

The Office of Information Technology manages the four open access labs and the residence hall labs for the university.

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To get the most out of the lab experience it is recommended that students come to the lab prepared.

This means:

1) have a clear understanding of what the instructor expects of them (*this is especially true of online courses*) and

2) knowing how to use various search engines.

Students should bring a flash/USB or CD with them to store their information.

Students should be aware of the guidelines, policies and procedures governing the labs. They will be enforced.

It is important that students should know where the "Open Access" labs are located.

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This brochure is published by the Office of Information Technology with assistance from the Technology Advisory Group (TAG) and the Technology Systems Support Team (TSST).



# COMPUTER LABS LISTING 2010-2011

Office of Information Technology

Norfolk State University  
700 Park Ave.  
Norfolk, VA 23504

Client Services: 757-823-8678

## General NSU Lab Guidelines

1. Students must show a student ID card before entering the labs.
  2. No food or drinks are allowed in the lab.
  3. All pagers and cell phones must be turned off before entering labs.
  4. No loud talking, profanity or playing permitted.
  5. No loading of personal software on workstations.
  6. Do not download illicit pictures from the Internet or email.
  7. Do not save documents or files on workstations.
  8. Do not modify, repair or reconfigure any equipment.
  9. Do not disconnect any hardware.
  10. Do not change settings on workstations or alter software applications.
  11. Printing of flyers or any other personal material is prohibited.
  12. Playing games is prohibited at all workstations.
  13. Printing of personal email messages is prohibited.
  14. No multiple copying.
  15. Use print preview before printing hard copies.
  16. Report viruses and any workstation problems to the lab manager or student assistants.
  17. Work areas should be cleaned of all materials and chairs pushed under the table before leaving the labs.
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Any violation may lead to loss of computer lab privileges, including disciplinary action such as probation, suspension or expulsion.

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For more information regarding the University Lab Policies and Procedures visit the NSU website for the Acceptable Use of Technological Resources Policy [http://www.nsu.edu/policies/pdf/60\\_201.pdf](http://www.nsu.edu/policies/pdf/60_201.pdf).



## Provost, Y. T. Shah

Location	Department / Type	Available Stations	Administrator	Lab Supervisor	Phone	Hours
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### NSU Specialized Labs & Training Labs

Library 216	Media Classroom	20	Tommy L. Bogger	Cynthia Cooke	823-8517	Varies
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### Student Affairs – Sharon Lowe, Vice President

Spartan Suites 1 <sup>st</sup> floor	Spartan Suites Computer Lab	25	Callie Johnson	Robin Price	626-3136	MON-SUN 8am-2 am
Library 240	Assistive Technology Computer Lab	20	Beverly Harris	Marvin Clemmons	823-2603/ 823-2014	MON-THU 8am-8pm / FRI 8am-5pm / SAT 11am-5pm - Otherwise upon Request
Godwin Student Ctr. 311	Career Services Student Employment Area	9	Nash Montgomery	Woodrow Tabb	823-8918	MON-FRI 8am-5pm <b>New Location TBD</b>
Gill Gym Room 114	TRIO/SSS Tutorial Center/Computer Lab – Closed SSS only	24	Valerie B. Holmes	Minerva F. Chase Tedmond J. Jones	823-8677	MON-THU 8am-8pm FRI 8am-5pm

### School of Extended Learning, Margaret Massey, Interim Dean and CIO

#### NSU Open Access Labs

Brown Hall A 201& 202	OIT Open Access Lab	50	Margaret Massey	Robin Price	823-2219	MON-THU 8am-8pm / FRI 8am-5pm
Library 218	OIT Open Access Lab	60	Margaret Massey	Robin Price	823-8592	MON-THUR 8am-12am / FRI 8am-5pm SAT 10am-5pm / SUN 2pm-8pm
Spartan Station	OIT Open Access Lab	18	Margaret Massey	Robin Price	823-8378	MON-FRI 9am-5pm
J. Hugo Madison Hall 109	Instructional Lab	32	Danny Adams	Jose Sanchez	823-8066	Varies
Woods Science 107	OIT Open Access Lab	33	Margaret Massey	Robin Price	823-2222	MON-FRI 8am-5pm

#### NSU Residence Hall Computer Labs

Twin Towers South 111	Residence Hall Computer Lab	8	Margaret Massey	Robin Price	823-8062	MON-SUN 8am-12 Midnight
Twin Towers North 110	Residence Hall Computer Lab	10	Margaret Massey	Robin Price	823-8114	MON-SUN 8am-12 Midnight
Samuel F. Scott 103	Residence Hall Computer Lab	9	Margaret Massey	Robin Price	823-8271	MON-SUN 8am-12 Midnight
Rosa Alexander Hall 104	Residence Hall Computer Lab	9	Margaret Massey	Robin Price	823-8859	MON-SUN 8am-12 Midnight
Phyllis Wheatley 401	Residence Hall Computer Lab	12	Margaret Massey	Robin Price	823-8406	MON-SUN 8am-12 Midnight
Mid-Rise 2nd & 4th floor	Residence Hall Computer Lab	12	Margaret Massey	Robin Price	823-9116	MON-SUN 8am-12 Midnight
Charles H. Smith 302	Residence Hall Computer Lab	10	Margaret Massey	Robin Price	823-2254	MON-SUN 8am-12 Midnight
Lee W. Smith 302	Residence Hall Computer Lab	10	Margaret Massey	Robin Price	823-2256	MON-SUN 8am-12 Midnight

