Description of Position (Voluntary)
Senior Fellows of The Honors College

Senior Fellows will be NSU faculty members, NSU administrators or members of the larger Hampton Roads community whose primary function will be to help raise funds for and awareness of the Honors College and to support its goals actively and enthusiastically. The goals of the Honors College, in full support of the university’s overall mission, are:

- to raise the level of academic standards and expectations at the university;
- to provide an enriched and challenging program of study for students who manifest exceptional academic potential and are willing to commit to a rigorous academic curriculum;
- to improve the university’s ability to attract, matriculate and graduate such scholars; and
- to enrich the entire university community by sponsoring and co-sponsoring worthwhile academic and co-curricular events.

Senior Fellows will be invited to attend Honors College events both on and off campus plus weekly Honors Cafés at the Honors College Residential Hall in order to interact with students under the leadership of the Dean of the Honors College. (Attendance at least one Honors Café per month is suggested; attendance at Honors-sponsored events is encouraged as it is practicable for the individual Fellow.) Fellows may be asked to speak at such gatherings, and/or to offer students shadowing or internship opportunities. Senior Fellows (approximately 30 in number) will be appointed by the President for a renewable term of two years. NSU faculty members will receive credit on their faculty evaluations commensurate with their service; preference will be given to faculty who are currently teaching Honors courses, have taught such courses, or are willing to teach them in the future.

Faculty may self-nominate by sending a cover letter and curriculum vitae to Dr. Page Laws, Dean of the Honors College, who will forward it to the Provost. The President appoints all Senior Fellows. The deadline for self-nominating or nominating others will be June 30 of each academic year. Call ext. 8208 for more information.
Honors College FAQs

Q. Where can I go to schedule my Honors courses?
A. Courses may be scheduled with your advisor, or the Honors College Office Manager (in LBB 3031) can help.

Q. What if I can’t find an Honors course to take?
A. Consult with the Honors College Dean. She can sometimes locate Honors course options that you cannot. If it proves impossible for her to find a suitable Honors course for you, she will give you a written waiver allowing you to omit the requirement for one semester. Otherwise ALL STUDENTS IN HONORS COLLEGE ARE EXPECTED TO TAKE AT LEAST ONE HONORS COURSE EVERY SEMESTER AND STAY ON TRACK TO COMPLETE 30 HOURS (FOR DSHP OR PARSONS STUDENTS) OR THE PRESCRIBED DNIMAS CURRICULUM.

Q. What happens if I do not complete 50 points worth of Honors events each semester?
A. If you fail to accumulate 50 points, you will be placed on “events probation.” If it happens again, you will be removed from the Honors College.

Q. What if I lose a voucher?
A. If you don’t stay the entire time, you are not eligible for a voucher. If you lose a voucher, come see the Honors Dean to explain.

Q. What if I go to an event and I am not able to stay until the end to get a voucher? What if I lose a voucher?
A. You must follow the regulations of that particular new track. PLEASE NOTE: DNIMAS students have additional guidelines they must follow. For questions, please consult the Director of DNIMAS.

Q. What happens if my cumulative GPA falls below a 3.0 (or 3.2 for DNIMAS students)?
A. DNIMAS students, you will be removed from the DNIMAS program. If your GPA is still at least a 3.0 or above, you may apply to become a Parsons or DSHP student. At that time, you become subject to all the regulations of that particular new track. PLEASE NOTE: DNIMAS students have additional guidelines they must follow. For questions, please consult the Director of DNIMAS.

Parsons or DSHP students, you will have one semester of probation in which to pull your GPA back up. During that time you may not take Honors courses, but you should attend Honors events and keep up with your points. This is called “Honors College academic probation.” NOTE TO DSHP AND PARSONS STUDENTS ON SCHOLARSHIPS: If your GPA falls below 3.0, the Office of Enrollment Management (in charge of all Financial Aid) may take away your scholarship! If your GPA falls below 2.8, this almost always occurs. The Honors College cannot help you retain your scholarship if your GPA fails.

Q. What happens if I do not complete 50 points worth of Honors events each semester?
A. If you fail to accumulate 50 points, you will be placed on “events probation.” If it happens again, you will be removed from the Honors College.

