

Dear Baccalaureate Social Work Majors:

The Baccalaureate Social Work (BSW) Program has two levels, which are the pre-professional (first two years of the curriculum) and Professional (last two years of the curriculum). A requirement for admission to the Professional Program is the completion of the application process. Students must meet the following **standards** to apply for admission to the Professional BSW Program:

1. The student must have completed the first two semesters of the essential core and pre-Social Work requirements. The student must have a minimum cumulative grade point average of 2.0 on the 4.0 scale (an overall average of “C” or better) and a grade of C” (2.0) or better in Social Work courses and designated general education courses. Students must maintain a 2.5 GPA in social work courses.
2. The student must apply to the Professional Program during the second semester of the sophomore year or when they have completed 45 credit hours of Pre-Social Work Requirements (freshman and sophomore level courses outlined on the BSW curriculum sheet); and, enrolled in or have completed the additional 15 credit hours required in the last semester of the sophomore year. **The social work courses that students should have completed or be enrolled in during the application process are SWK 200, SWK 207 & SWK 220.** Meet with your advisor to ensure this is the time to complete the application.
3. Students must complete and submit all Professional Program materials to the Director of the Baccalaureate Social Work Program.
4. Students must not have repeated a required Social Work or pre-requisite course more than two times.
5. **Matriculation:** Students must maintain a 2.0 overall GPA and a 2.5 GPA in the social work courses. Students must earn a C in all social work courses and a C in the specific courses that are identified on the curriculum sheet with an asterisk (*). Please review the BSW handbook.

The application **procedures** for admission to the Professional Program are on the following pages.



**NORFOLK STATE UNIVERSITY
THE ETHELYN R. STRONG SCHOOL OF SOCIAL WORK
BACCALAUREATE PROGRAM**

APPLICATION FOR ADMISSION TO PROFESSIONAL PROGRAM

Please Read Carefully

Include the following documents in the application packet. *All parts of the application must be submitted together in one document.*

- ✓ Completed Admission Application - The responses must be **typed**.
- ✓ Meet with Advisor to review EVAL for course completion and eligibility, advisor needs to initial your application to verify coursework has been completed for eligibility
- ✓ Professional program application checklist – Signed (electronic signature permissible)
- ✓ Professional and Ethical Expectations of Social Work Students– Signed (electronic signature permissible)
- ✓ A typed **personal statement** (See the specific questions)

*Email the complete application packet (in one document) to Dr Kirsten S. Ericksen, Interim BSW Program Director at the following email address: ksericksen@nsu.edu with the subject line: Professional Program Application.

Due Date: November 22, 2021 by 11:59pm-Please name your document: Professional Program Application – Fall- 2021– your name (ie Kirsten S. Ericksen)



**THE ETHELYN R. STRONG SCHOOL OF SOCIAL WORK
BACCALAUREATE SOCIAL WORK PROGRAM**

APPLICATION FOR ADMISSION TO THE PROFESSIONAL PROGRAM

Please print or type responses

Student's Name: _____ NSU ID# _____

Tele. No.: _____ Email: _____

Address _____

List of Social Work Courses taken or currently enrolled in

Social Work Courses	Semester (Fall/Spring/Summer)	Grade

Credits on your academic evaluation (EVAL): Current Completed credits: _____ Current In Progress credits: _____

I understand that the full professional program application consists of this ***completed form, a personal statement based on the question in the packet, advisor initials, and a signed BSW program application checklist*** and that the information provided above is accurate.

Advisor Initials Date

Student Signature Date

APPLICATION FOR ADMISSION TO PROFESSIONAL PROGRAM

Personal Statement

(Must be included in the packet to be considered for the Professional Program)

Answer the following questions in your statement in typed paragraph format. Please be sure to include your full name on all pages. **The essay should not exceed three typed pages (double-spaced, 12 font, Times New Roman).** The questions require candidates to describe their ideas about the social work profession and interest in pursuing the BSW degree. **Please make sure your name is on all pages of the personal statement (place in Header).**

- ✓ Describe why you are interested in pursuing a social work degree?
- ✓ Review the NASW Code of Ethics. Briefly state how the social work values align with your values. Include all six core values in this section.
- ✓ Describe “professionalism” and your level of comfort with demonstrating professional behaviors in the classroom and potentially at your internship during your senior year.
- ✓ Describe how the Social Work courses you have taken have prepared you for the social work profession. Share specific examples related to the content from courses.
- ✓ Describe your career goals and aspiration.

