



NORFOLK STATE UNIVERSITY

2025 MS4 Annual Status Report

Project No. 187677

Revision 0

September 30, 2025



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1.0 General Information

The general information for this annual report is as follows:

1. The permittee is Norfolk State University (NSU), and the permit number is VAR040097. The permit is effective from November 1, 2023 until October 31, 2028.
2. The reporting period for which the annual status report is submitted is from July 1, 2024, to June 30, 2025.
3. The MS4 Map and the Outfall Information Table were updated on October 21, 2024 to reflect the changes to the MS4 that occurred during the FY2024 report year. No changes were made during the FY2025 report year; thus, the map and table are unchanged.
4. The dry and wet weather inspections were conducted for 22 BMPs and 12 outfalls on campus in the FY2025 reporting year.

2.0 Signed Certification

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

9-29-25

Date

Terry Woodhouse

Signature

Terry Woodhouse, Associate Vice President Facilities Management

3.0 Minimum Control Measures

3.1 MCM 1 Public Education and Outreach

3.1.1 High Priority Issues and Strategies Employed

The following high priority issues were addressed by the permittee in the public education and outreach program:

- 1. High Priority Issue:** Fluids from vehicles can contribute contaminants to the runoff.

Rationale: This is a priority to NSU because it is an active campus and has a lot of daily traffic. The University owns and maintains several fleet vehicles and maintenance equipment that are stored on campus along with several employee and student parking lots. Targeting vehicle fluids as a high priority issue will help University's students, faculty, and staff to become aware of the threat that automotive fluids pose to the health of the waterways.

Strategies: University students will be encouraged to inspect parking areas and report any spills to University staff that they may find. Seminars are and continue to be developed to educate the students on the actions to take. NSU has created brochures that have been posted locally and on the University's website to help educate the students and employees on the importance of keeping the surroundings free of chemicals that can adversely affect the environment. Orientations with students are held at the start of each semester to promote awareness of and adhere to campus rules.

NSU Employees are required to make weekly inspections of the areas where vehicles are stored and maintained for any fluid leaks. Vehicle maintenance has been restricted to vehicle service shops. All auto mechanics, facility workers and new staff receive storm water pollution prevention training annually and during new hire orientation. The training logs can be found in the NSU Stormwater Pollution Prevention Plan, posted online at [Stormwater Pollution Prevention - MS4 Program | Norfolk State University - Norfolk State University](#).

Goal: To keep the ground surfaces clean of pollutants and clean up spills before they can reach the stormwater systems, and making students responsible for their surroundings and keeping the campus clean. The number of students and faculty that attend the orientation can be recorded for the annual report, along with the number of brochures that have been distributed.
- 2. High Priority Issue:** Trash and debris collection and recycling. Any litter has the potential to find its way into the surrounding area and can adversely affect the environment. Specifically, from the NSU campus, trash and debris can collect in the stormwater Best Management Practices (BMPs), the stormwater system and eventually make its way into the Chesapeake Bay and have an impact on seagrasses and fish wildlife.

Rationale: This is a high priority issue because litter can have an adverse effect on the environment and needs to be stopped at its source. Providing the students with the information about proper disposal of litter, debris and other items will help keep the campus clean and debris from reaching the stormwater system and ultimately the environment.

Strategies: Engage the students with emails and flyers. Orientations for the students and faculty are held at the start of each semester to ensure that campus rules are followed. The University and student organizations are engaged in hosting campus clean up events, giving students ownership and campus pride.

Goal: In addition to good housekeeping, this goal will set an example to the campus community and put the responsibility on students for keeping the campus clean which will give the students ownership and campus pride. The number of students and faculty that attend the orientations can be recorded for the annual report, along with the number of flyers that have been posted or distributed.

Schedule: Email newsletter will be sent out bi-annually. Flyers will be posted and distributed at the start of every semester.

3. High Priority Issue: Stormwater Pollution Prevention Education is necessary to prevent future pollution from students.

Rationale: Informing students on how stormwater pollution occurs and how to prevent it is an essential part of pollution prevention.

Strategies: At least twice per semester, a Stormwater Pollution Prevention Information Table/ Booth will be staffed during Student High Profile events.

Goal: Keep students from contributing to stormwater pollution by keeping them informed of how it occurs.

Schedule: Twice per semester at the minimum.

4. High Priority Issue: BMP inspections are necessary for maintenance to ensure proper function of each BMP.

Rationale: The stormwater BMPs help filter runoff during rain events and need to be maintained to help preserve the downstream environment.

Strategies: Brightview Landscaping, hired by NSU, inspects BMPs on campus in accordance with Virginia Stormwater Management Handbook, Section 9.3.7 table 9.7.

Goal: Ensure BMPs are inspected and regularly maintained.

Schedule: Monthly for wet ponds, bioretention cells, and extended detention cells. Quarterly for filter practices, wet and dry swales and grass channels.

The MS4 Program Plan was updated May 1, 2025, and the high priority issues will remain the same for the next reporting year, and the strategies used to communicate the high priority issues were adjusted to reflect the high priority issues identified in the MS4 program plan.

3.2 MCM 2 Public Involvement and Participation

3.2.1 Public Input

No public input has been received in this reporting period on the MS4 program regarding stormwater complaints.

3.2.2 Website

The current NSU Stormwater Pollution Prevention website with the most up to date information on the University's MS4 program and stormwater initiatives can be found at the web address:

<https://www.nsu.edu/stormwater-pollution-prevention>.



3.2.3 Public Involvement Activities

The public involvement implemented by NSU includes the following activities advertised in the Spartan E-Daily Web emails:

1. Earth Day Week: the event was posted, and campus announcements were sent to all participants. Students, faculty, staff and BrightView Landscape Services designed, constructed and planted a vegetable garden, a tree and flowers near the University Greenhouse. Elizabeth River Project (ERP) Representatives attended the event.
2. NSU had six University student groups, totaling over 150 students and staff, picking up trash and debris throughout the campus and throughout the surrounding community.
3. NSU had two University student groups, totaling over 30 students and staff, planting flowers throughout the campus.

3.2.4 Metrics and Evaluations

A report of the metrics as defined for each activity and an evaluation as to whether the activity is beneficial to improving water quality is provided for each activity. These metrics will remain the same as in the previous reporting period.