VERY IMPORTANT NOTE: YOU MAY USE ONLY ONE PROBATION OF ANY KIND (ACADEMIC PROBATION OR EVENTS PROBATION). This means you must be careful to stick to your obligations in both areas.

Q. If I am removed from the Honors College will I be allowed to return?
A. No. Removal from the Honors College is final. You may re-enter full participation in the Honors College after an academic probation, but you may not be removed and then re-enter.

Q. May I switch from the Discipline-Specific Honors Program to the Parsons General Honors Program or vice versa?
A. Yes. But this requires the approval of the Dean of the Honors College or the Provost’s Office. This option would most likely come into play if you change majors.

Q. May I switch from DSHP or Parsons into DNIMAS?
A. Yes. DNIMAS occasionally admits one or two students as sophomores. It is a fairly rare occurrence, however, for them to be Parsons or DSHP students.

Welcome to the NSU Honors College

The NSU Honors College provides an exciting academic and social community dedicated to maximizing your college experience. We offer enhanced academic classes, co-curricular activities and special programs for high-ability students in all majors. The Honors College is a true community of scholars where critical thinking, curiosity, imagination and creativity are encouraged. Challenging courses, spirited debate, international study, research projects and special living and learning communities can all be part of the Honors College experience. The preparation you receive here will set you apart and improve your global marketability in the career of your choice.

The Honors College has three component programs:

- Dozoretz National Institute for Mathematics and Applied Sciences (DNIMAS)
- Alison J. and Ella W. Parsons General Honors Program
- Discipline-Specific Honors Programs (DSHP)

The goals of the Honors College, in full support of the university’s overall mission, are:
- to raise the level of academic standards and expectations at the university;
- to provide an enriched and challenging program of study for students who manifest exceptional academic potential and are willing to commit to a rigorous academic curriculum;
- to improve the university’s ability to attract, matriculate and graduate such scholars; and
- to enrich the entire university community by sponsoring and co-sponsoring worthwhile academic and co-curricular events.
Admission Requirements

Unless you are otherwise notified, you must submit an application to the Honors College in addition to your regular Norfolk State University application. Admission criteria and deadlines for the DNIMAS program and the Parsons Scholars program differ, so please study the applications diligently.

REQUIREMENTS FOR DNIMAS HONORS COLLEGE DIPLOMA: See DNIMAS website at https://www.nsu.edu/cset/dnimas/index

REQUIREMENTS FOR PARSONS GENERAL HONORS PROGRAM HONORS COLLEGE DIPLOMA: Students must take 30 hours of Honors courses, to include at least one Honors Seminar capstone course: General Studies (GST) 345H or GST 445H. The student must earn at least a “C” in that course. Students successfully completing GST 345H or GST 445H with at least a grade of “C” earn the privilege of requesting customized Honors courses.

REQUIREMENTS FOR DISCIPLINE-SPECIFIC HONORS COLLEGE DIPLOMA: Students in a DSHIP must take at least 18 hours of Honors courses from the General Education tiers as designated by their department and at least 12 hours of Honors courses in their major, to include at least one Honors capstone course. Students must earn at least a “C” in that course.

The Dozoretz National Institute for Mathematics and Applied Sciences

The primary goal of the Dozoretz National Institute for Mathematics and Applied Sciences (DNIMAS) is to address the severe shortage of minority scientists by producing graduates who are capable of successfully completing graduate studies in the basic and applied sciences. Graduates of the Institute will also be capable of entering medical or other professional schools. Successful completion of the DNIMAS program results in a Bachelor of Science in Biology, Chemistry, Computer Science, Electronics Engineering, Optical Engineering, Mathematics, or Physics.

Admission Criteria for DNIMAS Scholars

Entering freshmen must have a 1080 SAT (Math + Verbal) on the SAT or 22 on the ACT. For further criteria and information on the DNIMAS Program, contact the DNIMAS Office at (757) 823-2511 or go to www.nsu.edu/cset/dnimas.

Alison J. and Ella W. Parsons Scholars

The Parsons General Honors Program is open to all majors. Parsons Scholars include students supported by Presidential Scholarships, Provost’s Scholarships, William L. Craig Honors College Scholarships, Barnes and Noble Honors College Scholarships, and the Norfolk 17 Honors College Scholarship. Students not receiving those scholarships are encouraged to inquire about eligibility, as well.

