Norfolk State University Preschool Academy
Reference Check

_________________________ has been assigned to work/participate at the Norfolk State University Preschool Academy for the position indicated below. Please complete this form and return it as soon as possible. Thank you for your time.

Position assigned:  ____ ECE Practicum Student/Student Teacher
                    ____ Work Study Student
                    ____ Intern Student
                    ____ Volunteer

______________________________________________________________________________
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______________________________________________________________________________
______________________________________________________________________________
Title or Relationship to Applicant: ______________________ Contact number: ______________________

Signature: ___________________________________________ Date: _____________________________

Reference by phone: Signature: _________________________ Date: _________________________

Person Spoken To: ____________________________________
Norfolk State University Preschool Academy
Reference Check

____________________ has been assigned to work/participate at the Norfolk State University Preschool Academy for the position indicated below. Please complete this form and return it as soon as possible. Thank you for your time.

Position assigned:  ____ ECE Practicum Student/Student Teacher

____ Work Study Student

____ Intern Student

____ Volunteer

____________________________________________________

Please describe in a few sentences information regarding the above person’s character, dependability, personal traits and other information that will assist us in hiring the above student.

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

Title or Relationship to Applicant: ___________________________ Contact number: ___________________________

Signature: _______________________________ Date: _______________________________

Reference by phone: Signature: __________________________ Contact number: ___________________________

Person Spoken To: ____________________________________________