Interim Policy #03 (2020) Temporary Pass/Fail Policy for Undergraduate Students
(Applies only to the 2020 Spring Semester)

Policy Title: Temporary Pass/Fail Policy for Undergraduate Students

Policy Type: Interim Policy

Policy Number: Interim Policy #03 (2020)

Approval Date: 03/30/2020

Responsible Office: Provost and Vice President for Academic Affairs

Responsible Executive: University President

Applies to: Undergraduate Students

POLICY STATEMENT

Norfolk State University supports students by providing a high-quality culturally diverse education. In furtherance of students success, the University is modifying Administrative Policy # 30-04 (2014) Pass/Fail Policy for the 2020 Spring semester. These actions are being taken because of the unprecedented public health emergency created by the COVID-19 pandemic and in recognition of the Governor’s declaration of a state of emergency for the Commonwealth of Virginia.

TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Definitions</th>
<th>PAGE NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pass/Fail Policy Contents</td>
<td>2</td>
</tr>
<tr>
<td>Forms</td>
<td>3</td>
</tr>
<tr>
<td>Related Documents</td>
<td>3</td>
</tr>
<tr>
<td>Review Schedule</td>
<td>3</td>
</tr>
<tr>
<td>Publication</td>
<td>3</td>
</tr>
<tr>
<td>Stakeholder(s)</td>
<td>2</td>
</tr>
<tr>
<td>Contacts</td>
<td>2</td>
</tr>
<tr>
<td>Definitions</td>
<td>1</td>
</tr>
</tbody>
</table>

DEFINITIONS

Pass/Fail (P/F): An option that offers students the opportunity to take a course for credit but without grade quality points (i.e., an earned grade of “P” is awarded course credit but no quality points; a grade of “F” is awarded no credit or quality points).
CONTACT(S)

The Office of the Provost and Vice President for Academic Affairs officially interprets this policy. The Provost and Vice President for Academic Affairs is responsible for obtaining approval for any revisions as required by BOV Policy #01 (2014) Creating and Maintaining Policies throughout the appropriate governance structures. Questions regarding this policy should be directed to the Office of the Provost and Vice President for Academic Affairs.

STAKEHOLDER(S)

Undergraduate Students; University Campus.

PASS/FAIL POLICY CONTENTS (Applies only to the Spring 2020 Semester)

I. Criteria

1. The P/F grading option will be uniformly applied for all undergraduate courses for the Spring 2020 semester.

2. Grades of “D-” or higher will be converted to “P” for undergraduate students for the Spring 2020 semester.

3. Courses with a "P" grade may be used to fulfill major, minor, general education, electives, and any other graduation requirements. A grade of “F” is awarded no credit or quality points.

4. Students can take more than 12 hours of P/F classes toward their undergraduate degrees.

5. Undergraduate students may select the traditional grading option (A, A-, B+, B, B-, C+, C, C-, D+, D, D-, and F) for (a) all of their Spring 2020 courses, (b) some of their courses, or (c) just one of their courses.

6. Students who choose the traditional grading option **MUST** indicate that option on or before **Friday, April 24, 2020**.

7. For the final grading period, faculty will submit P/F grades. However, faculty will submit traditional grades for undergraduate students who have selected the traditional grading option for one or more courses.

8. Dean’s List criteria remain unchanged; to be eligible for consideration, students must have 12 credits with traditional grades.
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PUBLICATION

The Interim Pass/Fail Policy will be published and disseminated to the University community-at-large. The Office of the Provost and Vice President for Academic Affairs will make every effort to:

- Communicate the policy in writing, electronically or otherwise, to the University community-at-large within 14 days of approval;
- Submit the Temporary Pass/Fail Policy for Undergraduate Students for inclusion in the online NSU Policy Library within 14 days of approval;
- Post the Temporary Pass/Fail Policy for Undergraduate Students on the Academic Affairs Website; and
- Educate and train all stakeholders and appropriate audiences on the policy’s content, as necessary.

Failure to satisfy procedural requirements does not invalidate this policy.

REVIEW SCHEDULE

Next Scheduled Review: 07/31/2020
Approved by, date: President, 03/30/2020
Supersedes: NSU Administrative Policy #30-04 Pass/Fail Policy

RELATED DOCUMENTS

There are no related documents associated with this policy.

FORMS

There are no forms associated with this policy and procedures.