Admission Criteria for the Parsons General Honors Program

Eligibility requirements for high school students are a 1080 SAT (Math + Verbal) and an unweighted high school GPA of at least 3.0. An ACT score of 21 is also acceptable. The requirement for current NSU students and transfer students is also a 3.0 GPA. For further criteria and information on becoming a Parsons Scholar within the Honors College, contact the Honors College Office at (757) 823-8208. Contact us by email at honors@nsu.edu.

Scholarships

The Honors College administers the William L. Craig, Barnes & Noble and Norfolk 17 Scholarships. The applications may be obtained at https://www.nsu.edu/honors/scholarships. Once awarded, the scholarships are renewable, as long as the recipient maintains at least a 3.0 cumulative GPA, full-time status, takes honors courses as required and completes the required number of activity points each semester. Scholarships may be permanently withdrawn at any time for failure to meet these requirements.

If students are interested in applying for national scholarships and fellowships (e.g. the Rhodes Scholarship, Marshall Scholarship or some other), please contact the Dean of the Honors College (preferably as a sophomore).

Honors College Probation & Removal

A student will be placed on probation after the first infraction and is subject to permanent removal from the Honors College if a subsequent infraction occurs relative to the following:

- GPA falls below the minimum 3.0 cumulative
- Student repeatedly fails to take honors courses as required and does not obtain a written waiver from the Dean
- Student repeatedly fails to submit the required 50 points worth of co-curricular activity points

Scholarship support can be withdrawn at any point during the occurrence of the infraction at the discretion of the scholarship administrator.

Please know that we value your participation in the Honors College, and we would hate to lose you. You must understand, however, that there are responsibilities that go with the privileges and failure to meet an important responsibility bears consequences.

Honor Code Violations

Students in the NSU Honors College are expected to set exemplary conduct standards for the whole University community. Students MUST inform themselves about plagiarism as it is defined among true scholars. Scholars ALWAYS cite borrowed WORDS OR IDEAS – even ideas that have been paraphrased. They do so graciously and consistently, introducing the sources within the body of the paper or speech, ALONG WITH the use of proper documentation (internal citations, endnotes or footnotes). Honors College students will maintain the utmost integrity in all their dealings with professors, classmates, staff, etc. here on campus and out in the community. Honors College students will never lie, cheat, steal or commit any other infraction of the Student Handbook rules. Being convicted of any charges at NSU will result in immediate dismissal from the Honors College and the loss of any Honors-associated scholarship aid.
Honors College Co-curricular Activities

Attendance at Honors College events will be credited according to a flexible points system. All students are expected to accumulate at least 50 points in a semester in order to stay eligible for their scholarships and their Honors College privileges. Some events will be worth more points than others, with Dr. McClain and Dr. Laws assigning the point values for DINIMAS and Parsons Scholars, respectively. Students should pick up point vouchers after each event from Dr. Laws or Dr. McClain. We will also rely, as always, on students’ honor concerning their attendance at events where Dr. McClain or Dr. Laws cannot be present. Please note that you must sign up for certain events in advance because a limited number of tickets will be available.

Attending co-curricular events is a vital part of participating in the Honors College. Please keep track of schedule changes & additions, and sign up for activities in Lyman Beecher Brooks Library Room 3031. Except for out-of-town events, transportation is your responsibility. The Honors Office will help in setting up car pools to big ticketed events. All events, unless otherwise specified, are prepaid by the Honors College for you. NEVER TAKE A TICKET YOU DON’T USE AND NEVER ARRIVE LATE AT EVENTS. YOU MUST STAY FOR THE WHOLE EVENT EVEN IF YOU ARE TIRED OR HAVE OTHER RESPONSIBILITIES. Therefore you must PLAN ahead for these events! Regrettably Honors events tickets cannot be ordered for family members. Please call 823-8208 or stop by the Honors Office, LBB 3031 or 3032, for more information. Remember to collect a point voucher after events. PLEASE BE SURE TO MARK YOUR OWN PERSONAL CALENDARS, ESPECIALLY WHEN YOU SIGN UP FOR A TICKET!! NO CELL PHONES MAY BE USED AT ANY EVENTS. THEY MUST BE SILENCED AND MAY NOT BE OPENED FOR TEXTING OR CALLS. THIS INCLUDES HONORS CAFES.

