

COMMONWEALTH OF VIRGINIA  
SALES AND USE TAX CERTIFICATE OF EXEMPTION

(For use by the Commonwealth of Virginia, a political subdivision of the Commonwealth of Virginia, or the United States)

To: \_\_\_\_\_ Date: \_\_\_\_\_

(Number and Street or Rural Route)

(City, Town, or Post Office Box)

(State and Zip Code)

The Virginia Retail and Use Tax Act provides that the Virginia sales and use tax shall apply to tangible personal property for use or consumption by this State, any political subdivision of the State, or the United States. (This exemption does not apply to sales or leases to privately own financial and other privately owned corporation chartered by the United States.)

The undersigned, for and on behalf of the governmental agency named below, hereby certifies that all tangible personal property purchased or leased from the above dealer on and after this date supported by the required official purchase order and that such tangible personal property will be paid for out of public funds: (Check proper box below.)

- 1. Tangible personal property for use or consumption by the Commonwealth of Virginia.
- 2. Tangible personal property for use or consumption by a political subdivision of the Commonwealth of Virginia.
- 3. Tangible personal property for use or consumption by the United States.

**Norfolk State University**

(Name of Governmental Agency)

**700 Park Avenue**

**Norfolk**

**VA**

**23504-8013**

Name and Street or Rural Route

(City, Town or Post Office Box)

State

Zip-Code

I certify that I am authorized to sign this Certificate of Exemption and that, to the best of my knowledge and belief it is true and correct, made in good faith, pursuant to the Virginia Retail Sales and Use Tax Act.

By \_\_\_\_\_  
**Signature**

**Director of Procurement Services**  
**Title**

*Information for dealer* – A dealer is required to have on file only one Certificate of Exemption properly executed the government agency or leasing tax exempt tangible personal property under this certificate.