Professional and Ethical Expectations for Social Work Students

The Ethelyn R. Strong School of Social Work is required by the Council on Social Work Education (CSWE) to cultivate and assess the professional behaviors of all students in the social work program. We are committed to producing generalist practitioners who demonstrate social work knowledge, values, and skills. Students are expected to abide by the NASW Code of Ethics, NSU student code of conduct, and the professional behaviors outlined in the BSW handbooks. All social work students are required to display the following professional behaviors.

Honesty:

- Practice honesty with yourself, your peers, and your instructors.
- No plagiarism
- Abide by NSU student code of conduct

Responsibility:

- Attend class and arrive on time
- Maintain the required GPA
- Participate in group activities and assignments.
- Complete work on time and according to directions provided and present quality academic papers, tests, and assignments.
- Meet deadlines: Prepare for class, with readings and other assigned work completed.
- Come to class prepared with textbooks, syllabus, and writing tools.
- Pursue appropriate academic supports to achieve course conditions.
- Practice self-awareness of personal matters that may hinder your effectiveness in your courses and at your internship and identify personal areas of development as needed.

Reverence and Privacy

- Treat all your peers, professors, instructors, supervisors, clients, and staff with dignity and respect.
- Manage conflict with peers, professors, and staff in a supportive and mature manner.
- Use positive and nonjudgmental language and operate from a strengths perspective.
- Respect differences and avoid any form of discrimination
- Maintain your peers' information that is revealed in class or the field internship setting.
- By no means, use names of clients or disclose other pinpointing information

Communication:

- Demonstrate respectful interpersonal communication with peers, professors, clients' supervisors, and staff. Construct appropriate email communication that includes a salutation and a clear message.
- Develop a conscious awareness of non-verbal communication, body language, language, empathy, and attending skills.

The School of Social Work may dismiss a student's participation in the BSW program if faculty determines that a student's behavior has proven a substantial violation(s) of the NASW Code of Ethics and or the BSW program handbook(s).

I have read and understood the Professional Expectations of Students' Ethical and Professional Behavior

Signature

Date



Professional Program Admission Checklist

Prospective applicants to the B.S.W. Program are strongly encouraged to ensure that all required application materials are adequately proofread, completed, and promptly submitted. Please note that, at the time of application, the student’s program evaluation must demonstrate that the applicable requirements listed below have been met. Please review the program evaluation on MyNSU. **You do not have** to include your program evaluation in the application packet.

I have met the following requirements regarding the BSW Program Admissions process;

1. I completed the **majority** of the courses listed on the BSW curriculum sheet for the freshman and first semester of the sophomore year.
List all courses that you have not completed in the freshman and sophomore year. If you completed them all, simply write completed. Please refer to the BSW curriculum sheet (**do not include courses you are currently enrolled in this semester**)

2. I have completed or I am currently enrolled in SWK 200: Introduction to Social Work, SWK 207: Social Welfare Policy I and SWK 220: Human Behavior in the Social Environment (must earn a “C” or better in each course)
3. I met with my advisor to review my EVAL for course completion and eligibility, my advisor has initialed the application.
4. I completed and proofread the Application for Admission to the BSW Program
5. I provided a proofread Personal Statement
6. I thoroughly reviewed and signed a copy of the Professional Expectations for Social Work Students
7. I achieved a minimum cumulative institutional grade point average of 2.0

I met the requirements prescribed from the above checklist.

Signature

NSU ID#

Print Name

Date

***Reminders:**

- Include all application packet materials in one document
- Please name the document: Professional Program Application- Fall 2021- your name (for example Kirsten S. Ericksen)
- Email the complete application (with the Subject line Professional Program Application) to Dr Kirsten S. Ericksen, Interim BSW Program Director at the following email address: ksericksen@nsu.edu by **November 22, 2021 by 11:59pm**