1. Earth week events in collaboration with Brightview Landscape Services and Elizabeth River Project Representatives will encourage future student involvement.
2. Cleanup events will encourage good housekeeping practices on campus and diminish the number of pollutants that may contaminate the stormwater.
3. Student group involvement in cleaning events will encourage other students and staff to participate in good housekeeping practices.
4. Students planting flowers on campus will help enrich the campus visually and encourage students to participate in more events. Further participation will improve water quality on campus.

3.2.5 MS4 Collaboration

1. Over one hundred students took part in research projects focused on river restoration.
2. NSU collaborated on two grants with ERP, the NSF CoPe grant, and the National Fish and Wildlife Foundation Equity grant.
3. NSU received a Sustained Distinguished Performance Award for the Elizabeth River Project in 2023.
4. Students, faculty, staff and BrightView Landscape Services designed, constructed, and planted a vegetable garden, a tree, and flowers near the University Greenhouse for Earth Day. The Elizabeth River Project Representatives attended the event.
5. NSU had two University student groups, totaling over thirty students and staff, plant flowers throughout the campus.
6. NSU had six University student groups, totaling over 150 students and staff, picking up trash and debris throughout the campus and throughout the surrounding community.

3.3 MCM 3 Illicit Discharge Detection and Elimination

1. There was an illicit discharge detected and reported in this reporting year during the DEQ Audit performed February 5, 2025.
 - a. The spill was located in the Facilities Management Motor Pool. The source of the spill was oil or gas from motor vehicles stored in the motor pool.
 - b. The Spill Incident Report Form can be found in the updated Stormwater Pollution Prevention Plan (SWPPP) on the NSU website. The spill was observed by a DEQ employee during the audit, and correspondence between NSU and DEQ continued afterwards to communicate how the investigation was resolved and what follow-up activities occurred.
 - c. The investigation into the illicit discharge was closed May 30th, 2025. The Incident and Spill Response Log for this illicit discharge can be found in Appendix C.

3.4 MCM 4 Construction Site Stormwater Runoff Control

1. No BMPs were retrofitted in this reporting year.
2. No compliance or enforcement actions were necessary.
3. Additionally, there were no land disturbances on campus in the reporting period. No inspections for erosion and sediment control were conducted.

3.5 MCM 5 Post-Construction Stormwater Management for New Development and Development on Prior Developed Lands

1. Dry and wet weather inspections were performed for the 22 BMPs and 12 outfalls on campus whose locations can be found in Appendix A, the NSU MS4 Outfall and BMP Map. The table and map were not updated in this period as no changes have been made since its last update.
2. Most of the BMPs were in good condition with Brightview Landscaping maintaining them, however several of the BMPs will require maintenance. The University has been advised of the necessary maintenance.
 - a. Some of the bioretentions and micro-bioretentions will need maintenance due to a lack of required vegetation, mulch or filter media, sediment blockage near outfalls, or erosion along the side slopes.
 - b. Two of the extended detention ponds will require maintenance due to sediment and debris, evidence of clogging, and more.
 - c. The Spartan Suites infiltration BMP is being encroached upon by the parking lot and shows evidence of erosion around an inlet.
 - d. The Hamm Fine Arts North grass channel will require maintenance because of erosion, and unhealthy or dead vegetation.
3. Most of the outfalls that are in the ditch adjacent to the rail tracks were not able to be located or were difficult to inspect during the wet weather inspections as the ditch where they are situated is very overgrown.
 - a. As the University is not the owner of these outfalls, it has been recommended that they contact the owner to clear the outfalls of debris.



4. Brightview Landscape services all BMPs on campus monthly.
5. All BMPs on campus have been submitted in the DEQ Warehouse including the three retrofits done in the previous reporting period.

3.6 MCM 6 Pollution Prevention and Good Housekeeping for Facilities Owned or Operated by the Permittee Within the MS4 Service Area

1. Brightview Landscape has been hired to maintain campus grounds. Brightview continues to complete all BMP and Outfall inspections. The Director of Grounds manages and reviews all inspections and works with Brightview to eliminate concerns and deficiencies identified via Brightview's inspections.
2. The only high priority facility on campus, the Facilities Maintenance Building and Motor Pool, was reviewed during the FY2025 reporting period. No other high priority facilities on campus require SWPPP coverage, and no high priority facilities were delisted during the reporting year.
3. The current SWPPP for the Facilities Management Building and Motor Pool was updated this reporting period on May 1, 2025. It has been uploaded to the NSU Stormwater Pollution Prevention website.
4. A Stormwater Standard Operating Procedure was implemented in this reporting period.
5. Training held during the reporting period:
 - a. Stormwater Pollution Prevention training is performed with all New Hire and Wage employees during New Hire Orientation Training. Training courses usually occur on the 10th and 24th of each month. Training is facilitated via ZOOM. The Training logs for this reporting period can be found in Appendix B.
 - b. During the reporting period, 158 University employees, facilities employees, and resident assistants and graduate assistants received the Stormwater Pollution Prevention training.
 - c. The objective of the training events is to distribute information on stormwater and bring awareness to prevent Stormwater Pollution.
6. NSU's Nutrient Management Plan is effective from April 8, 2023 through April 8, 2026. It was approved by the Virginia Department of Conservation and Recreation (DCR) on March 27, 2023.

4.0 Evaluation of MS4 Program Implementation

4.1 MCM Reviews

The updated MS4 program from 2025 has been implemented by NSU and their maintenance staff due to a DEQ Audit in early 2025. Some of the MCMs were changed to align with the minimum control measures described in Part I E of the General Permit.

4.1.1 MCM 1 Public Education and Outreach

The high priority issues from the reporting year will be a continued effort by the University for the next reporting year.

1. Vehicle fluid leaks will continue to be monitored on campus.
 - a. Students are advised not to change any of the fluids used in their motor vehicles while on campus. These include motor oil, transmission fluid, anti-freeze, gasoline or diesel and windshield washer fluids.
2. Outreach and education for students about stormwater pollution prevention will also continue.
 - a. Information will continue to be facilitated via the NSU website and various screens in the Student Center Building that show a PowerPoint stressing the importance of recycling fluids.
3. University BMP inspections continue to be a high priority. Ongoing training for staff will continue for BMP maintenance. BMP's and Outfalls will continue to be managed by Brightview Landscape Service. Brightview provides training for all affected staff and shares results with Mr. Ward (Director of Grounds).
4. Waste Minimization will continue to be a high priority issue for the University.
 - a. NSU has renewed their partnership with Bay Disposal to provide additional large roll-off containers to collect and dispose of major trash and debris items along with additional smaller trash containers that are monitored weekly by the NSU Grounds Department.
 - b. NSU has renewed their partnership with BrightView Landscape Services, which provides additional certified staff resources that address daily debris removal.
 - c. NSU has a partnership with an Environmental Services contractor that provides daily monitoring and removal of trash inside of all University Buildings and Facilities throughout the campus.
5. BrightView Landscape Services also provides certified staffing resources that implement pesticide and herbicide application as required.

