How to Register for and Schedule Your HESI A2 Admissions Exam

Hello,

Candidates are to take the HESI A2 – 2nd time tester exam. The 1st time tester exam is no longer available.

I’ve been working with Elsevier to get your HESI Admissions exam set-up with online proctoring through ProctorU (you can schedule and pay for the exam directly through the ProctorU website). They have created a new website to walk you through how to set-up an account, schedule and pay for your exam, and access support if needed. If you have issues when scheduling or taking an exam, the fastest way to get help is to call the ProctorU Support line at 1-855-772-8678. You may also email support@proctoru.com or start a live chat.

IMPORTANT: The exam scheduling window is open beginning 9/18/20 thru 10/02/20, starting 8:00 a.m. thru 10:30 a.m.

IMPORTANT: Use either the Google Chrome or Firefox browser!

IMPORTANT: It is imperative that you READ and FOLLOW DIRECTIONS throughout this process to ensure your ability to test within the allotted dates/times we have reserved!

IMPORTANT: PLEASE SET-UP YOUR PROCTOR U ACCOUNT AND REGISTER FOR YOUR TEST SESSION AS SOON AS YOU RECEIVE THIS NOTIFICATION!

Please Read this website and follow the below steps and instructions to get started with ProctorU.

STEP 1: Create an Elsevier Evolve account. Use the following steps to create an Evolve Account and register for HESI A2 Student Access:

1. Visit https://evolve.elsevier.com/cs/
2. Choose: I am a student.
3. Under the box that says HESI Secured Exams, click on the link Register for Results and Remediation.
4. Click on the blue Register button.
5. This will take you to My Cart. Click the blue Checkout/Redeem button at the bottom of the page. Now you must create an Evolve account or sign into an existing one.
6. Now, you will either create an account or sign into an existing one. Either sign in with your username and password or create one now by filling in the fields. 
   Note: Your username will be auto generated and will be a combination of your first initial, your last name, and a number or series of numbers.
STEP 2: Create a ProctorU username and password in order to register for, and take your exam. Click below to create your ProctorU account:

https://go.proctoru.com/students/users/new?institution=2124

1. For your Institution, please select “**Elsevier – HESI**”
2. If you already have a ProctorU account, you will need:
   (a) to sign in and then “add enrollment” from your profile > account settings and select “**Elsevier – HESI**” for the Institution. Then update account.

STEP 3: Register and pay for your Admission Exam at the ProctorU site. The cost of the exam is $70.00.

1. Students should Login to their ProctorU account
2. Once they login, they can “Schedule A New Session”
   (a) Institution: “Elsevier – HESI”
   (b) Exam Type: Classic
   (c) Term: Norfolk State University
   (d) Select your exam: Name of exam you wish to take (RN Admission Assessment w/CT(A2)–2nd Time Tester)

3. This will take you to a screen where you can select to schedule on demand or schedule for a later date.
4. Once selected you should be able to locate a desired date / time to register to take your exam:
   (a) Once located, hit “select” then “schedule”
5. Once scheduled, you will see the “My Cart” screen and be prompted to confirm your exam and registration details and proceed to payment:
6. Once again confirm the exam name, institution information, and registration time/date then proceed to payment.

7. Complete the fields required for payment authentication and select “Process Charge.”

**ALL STUDENTS:** Once you have set-up your ProctorU account and have registered for your HESI A2 Exam Session, the confirmation will be automatically sent to the Nursing department. **Note: There is no need to forward your confirmation to Ms. Lans.**

**ALL STUDENTS: IMPORTANT NOTES FOR TESTING:**
- You will need to have your Evolve username and password in order to test (you will be prompted for this after starting your exam session).
- You will need a computer, a webcam, and a microphone to take this exam. You will also need to be in a well-lit, private and quiet area that is free from interruption.
- You will be asked to show a Government-issued ID to authenticate your identity. Your face and your screen will also be recorded through the duration of the exam.
- You will be asked to show your entire testing space during the start-up process.
- The start-up process will take between 10-15 minutes and does not deduct against your actual exam time.
- It is important that you have enough bandwidth available during the exam. Be aware that other people on your network streaming videos or using excessive bandwidth can impact your testing experience.

You have all worked very hard to get to this point and I’m excited for you to take this next step. Please let me know if you have any questions or concerns. Good luck on your exams!

Thank you,

*Dr. Aretha Thurman*
Director of the Nursing Program

**Please Watch This Helpful Video Before You Take Your Exam**