### Virginia Beach Higher Education Center, Dennis Montgomery, Acting Director

VBHEC 120	NSU Teaching Lab	21	Dennis Montgomery	Howard Kinlaw	368-4150	Varies
VBHEC 232	Teaching Lab shared with ODU	21	Dennis Montgomery	Howard Kinlaw	368-4150	Varies
VBHEC 234	Teaching Lab shared with ODU	21	Dennis Montgomery	Howard Kinlaw	368-4150	Varies

### First Year Experience, Leroy Hamilton Jr., Executive Director

Brown Hall B 191	ACCESS Supplemental Instruction Tutorial Center	8	Leroy Hamilton Jr.	Sherese Parker	823-2201	MON-THU 8:30am-5:30pm / FRI 8am-5pm
Bowser 118	ACCESS Instructional Computer Lab	15	Leroy Hamilton Jr.	Ebonie Campbell	823-2195	MON-THU 8am-7:30pm / FRI 8am-5pm
Bowser 118	ACCESS Supplemental Instruction/ Tutorial Center	3	Leroy Hamilton Jr.	Robin Marable	823-2196	MON-THU 8:30am-5:30pm / FRI 8am-5pm

### School of Business – Steven Papamarcos, Dean (6/15), Moncef Belhadjali/Bidhu Mohanty, Associate Deans

Brown Hall A 240	Business- Instructional Lab	30	S. Angelo Malone	S. Angelo Malone	823-2853	Varies
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### School of Education, Jean Braxton, Dean

Bozeman Education Bldg. 240	Instructional Computer Lab	27	Larry Ferguson	Larry Ferguson and Various Professors	823-8479	Varies
Room 161A	DATCP(Titell)SOE/Praxis I preparation and TK20 training	25	Shelly Hunter	Carolyn Trotter	823-8705	8am - 5pm (Monday-Friday)

### College of Liberal Arts, Nuria Cuevas, Interim Dean

Brown Hall C166	History Department Lab	3	Charles Ford	Cassandra Newby-Alexander	823-8228	Varies
Brown Hall 242-B	Technology Resource Lab	20	Nuria Cuevas	Damani Drew	823-8118	Varies
Hamm Fine Arts Bldg. 218	Art Dept. Teaching Lab	33	Nelson Jenks	Chris Tompkins	823-8857	Varies
Hamm Fine Arts Bldg. 627	Music Computer Lab	16	Rogers Brown	Gerald Thompson David Booker	823-8584	Varies
J. Hugo Madison Hall 121	MCJR Teaching Lab	20	Wanda Brockington	Steve Opfer	823-8331	Varies
J. Hugo Madison Hall 112	ENFL Writing Center	11	WaNelle J. Anderson	Michael Cotter Dottie Perry	<b>823-2828</b>	<b>MON-FRI 9 am – 5 pm</b>
J. Hugo Madison Hall 240	Comprehensive Language Lab	37	WaNelle J. Anderson	Latonya Butts	823-9124	Varies

### College of Science, Engineering & Technology, Sandra J. Deloatch, Dean

Brown Hall B189	Reserved / Scheduled Lab	52	Wallace Hendricks	Michael Williams	823-2838	Varies
Brown Hall C 227	Math Dept. Math Testing Center	28	Mushtaq Khan	C. Hedgspeth	823-2360	MON & WED 8:15am-6:20pm / TU,THU,FRI 8:15am-5pm
Robinson Tech. Ctr. 126	STARS Tutoring Center	7	Valencia Ingram	Patricia Williams	823-2891	MON-THU 8am-8pm / FRI 8am-5pm
Robinson Tech. Ctr. 130	STARS Tutoring Center	6	Valencia Ingram	Patricia Williams	823-2891	MON-THU 8am-8pm / FRI 8am-5pm
Woods Science 108	STARS Tutoring Center	4	Valencia Ingram	Patricia Williams	823-2891	MON-THU 8am-8pm / FRI 8am-5pm
Robinson Tech. Ctr. 131	Microcomputer Laboratory	50	Wallace Hendricks	Michael Williams	823-9008	MON-FRI 8:30am-7pm / SAT 10am -2 pm
Robinson Tech. Ctr. 206	Microcomputer Laboratory	57	Wallace Hendricks	John Francis	823-9008	Varies
Robinson Tech. Ctr. 207	UNIX Lab/Classroom	28	Wallace Hendricks	Wei Wang	823-9008	Varies
Robinson Tech. Ctr. 213	Network Lab/Classroom	21	Wallace Hendricks	Almateen Yazid	823-9008	Varies
Robinson Tech. Ctr. 300	Graduate Research Lab	13	Wallace Hendricks	Wei Wang	823-9008	Varies
Robinson Tech. Ctr. 302	Research Lab	17	Wallace Hendricks	Yvette Boone	823-9008	Varies

### School of Social Work, Dorothy Browne, Dean

Brown Hall B 131	Social Work Special Purpose Lab	25	Courtney Mitchell	Courtney Mitchell	823-8004	Varies
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### Special Assistant to the President, Earlie Horsey

Brambleton Center	Community Outreach	20	Turan Smith	Jaimi Russell	823-2441	Varies
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\* Note: Many labs have varying hours. Please check with the Lab Supervisor.