4.1.2 MCM 2 Public Involvement and Participation

1. The Elizabeth River Star Program is an on-going program that NSU participates in, and student participation will be encouraged throughout the year.



2. Informing students on the risks to the environment will help minimize the accumulations of drippings and stains in parking lots and campus streets that can become part of stormwater runoff.
3. Students have been advised to utilize good housekeeping practices while on campus. This includes not littering, throwing away cigarette butts and keeping trash disposal areas clean.
4. The University has advertised an Earth Day event each year. This year's event was posted, and Campus Announcements were sent to all students, faculty, and staff. Students, faculty, staff and BrightView Landscape Services designed and planted a vegetable garden and flowers near the University Greenhouse. Elizabeth River Project Representatives attended the event.
5. Students have participated in and organized several campus cleaning events over the past report year.
6. The University's website is a source of information on the status of the MS4 Program and all annual reports. Stormwater Pollution Awareness information is displayed via the NSU Internet Webpage and promotes Stormwater Pollution Prevention practices.
7. NSU Spartan E-Daily announcements and CC-TV broadcasts also provide students and staff with information on stormwater pollution.
8. During this reporting period, the Earth Day public involvement event included information pertaining to Climate Change. In the next reporting period, the University will endeavor to provide more information on Climate Change in public involvement events, as recommended by DEQ.

4.1.3 MCM 3 Illicit Discharge Detection and Elimination

NSU is committed to environmental safety and protection of the campus community. This policy contains detailed information regarding requirements for MS4 storm system maintenance. The Illicit Discharge Detection and Elimination Program is also found at the top of the NSU Stormwater Pollution Prevention webpage for ease of access.

1. Equipment maintenance is also an area where illicit discharges have the potential to occur. The University is implementing standard operating procedures and guidelines for the maintenance of equipment coupled with training to prevent any unwanted discharge.
2. The University has an underground gasoline storage tank for use in state vehicles. To reduce the risk of this area as a possible source of pollution, the refueling of most of the vehicles is performed by vehicle maintenance staff that have received training. The nozzle has been replaced with one that will close automatically, access to the hose is restricted by locking the nozzle in place, turning off the gasoline pump, and restricting refueling to a few hours in the morning when the mechanic is available to oversee the procedure.
 - a. This will prevent overflow spills on the pavement that would allow gasoline to enter the stormwater drains, staining the pavement, and reducing the risk of fire.
3. NSU has a partnership with an environmental services contractor that provides daily monitoring and removal of trash inside of all University buildings and facilities throughout the campus.
4. Procedures to detect and address non-stormwater discharges will include training the groundskeepers and tradesmen how to identify and report illegal dumping. These individuals are to report observations and incidents that could result in illicit discharges, or conditions that



could result in non-stormwater contamination. In addition to these detection methods, the main outfall from campus has a large screen that prevents solids from entering connecting sewers. The University will coordinate with the city to ensure this structure remains functional.

5. A formal proposal has been implemented advising the campus community that discharge of any materials, solid or liquid other than water into stormwater inlets is prohibited and infractions shall be subject to appropriate fines and/or penalties.

- a. The University senior administrators and legal counsel shall review proposals of this nature. Enforcement shall include University Police, and if student(s) are involved, summonses may be issued to appear before a committee.

6. Removal of grease and oil accumulations from parking lots will require the use of pressure-washing, deployment of petrochemical absorbents around the cleanup site and in front of any affected stormwater inlet. This will prevent illicit discharges from entering the University's stormwater system.

7. If an illicit discharge is identified, it will be reported to DEQ in the Annual Report.

8. Campus stormwater outfalls are continually inspected, and a dry and wet weather inspection is performed annually by an outside source. The Outfall Reconnaissance Inventory (ORI) is the most proven method for screening campus stormwater outfalls. The ORI consists of walking all campus outfalls to document where they are and what condition they are in.

- a. The purpose of the ORI is to identify potential illicit discharges that could impair water quality. The ORI also details how to find an illicit discharge in the field and the appropriate laboratory strategies to identify pollutants.
- b. Outfall maintenance is performed by Brightview Landscaping Services during the next reporting year as it was during this reporting period.

4.1.4 MCM 4 Construction Site Stormwater Runoff Control

The agreements defined under this measure have been implemented beginning in the first permit year, and continuously thereafter for any construction site projects. These agreements follow the Virginia Erosion and Stormwater Management Act (VESMA) and the Virginia Erosion and Stormwater Management Program (VESMP) Regulations as related to the MS4 permit for regulated construction projects. The agreements are listed below:

1. For projects with a general contractor, there is a section dedicated to Slope Protection and Erosion Control in the plans.
2. The University holds the general contractor responsible for maintaining the job site to the satisfaction of the University and all applicable regulations.
3. The contractor is required to schedule work in a manner that best provides slope protection and erosion control by installing grass, ditches, or other means to prevent runoff into stormwater drains.
4. The contractor must also clean out any drains that become contaminated with construction site runoff.
5. The contractor shall be responsible for any damage to streams or other natural areas or wetlands from the addition of soil, rock, or topsoil, whether deposited by poor construction practice, sedimentation, or wind. The contractor is also responsible for any damage to

vegetation matter, such as whole trees or any part thereof, or remnants from burning or other clearing processes, along with waste construction materials such as concrete, broken pipe, equipment parts or any other additions which could be detrimental to said areas.

6. Any damages shall be assessed by the University through site inspections. The contractor shall act as soon as possible to prevent further damage and correct existing damage at no cost to the University. Should the University choose to do so, a remediation contractor will correct the damage, and their fees deducted from the original contractor's payments.

7. The contractor is to expect periodic site inspections by the erosion and sediment control reviewing authority.

8. The inspector for the erosion and sediment control reviewing authority shall be allowed access to all areas of the construction site.

