



ADMINISTRATIVE POLICY # 35.05 (2014)
International Student Language Proficiency Admission Policy

Policy Title: International Student Language Proficiency Admission Policy

Policy Type: Administrative

Policy Number: # 35-05 (2014)

Approved: 07/01/2015

Responsible Office: School of Graduate Studies and Research

Responsible Executive: Office of the Provost and Vice President for Academic Affairs

Applies to: Graduate Students

POLICY STATEMENT

This policy establishes the admissions requirements for international students whose native language is not English.

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DEFINITIONS

TOEFL: Test of English as a Foreign Language

IELTS: International English Language Testing System

CONTACTS

The Dean of the School of Graduate Studies and Research officially interprets this policy. The Provost and Vice President for Academic Affairs is responsible for obtaining approval for any revisions as required by BOV Policy # 01 (2014) *Creating and Maintaining Policies* through the appropriate governance structures. Questions regarding this policy should be directed to the School of Graduate Studies and Research.

STAKEHOLDERS: Graduate Council, Graduate Faculty, Graduate Students

INTERNATIONAL STUDENT LANGUAGE PROFICIENCY ADMISSION POLICY

University level proficiency in English is required at Norfolk State University. All applicants whose native language is not English (including non-matriculating students) must submit proof of English language proficiency.

This requirement may be documented in one of the following ways:

- Test of English as a Foreign Language (TOEFL) score of a minimum 79 on the Internet-based test; a minimum score of 213 on the computer-based test; or a minimum score of 550 on the paper-based test;
- International English Language Testing System (IELTS) score of a minimum of 6.5.
- Three semester hours or more of college level English completed with a grade "C" or better at a regionally accredited U.S. Institution;
- Possession of a bachelor's or master's degree equivalent from an accredited institution located in a country where English is the native language.

PUBLICATION

- Communicate the policy in writing, electronic or otherwise to the University Community within 14 days of approval;
- Submit the policy for inclusion in the online Policy Library within 14 days upon approval;
- Post the policy on the appropriate SharePoint Site and/or Website; and
- Educate and train all stakeholders and appropriate audiences on the policy content as necessary. Failure to meet publication requirements does not invalidate this policy.

REVIEW SCHEDULE

- Next Scheduled Review: 04/26/2021
- Approval by, date: President, 07/01/2015
- Revision History: 07/01/2015; 04/25/2018
- Supersedes: Graduate Catalog policy 2012-2014, International Students, p. 7

RELATED DOCUMENTS

[Graduate Catalog](#)

FORMS

There are no forms associated with this policy and procedures.