



Access Request Form
EA Web Application Services
Office of Information Technology (OIT)

Employee Information

Employee Name: _____ Phone #: _____
Employee ID (Colleague#): _____ User ID (network log on): _____
NSU E-mail Address: _____

System Name (select one)

CRM RECRUIT

ELEVATE

Additional Information

Describe Access Requested: _____

Supervisor's Signature: _____ Date: _____

Type of Special Access

NEW

MODIFY

DEACTIVATE

Roles Assigned (**CRM Recruit Only**):

Director

Processor

Recruiter

Roles Assigned (**Elevate Only**):

Director

Program Manager

Finance

OIT Personnel Only

Processed by: _____ Date Completed: _____

User Notification Date: _____

**** Note: Please allow 3 - 5 business days for account setup. This form can be faxed to 757.823.2128 or emailed to webapps@nsu.edu.**