



THE ETHELYN R. STRONG SCHOOL OF SOCIAL WORK

MSW Field Practicum Application

Name _____

Contact #: _____

Email: _____

Address: _____

Emergency contact:

Name/Relation: _____

Contact #: _____

Program: _____ MSW I _____ MSWII _____ Advance Standing

Practicum availability days/hours:

Days	Hours
M:	
Tu:	
W:	
Th:	
F:	

Note: Evening placements are not guaranteed.



THE ETHELYN R. STRONG SCHOOL OF SOCIAL WORK

MSW Field Practicum Application

Process to obtaining field placement

- The field office strives to match students with their preferred practicum selections based on population and setting preferences. However, agency assignments are not guaranteed. Students will be placed where they can develop competencies and practice learning behaviors effectively.
- As social workers, we serve diverse people of all ages, religious backgrounds, sexual orientations, oppressed populations, poor; the elderly; women; children, transgender, and migrants; and persons with physical and developmental disabilities. **If you believe placement in a specific agency setting would be emotionally challenging, please discuss this with the MSW Field Director.**
- Efforts will be made to accommodate students' geographical preferences; however, we cannot guarantee placement within the proximity of your residence. Students are responsible for their own transportation to and from agencies. NSU does not cover travel expenses such as tolls or bus passes. Please inform the field director of any transportation limitations.
- During the interview process ensure you are in a quiet location without distraction and dressed in business attire.
- Placement in an evening practicum is not guaranteed.
- **Note: Agencies may require a background check before your start date. If you have a criminal history, promptly notify Admissions and the MSW Field Director**
- Upon confirming your interview (in person or virtual), dress as a future professional social worker for the interview, attend the interview with resume in-hand or email a copy to the agency. Report the outcome of your interview to the MSW Field Director (successful or unsuccessful). If not, more agencies are given to you for additional interviews.
- **If by the second interview/agency referral, you have not received a placement, then you will be asked to participate in a skills lab with the MSW Field Director immediately.**

Please list agencies you would like to have contacted for an interview or your preferred setting (hospital, school, social service agency etc.)

Settings/agencies:

1. _____



THE ETHELYN R. STRONG SCHOOL OF SOCIAL WORK

MSW Field Practicum Application

2. _____

3. _____

Field Practicum Expectations

- Adherence to the NASW Code of Ethics
- Perform productively, professionally, ethically, and in accordance with NSU and Agency standards of excellence.
- Adhere to the values, ethics, and standards outlined in the NASW Code of Ethics and NASW standards.
- Actively participate in the ongoing learning process, both in the classroom, Blackboard engagement, and complete all assignments/tests in a timely manner.
- Prepare and submit required recordings, logs, or journals promptly during practicum, demonstrate availability for learning, and adhere to agency's professional standards and policies.
- Participate in academic and field advisement processes, attending regular meetings and presenting recordings (logs, journals, etc.) to field seminar instructors or field instructors as requested.
- Maintain professional conduct with clear, open, and respectful communication in both classroom and practicum settings.
- Be prepared for self-reflection, evaluating the role in practicum, and learning opportunities provided by both classroom and agency experiences.
- Be accountable to the School of Social Work and the agency for achieving learning goals, objectives, core and advanced practice behaviors during the practicum.
- Follow the policies and procedures of the school and the agency, consistent with the ethics, values, and standards of the profession.
- Prepare a supervision agenda/questions focusing on engagement, assessment, intervention, evaluation of practice, resource information, and practice concerns or learning needs.
- Always maintain professional confidentiality with agency and clients; ensure agency materials used for class assignments are appropriately disguised; and obtain written permission from the agency for use of audio and video tapes of practice.
- I understand that a practicum location that is close to my place of residence is not guaranteed. Additionally, I understand that the School of Social Work is NOT responsible for my transportation to and from placement. The School of Social Work is not



THE ETHELYN R. STRONG SCHOOL OF SOCIAL WORK

MSW Field Practicum Application

responsible for transportation costs. Transportation time does not count towards practicum hours

- All students must arrange their own transportation to practicum agencies. Will you have a reliable car available for transportation? ___Y ___N
 - If you will not have a reliable car, please explain how you will arrange transportation:

- Practicum experiences largely take place during standard business hours. Evening and weekend placements are not typical, and we will not be able to accommodate a request for an evening and/or weekend placement
- I understand that most practicum placements are not paid. Paid placements cannot be guaranteed for any student
- I acknowledge that each placement site will have their own requirements for interns including attending training and following policies set by the placement

Please sign here to acknowledge your understanding and agreement to abide by these expectations and the process of receiving a Field Practicum:

Signature: _____ Date: _____