9. All conditions or practices noted by the inspector that could result in deteriorated slope protection or erosion control shall be immediately corrected.

10. If the inspector for the erosion and sediment control reviewing authority submits a report to the University or contractor, all infractions or penalties shall be addressed by the contractor at no expense to the University.

11. At the agreed conclusion of a project, all temporary erosion control systems shall be removed, and inspection of adjacent stormwater inlets and drains conducted. The contractor shall remove all materials, sediment or vegetation that has entered due to activities related to the construction project.

12. For sites more than one acre, the contractor shall ensure compliance with all the requirements of 9VAC25-31 (VPDES).

13. The University reserves the right to require all architects, engineers, and related consultants to obtain appropriate certifications as specified under the Erosion and Sediment Control law.

14. Contractor shall provide the University with legible copies of all correspondence, reports, meeting minutes, etc. that involve stormwater issues.

4.1.5 MCM 5 Post-Construction Stormwater Management for New Development and Development on Prior Developed Lands

1. The University shall maintain compliance with the Virginia Erosion and Stormwater Management Act (VESMA) and the Virginia Erosion and Stormwater Management Program (VESMP) Regulations.

2. Brightview landscaping has been hired to provide additional staff for stormwater maintenance and inspections.

3. The University's Stormwater Master Plan has been implemented to ensure compliance with current regulations.

4.1.6 MCM 6 Pollution Prevention and Good Housekeeping for Facilities Owned or Operated by the Permittee Within the MS4 Service Area

1. Tradesmen have been instructed to immediately clean up releases of any materials they are using and report any quantity that may have entered a stormwater drain. This increases the



awareness for stormwater runoff and eliminates sources of illicit materials polluting surface waters.

2. Groundskeepers have been instructed to pick up debris to prevent shredding by lawn mowers and to prevent entering stormwater drains and to reduce the number of pollutants in the stormwater and promote the free flow of stormwater in the sewer lines.
3. Absorbent materials are kept available, and a fully enclosed hazardous materials storage shed is used for the staging of hazardous wastes, including contaminated absorbents and personal protective equipment. Storing hazardous waste isolated from the weather and unauthorized personnel will limit the chances of the material entering the stormwater system.
4. A Hazardous Substance Policy has been created and implemented to prevent hazardous materials from entering the University's stormwater sewer system and other downstream waters.
5. A Nutrient Management Plan has been approved by DCR and implemented to help reduce the number of pollutants in stormwater, specifically from the application of fertilizers and herbicides, and has been strictly followed.
6. A company with expertise in hazardous materials has been contracted to provide emergency responses to incidents requiring additional resources and equipment. They have the added responsibility of overpacking primary containers and arranging transportation to approved disposal sites, recyclers, or incinerators. This will ensure a release is adequately remediated, storm drains are protected, staff personnel, and disposal protocols are strictly followed.
7. After campus events, trash receptacles are emptied, stormwater inlets in the area are checked, and trash is removed from inlets. An estimate of the amount of trash collected is recorded.

4.2 Program Effectiveness

The MS4 program was updated and implemented in 2025. The program plan has been brought up to current General Permit standards.

4.3 Program Changes Needed

The program has been updated to include more training and public outreach to make the public aware of the impacts that the community can have on the environment and the stormwater system.

5.0 Local TMDL Action Plan Status

5.1 Elizabeth River TMDL Action Plan

The Elizabeth River TMDL Action Plan was developed to address POCs in accordance with the General Permit requirements where the University has been assigned a waste load allocation (WLA) in an approved TMDL. The Action Plan was updated in May of 2025 and can be found on the NSU Stormwater Pollution Prevent website.

NSU drains to the Lower Eastern Branch segment of the Elizabeth River and is therefore subject to the approved bacteria TMDL for the Elizabeth River.

Wildlife is considered to be the primary source of bacteria-laden runoff for the University's MS4 service area. The most notable wildlife present on campus is waterfowl. These animals are a large contributor to this source of bacteria as they are attracted to open spaces and wet areas present on the campus.

NSU renewed its contract with "Flyaway Geese" Control in July 2025 to use trained dogs to prevent geese from nesting on campus.

- Certified dogs (collies) are utilized on campus twice a day to chase away geese and ducks during nesting season.
- Chlorine has been added to various water fountains to deter geese from gathering and nesting.

Regular emails and/or fliers are sent out to the University's students, staff and faculty asking them not to feed geese or seagulls on campus.

