptional</th>
<th>Don’t Know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Potential</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Initiative</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ability to communicate orally</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ability to work with others</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dependability</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ability to write</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>