

HOW TO: Read a Norfolk State University Schedule Book and complete a Course Registration Worksheet (CRW).

Below is an example excerpt from the Norfolk State University schedule book. After reviewing this information, you will have the opportunity to apply what you've learned in this section by completing a mock Course Registration Worksheet (CRW) on the next page.

BIOLOGY

1 Course	2 Title	3 Instructor	4 Bldg.	5 Room	6 Meth	7 Days	8 Start Time	9 End Time	10 Credit
BIO 101-01	Biological Science	Howard Duncan	WSB	104	LC	MWF	11:00AM	12:30PM	3
BIO 100L-101	Biology Science Lab	Howard Duncan	WSB	202	LB	TTH	12:30PM	3:00PM	1
BIO 160-01	General Zoology	Carolyn Winrow	WSB	211	LC	MTWTHF	8:00AM	10:00AM	3

1. Course: A unit of instruction in one subject lasting one academic term. Each course listing includes a subject abbreviation (BIO), course number (101), and section number (01).

2. Title: The title of the course.

3. Instructor: Name of the instructor teaching the course.

4. Bldg: Three letter abbreviation for the building location of a course. For example:

BMH = **B**rown **M**emorial **H**all
WSB = Roy A. **W**oods **S**cience **B**uilding

5. Room: The room where the course be taught.

6. Meth: This refers to the method of instruction. LB = Lab and LC = Lecture.

7. Days: The column refers to the days the class will meet.

(**M**: Monday **T**: Tuesday **W**. Wednesday **Th**: Thursday **F**: Friday)

8. Start Time: The time a class begins.

9. End Time: The time a class ends. Note: All classes dismiss ten minutes prior to the printed time.

10. Credits: Refers to the number of credit hours earned for passing a course.