Appendix A MS4 Map and Outfall Information Table



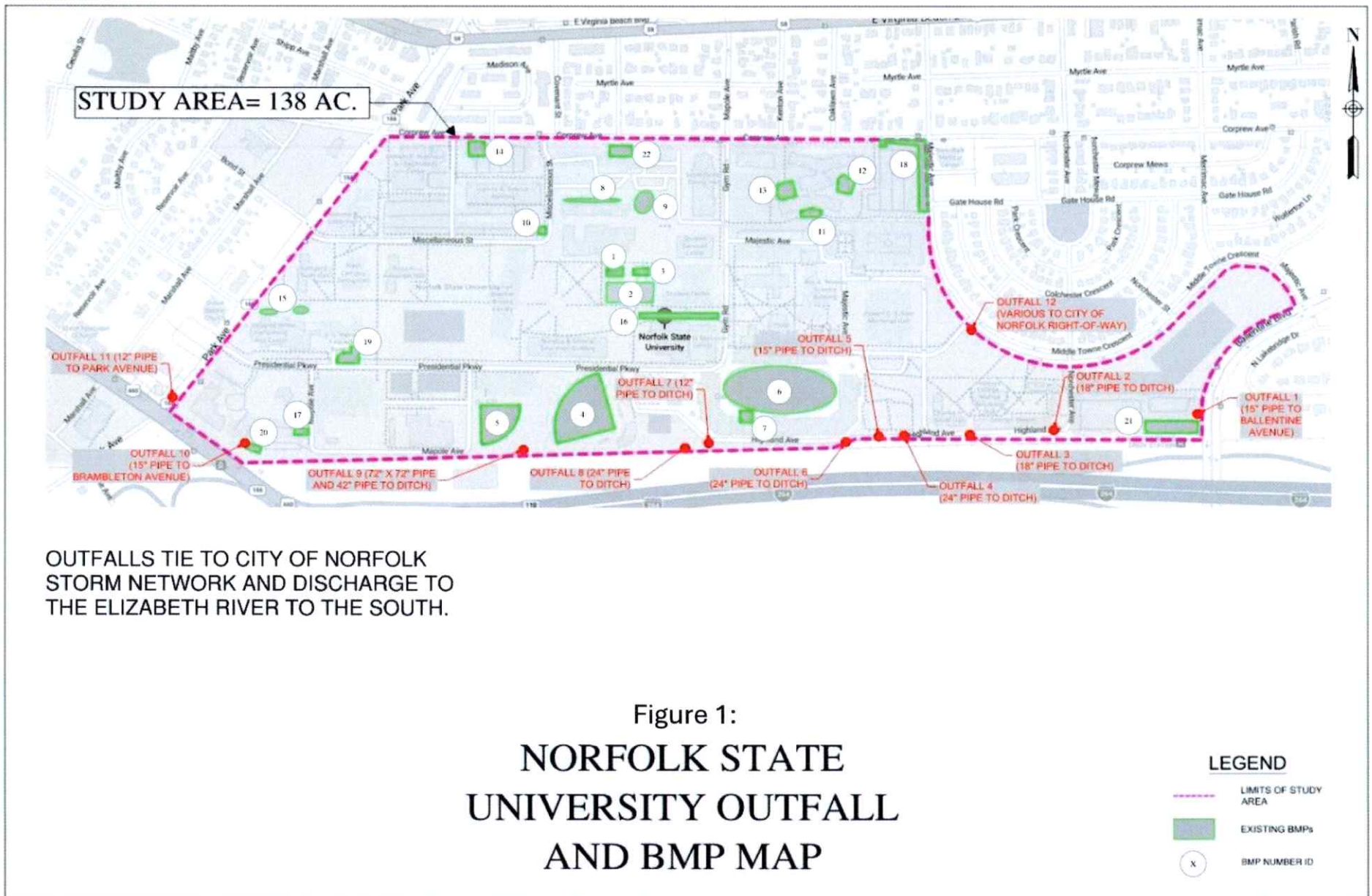


Table 5.A BMP Map Legend

BMP ID	BMP Name
BMP 1	STUDENT CENTER
BMP 2	STUDENT CENTER UNDERGROUND
BMP 3	STUDENT CENTER/ GODWIN HALL
BMP 4	BASEBALL FIELD
BMP 5	SOFTBALL FIELD
BMP 6	STADIUM
BMP 7	STADIUM CRYSTAL STREAM
BMP 8	BROWN HALL NORTH
BMP 9	BROWN HALL EAST
BMP 10	BOWSER BLDG. PARKING
BMP 11	RESIDENTIAL FACILITY 1
BMP 12	RESIDENTIAL FACILITY 1
BMP 13	RESIDENTIAL FACILITY 1
BMP 14	GATE 3/ LOT 30
BMP 15	HAMM FINE ARTS NORTH
BMP 16	PE/ SPORTS MED
BMP 17*	WILSON ADMIN/ LOT 2 & 3
BMP 18*	SPARTAN SUITES
BMP 19*	HAMM FINE ARTS SOUTH
BMP 20*	WILSON ADMIN
BMP 21*	OUTFALL 1/ LOT 10
BMP 22*	LOT 17

*BMPS MARKED WITH AN ASTERISK WERE BUILT BEFORE 2009 AND DO NOT RECEIVE CREDITS



Table 5.B Outfall Information Table

Norfolk State University Stormwater Outfall Information Table								
Outfall Unique Identifier	MS4 Acres Served	Receiving Waters	HUC	Receiving Waters Impaired	Applicable TMDL	Land Use	Latitude	Longitude
Outfall 1	3.25	Eastern Branch Elizabeth River	JL54	Yes	Chesapeake Bay / Elizabeth River	Mixed Use	36.504715	-76.151059
Outfall 2	1.87	Eastern Branch Elizabeth River	JL54	Yes	Chesapeake Bay / Elizabeth River	Mixed Use	36.504686	-76.151928
Outfall 3	3.9	Eastern Branch Elizabeth River	JL54	Yes	Chesapeake Bay / Elizabeth River	Mixed Use	36.50466	-76.152415
Outfall 4	4.3	Eastern Branch Elizabeth River	JL54	Yes	Chesapeake Bay / Elizabeth River	Mixed Use	36.504643	-76.152835
Outfall 5	0.56	Eastern Branch Elizabeth River	JL54	Yes	Chesapeake Bay / Elizabeth River	Mixed Use	36.504643	-76.153011
Outfall 6	2.6	Eastern Branch Elizabeth River	JL54	Yes	Chesapeake Bay / Elizabeth River	Mixed Use	36.504638	-76.153168
Outfall 7	2.55	Eastern Branch Elizabeth River	JL54	Yes	Chesapeake Bay / Elizabeth River	Mixed Use	36.504628	-76.154035
Outfall 8	2.26	Eastern Branch Elizabeth River	JL54	Yes	Chesapeake Bay / Elizabeth River	Mixed Use	36.504609	-76.154171
Outfall 9	100.32	Eastern Branch Elizabeth River	JL54	Yes	Chesapeake Bay / Elizabeth River	Mixed Use	36.504598	-76.155244
Outfall 10	3.3	Eastern Branch Elizabeth River	JL54	Yes	Chesapeake Bay / Elizabeth River	Mixed Use	36.504624	-76.16094
Outfall 11	0.72	Eastern Branch Elizabeth River	JL54	Yes	Chesapeake Bay / Elizabeth River	Mixed Use	36.504808	-76.161304
Outfall 12	12.37	Eastern Branch Elizabeth River	JL54	Yes	Chesapeake Bay / Elizabeth River	Mixed Use	36.847783	-76.256747

Appendix B Employee Training Logs





Stormwater Awareness: Educating the campus community about the responsibilities of protecting the natural environment. Encouraging public participation through increased awareness of campus cleanliness and recognition of campus cleanliness and recognition of situations and conditions that could result in pollutants entering the local river and wetlands. **Recycling Program:** The Norfolk State University Recycling Program is just one part of a much larger program of activities through which Norfolk State University takes considerable pride knowing that we do our part as environmental stewards at Norfolk State University, as we continue to evaluate and adapt to the changing environmental needs of the campus committed to recycling the materials it uses and to minimizing non-hazardous waste. It is the responsibility of every member of the campus community to support these efforts that will protect our environment by conserving resources and preserving rapidly diminishing landfill space.

