# MOAT - Security Awareness Training
# Account Reinstatement Form

**INSTRUCTIONS**
(Place a checkmark to ensure all steps are completed and the form is ready for processing)

- ☐ Complete the MOAT online Security Awareness Training
- ☐ Print your MOAT certificate.
- ☐ **S**ign the bottom left side of your MOAT certificate.
- ☐ Have your supervisor sign your MOAT certificate under the <u>Administrator</u> line.
- ☐ Complete and sign this form.
- ☐ Have your supervisor sign this form.
- ☐ Return both the signed MOAT certificate and this signed form to OIT Security. *Email: security@nsu.edu*

I understand that I am required to complete the annual Virginia Information Technologies Agency (VITA) Information Security Awareness Training administered through MOAT at https://va.moatusers.com and that failure to complete such training in the allotted time frame has resulted in my account being disabled.

I further understand that going forward, I am required to familiarize myself with all NSU and VITA IT Information Security Policies and Standards and that failure to comply with such policies and standards in the future will result in the termination of my account privileges, including but not limited to: network and email account, student information system, financial systems, blackboard, electronic door access, etc.

By signing this agreement, I hereby certify that I understand the preceding terms and provisions and that I accept the responsibility of adhering to the same. I further acknowledge that non-compliance may result in disciplinary action, including but not limited to the termination of my access privileges.

| <u>REQUESTOR</u> | | <u>SUPERVISOR</u> | |
|---|---|---|---|
| LAST NAME | | LAST NAME | |
| FIRST NAME | | FIRST NAME | |
| DEPARTMENT | | DEPARTMENT | |
| JOB TITLE | | JOB TITLE | |
| EMAIL | | EMAIL | |
| PHONE | | PHONE | |

SIGNATURE _____     SIGNATURE _____