

NORFOLK STATE UNIVERSITY  
OFFICE OF THE REGISTRAR

**APPLICATION FOR WITHDRAWAL**

(Please Print)

TERM OF WITHDRAWAL:  Fall  Spring  Summer (Check only one) YEAR: \_\_\_\_\_

DATE OF WITHDRAWAL: \_\_\_\_/\_\_\_\_/\_\_\_\_ ID# \_\_\_\_\_

NAME: \_\_\_\_\_  
LAST FIRST MI

PERMANENT ADDRESS: \_\_\_\_\_  
STREET APT#  
CITY STATE ZIP CODE

TELEPHONE: (\_\_\_\_) \_\_\_\_\_

**Reason for Withdrawal (Circle One):**

- 01 Financial Problems
- 02 Illness/Injury
- 03 Insufficient Financial Aid
- 04 Maternity
- 05 Entered Military
- 06 Other \_\_\_\_\_
- 07 Personal Problems
- 08 Decided On Another School
- 09 Study Abroad
- 10 Unknown

Are you receiving VA benefits?  Yes  No

Are you an NSU Athlete?  Yes  No

Do you live in the residence hall?  Yes  No

\_\_\_\_\_  
Compliance Officer Signature Required

I understand the following: (1) any financial obligation due the University such as tuition, library books, fines, financial assistance, housing charges, etc. must be paid. (2) If I am contracted with University housing, I am required to vacate and return my keys immediately after signing the withdrawal form. (3) My Spartan Card will be deactivated immediately after signing withdrawal form. (4) Financial Aid Awards are subject to review and reduction or cancellation as a result of withdrawal. I will be notified of adjustments by the Financial Aid Office.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Advisor / Designee

\_\_\_\_\_  
Date

Requested Via:  Letter  In Person  Other

Exit Interview: \_\_\_\_\_  
Signature of Counselor

\_\_\_\_\_  
Date

Veteran's Office: Cleared by \_\_\_\_\_

\_\_\_\_\_  
Date

Housing: Cleared by \_\_\_\_\_

\_\_\_\_\_  
Date

( ) Issue Copy to Student ( ) Notify Spartan Card Office ( ) EDW \_\_\_\_\_

**Financial Aid**

\_\_\_\_\_ No Aid

\$ \_\_\_\_\_ Pell Grant

\$ \_\_\_\_\_ Ford Subsidized Loan

\$ \_\_\_\_\_ Ford Unsubsidized Loan

\$ \_\_\_\_\_ Other \_\_\_\_\_

\$ \_\_\_\_\_ Other \_\_\_\_\_

\$ \_\_\_\_\_ Other \_\_\_\_\_

\_\_\_\_\_  
Financial Aid Date

\_\_\_\_\_  
Student Accounts Date

\_\_\_\_\_  
Loan Default Manager Date

\_\_\_\_\_  
Registrar Date