Date: 9/24/24 Time:

PLEASE SEND TO FACILITIES RISK MANAGEMENT UPON COMPLETION

[illegible]



NORFOLK STATE UNIVERSITY

We see the future in you.

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Facilitator(s): Roderick Allmond

Date: 10/1/24 **Time:** 1:30 pm - 3pm

PLEASE SEND TO FACILITIES RISK MANAGEMENT UPON COMPLETION

Print Name	Signature	Department Name	Date
Lenise Dupree		HRL	10/1/24
Lauren Senter		HRL	10/1/24
Sara Brighton-Parker		HRL	10/1/24
Jolindah Missob		HRL	10/1/24
Raymond Street II		HRL	10/1/24
Macariah McGree		HRL	10/1/24
Zyara Sonnehaytha		HRL	10/1/24
Quiara Jackson		HRL	10/1/24
Reginald Bice III		HRL	10/1/24
Akera Hutchinson		HRL	10/1/24
Walter Harris		HRL	10/1/24
Jishanna Gray		HRL	10/1/24
Demetre South		HRL	10-1-24
Jamie Gray		HRL	10/1/24

2 of 2



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Date: 10/1/24 **Time:** 1:30pm - 3pm

PLEASE SEND TO FACILITIES RISK MANAGEMENT UPON COMPLETION

Print Name	Signature	Department Name	Date
Jacobs Roman	<i>[Signature]</i>	HRL	10/01/2024
Maya White	<i>[Signature]</i>	HrL	10-01-2024
Kayla Dunkley-Summers	<i>[Signature]</i>	HRL	10-01-2024
Jordan Hines	<i>[Signature]</i>	HRL	10/1/24
Jaraya Belcher	<i>[Signature]</i>	HRL	10/01/24
Mishelle Fresh	<i>[Signature]</i>	HRL	10/01/2024
Danielle Raynor	<i>[Signature]</i>	HRL	10/01/24
Carolyn Wright	<i>[Signature]</i>	HRL	10/01/2024

1 of 2



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Facilitator(s): Roderick Allmond

Date: 1/10/25 Time:

PLEASE SEND TO FACILITIES RISK MANAGEMENT UPON COMPLETION

[illegible]



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Facilitator(s): Roderick Allmond

Date: Varies **Time:** Varies

Print Name	Signature	Department Name	Date
Shilpa Dileep		Human Resources	06/10/25
Micaela Morris		Human Resources	6/10/25
Juliet Boykins		Dean of Students	6/10/25
Dominique Lundy		CENTRAL WAREHOUSE	4/10/25
William Fentress		CENTRAL Warehouse	6/10/2025
Rodney Floyd		Registrar's Office	06/10/2025
Carlos McKinney		Chemistry	6/10/25
Nina Grant		SCIENCE/BIOLOGY	6/13/25
Gianna Smith		Math	6/13/25
Nesiah Banks		Fine Arts	6/13/25
Shakira White		Registrar	6/13/25
Kimberly Davis		Science/Biology	6/13/25
Brianna Burnide		Science/Biology	6/13/25
Makye Ramirez		Sparc	6/13/25



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Facilitator(s): Roderick Allmond

Date: _____ **Time:** _____

PLEASE SEND TO FACILITIES RISK MANAGEMENT UPON COMPLETION

Print Name	Signature	Department Name	Date
Brittany Hickey	[Signature]	Writing Center	6/18/25
M. CHUGHAI	[Signature]	F.M.	6/18/25
NABEEM CHUGHAI	[Signature]	FAC	6/18/25
Rob Porton	[Signature]	FAC	6/18/25
Bailey Brown	[Signature]	Athletics	6/18/25
Kyla Clance	[Signature]	VP SA (vice president office for student affairs)	6/18/25
David H. Williams	[Signature]	Auxiliary Services	6/18/25
Dawn Cole	[Signature]	Center for Teaching + Learning	6/18/25
Tiese Colley	[Signature]	Athletics	6/18/25
Dyanra Wilson	[Signature]	Campus Life	6/18/25
Melsham Ruffin	[Signature]	Campus Life	6/18/25
VERLINE HARRIS	[Signature]	FAC	6/18/25
Royce Ridley	[Signature]	Student Activities	6/18/25
Angel Frederick	[Signature]	Student Activities	6/18/25
Danielle Raynor	[Signature]	HRL	06/18/25
Maya White	[Signature]	HRL	06/18/25
Ju'von Reed	[Signature]	Student Activities	06/18/25



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Facilitator(s): Roderick Allmond

Date: _____ **Time:** _____

PLEASE SEND TO FACILITIES RISK MANAGEMENT UPON COMPLETION

Print Name	Signature	Department Name	Date
NANCY TAYLOR		FAC.	6/18/25
Darrin King		FAC	6/18/25
LARRY G. BLOOMER		FAC	6/18/25
KRYSTAL VEST		Athletics	6/18/25
PHILIP S. BERRILL		ADVANCEMENT	6/18/25
Donnie Williams		OIT	6/18/25
Yanora Wade		Athletic	6/18/25
TERRELLA NIXON		FAC	6-18-25
Tiera Bacote		Student Activities	6/18/25
JAMES SINGLETON		Student Activities	6/18/25
KENNY BARNES		FAC	18 JUN 2025
Ebrika Roub		FAC	6-18-2025
KAYIA DUNKLEY-SUMNER		HRL	6-18-25
William Bryan		OSAC	6-18-25
Brianne Steele		OSAC	6/18/25
Danielle Williams		Student Affairs	6/18/25



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Date: _____ **Time:** _____

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Print Name	Signature	Department Name	Date
Luis Crespo	<i>Luis Crespo</i>	Carpentry	6/18/25
Monica Reid	<i>Monica Reid</i>	Office of the Provost	6/18/25
Reginald Rice	<i>Reginald Rice</i>	Housing & Res life	6/18/25
Demetre South	<i>Demetre South</i>	Housing res life	6/18/25
Quiara Jackson	<i>Quiara Jackson</i>	HRL	6/18/2025
Walter Harris	<i>Walter Harris</i>	HRL	6/18/2025
Clyde Davis	<i>Clyde Davis</i>	O.I.T	6/18/2025
Lisa Lewis	<i>Lisa Lewis</i>	O.I.T	6/18/25
Kyrak Harris	<i>Kyrak Harris</i>	Parking	6/18/25
Natalia Pierson	<i>Natalia Pierson</i>	Advancement	6/18/25
Donald Alexander	<i>Donald Alexander</i>	Human Resources	6/18/25
Jasmin Wertz	<i>Jasmin Wertz</i>	H.R. ^{Human} Resources	6/18/25
Shilpa Deep	<i>Shilpa Deep</i>	H.R	6/18/25
Stephanie McPherson	<i>Stephanie McPherson</i>	Utility Service	6/18/25
Nayve Fields	<i>Nayve Fields</i>	H.R	6/18/25
Donna Saleem	<i>Donna Saleem</i>	Parking	6/18/25
Micahela Morris	<i>Micahela Morris</i>	H.R	6/18/25



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[illegible]



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Date: _____ **Time:** _____

PLEASE SEND TO FACILITIES RISK MANAGEMENT UPON COMPLETION

Print Name	Signature	Department Name	Date
Kerry Conedy		plumbing	6-18-25
RICARDO ZABALETA		FAC/PLUMBING	6-18-25
CARLA S. McHinnery		Chemistry Laboratory	6/18/25
Rory Moore		FAC	6-18-25
Jishanna Gay		HRL	6/18/25
J Forcudo		Facilities	6/18/25
James Riley		Athletics	6/18/25
Robert Carter		OIT	6/18/25
Gloria Mayne		UA	6/18/25
Wendley Wilkerson		Rooder	6/18/25
Jamel Dennison		Conference Svcs	6/18/25
Lee Grandison		OEC	6/18/25
Ryan Williams		Facilities	6/18/25
John Holley		FAC	6/18/25
Chris Godfrey		Athletics (WDR)	6/18/25



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Facilitator(s): Roderick Allmond

Date: _____ **Time:** _____

Print Name	Signature	Department Name	Date
Anthony Smith III	<i>Anthony Smith III</i>	Housing	6/25/25
Morgan Hancock	<i>Morgan Hancock</i>	Housing and Reslife	6/25/2025
Winfred Walker II	<i>Winfred Walker II</i>	Admissions	6/25/25
Robert Millsbaugh	<i>Robert Millsbaugh</i>	CPHI	6/25/25
Kyonzee Charis	<i>Kyonzee Charis</i>	Athletics	6/25/25
Kellyn Hamilton	<i>Kellyn Hamilton</i>	Engineering	6/25/25
Asia Williams	<i>Asia Williams</i>	Athletics	6/25/25
Bebonehu Atem	<i>Bebonehu Atem</i>	School of Business	6/25/25
MERRILL MORGAN JR	<i>Merrill Morgan Jr</i>	ATHLETICS	6/25/25
Youngs, Justin	<i>Justin Youngs</i>	NSU PD	6/25/25
Washington, Lawrence	<i>Lawrence Washington</i>	NSU PD	6/25/25
Gallo, Sarita	<i>S. Gallo</i>	NSU PD	6/25/25
Cartwright, James	<i>James Cartwright</i>	NSU PD	6/25/25
Mock, Loryn	<i>Loryn Mock</i>	NSU PD	6/25/25



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Date: _____ Time: _____

[illegible]

Appendix C Log of Unauthorized Discharges, Releases, or Spill Incidents



NORFOLK STATE
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We see the future in you.

Spill Incident Report Form

Environmental, Health Safety and Risk Management

700 Park Avenue, Norfolk, VA 23504
Phone: 757-823-9545 • Fax: 757-823-2050

Location: Facilities Small/Large Motorpools

Today's Date: 2-5-25

Person Reporting
Spill:

Roderick Allmon

Org: _____

Title: Interim Director of EHS

Date of Spill:

Varies

Type of
Spill:

Oil/Gas

Common Name of Spilled Substance:

Oil/Gas

Estimated Amount of Substance Spilled: _____

Location(s) of Spill:

Facilities Small/Large Motorpools

Actions Taken:

To Contain spill or impact of incident:

N/A

To clean up spill or recover from incident:

Absorbent applied. Placed secondary containment under truck and Sentinel

To remove cleanup material:

Absorbent removed. Secondary containment will need to remain to capture on-going leak.

Measures to prevent recurrence:

Retrain staff



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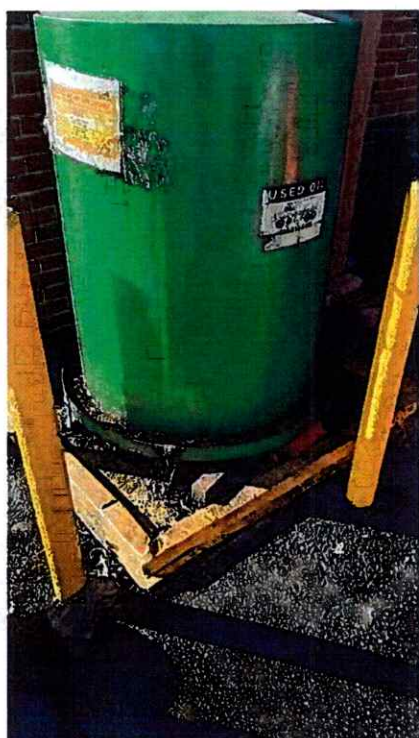
Spill Incident Photos Form Environmental, Health, Safety, and Risk Management

700 Park Avenue, Norfolk, VA 23504
Phone: 757-823-9545 • Fax: 757-823-2050

Small and Large Motor Pools-Before Pics (2-4-25)



Small and Large Motor Pools-Before Pics (2-4-25)





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Spill Incident Photos Form Environmental, Health, Safety, and Risk Management

700 Park Avenue, Norfolk, VA 23504
Phone: 757-823-9545 • Fax: 757-823-2050

Small and Large Motor Pools-Cleanup Pics (2-5-25)





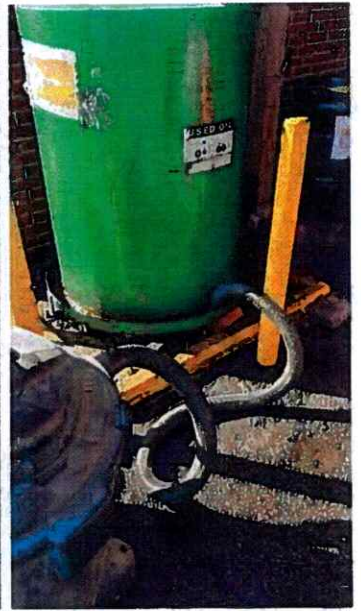
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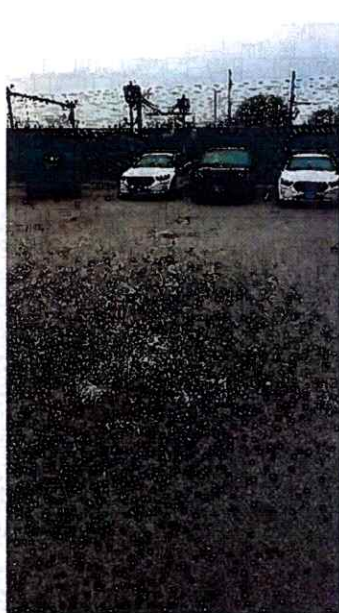
Spill Incident Photos Form Environmental, Health, Safety, and Risk Management

700 Park Avenue, Norfolk, VA 23504
Phone: 757-823-9545 • Fax: 757-823-2050

Small and Large Motor Pools-Cleanup Pics (2-5-25)



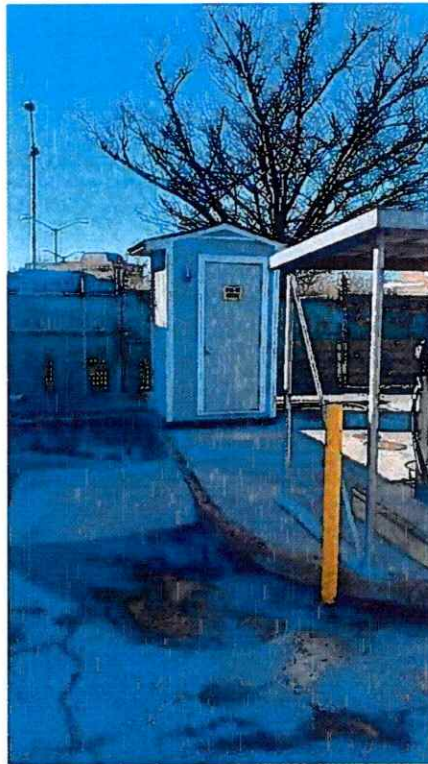
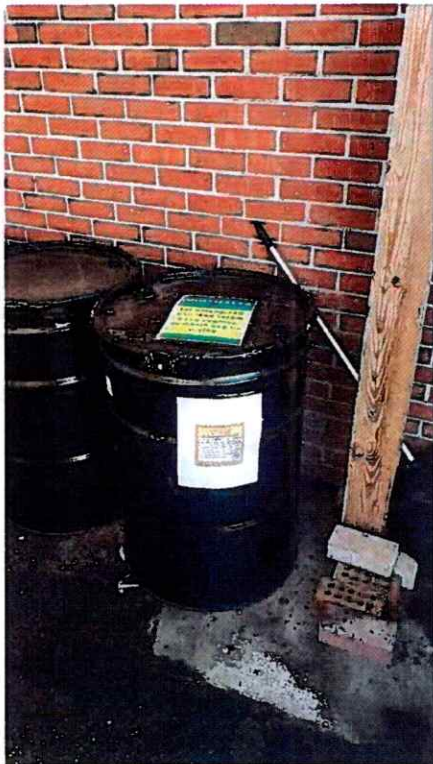
Small and Large Motor Pools-After Cleanup Pics (2-5-25)



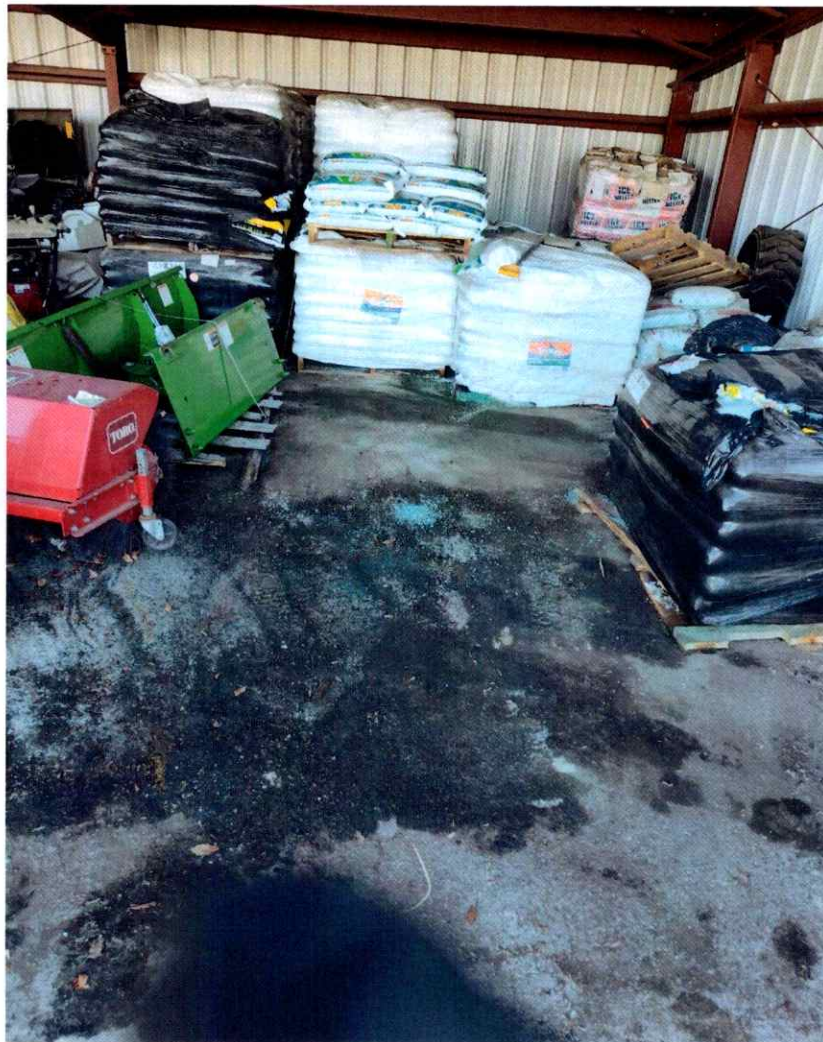
Small and Large Motor Pools-After Cleanup Pics (2-5-25)



Small and Large Motor Pools-Corrective Actions (2-6-25)



Deicing materials cleaned up



Fertilizer removed