ADDITIONALLY, WHEN YOU SIGN UP FOR A TICKET, YOU WILL HAVE UNTIL 4:30 P.M. ON THE DAY PRIOR TO THE EVENT TO PICK UP YOUR TICKET. ANY UNCLAIMED TICKETS WILL BE GIVEN AWAY ON THE DAY OF THE PERFORMANCE.

Conferences and Affiliations

Conference participation is usually voluntary unless it is required for your honors course. Students seeking to participate in a conference should submit a proposal by the deadline indicated on the honors calendar or given by Dr. Laws. The Honors College belongs to the following Honors organizations, all of which host yearly conferences:

- The Virginia Collegiate Honors Council (VCHC)
- The Southern Regional Honors Council (SRHC)
- The National Collegiate Honors Council (NCHC)
- The National Association of African American Honors Programs (NAAHP)

The NSU Honors College also belongs to the Association for Core Texts and Courses. A core text is a “classic” work in some discipline. Sigmund Freud’s The Interpretation of Dreams (1900), for example, is a core text for Psychology. Shakespeare’s Hamlet (about 1604) is a core text for those in English, as is Ralph Ellison’s Invisible Man (1952). Charles Darwin’s On the Origin of Species (1859) is a core text for Biology.

Internships & Study Abroad Opportunities

For internship information, contact the NSU Career Services Office making sure to say that you are an Honors College participant.

For Study Abroad, contact the NSU Office of International Programs, making sure to state the same thing. Honors College students have traveled worldwide to England, Spain, Egypt, Morocco, China and elsewhere. While the Honors College cannot pay for your Study Abroad directly, you may, in some cases, be able to use your NSU scholarship money to pay tuition and other expenses at foreign institutions of higher learning.

The Honors College Residence Hall (Midrise)

As a Junior Fellow (the title given to all undergraduate participants in the Honors College), you will enjoy living in a community with computer labs, quiet study rooms, a Junior Common Room where student-led movie fests, news and debates take place, and a Senior Common Room for mingling with visiting scholars, artists and celebrities. Students also have access to dozens of faculty and community mentors.

Scholarships

Renewable scholarship support for every major may be available for students who apply early. DINIMAS students are supported by full four-year scholarship/grant aid. Parsons Scholars are eligible to apply for partial to full scholarships covering tuition and fees.

Advising and Registration

The Honors College staff offers special advising for all Honors students, and all in good standing may pre-register. Juniors and Seniors who have completed the Honors Seminar have the additional privilege of customizing regular courses into Honors courses by agreement with their instructors.

Graduation Honors

Honors College graduates receive an Honors medallion and highest recognition at graduation as well as an NSU diploma in the major with an Honors College seal and endorsement. For a special diploma, students must complete 30 hours of Honors credits, including at least one Honors Seminar (GST 435H or GST 445H) or an approved capstone Honors research project in the major department. Students entering NSU as transfers with an A.A. or A.S. or A.A.S. plus General Studies certificate degree may receive a special diploma with 18 hours of Honors credit (including at least one Honors Seminar or Honors capstone major project).

Benefits

Academics

Honors courses are usually taught in small, intimate settings where students participate in a deeper exploration of topics presented by our world-class faculty and distinguished visiting scholars. The Honors College experience will extend beyond the classroom into the community (through service learning and internships) and into the world (through opportunities for travel and study abroad).

Internships and Study Abroad

Guaranteed internships for a minimum of two summers or semesters allow you to explore your career choice first-hand. You will also have the option of studying up to one semester at an approved college or university abroad. Before you go, you will have the opportunity to learn and successfully speak a foreign language.

Scholarships

Renewable scholarship support for every major may be available for students who apply early. DINIMAS students are supported by full four-year scholarship/grant aid. Parsons Scholars are eligible to apply for partial to full scholarships covering tuition and fees.

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Additional Benefits

- Preparation for graduate school admissions tests
- Free trips to Honors conferences
- Leadership training
- Opportunities for service learning and civic engagement
- Membership in the Honors College Student Association
- Free tickets to theater, opera and civic and cultural events.
Four-Year General Curriculum Overview for Honors College Students

This sheet is most useful for Parsons General Honors Program Participants, DSHP and DNIMAS students who follow additional guidelines found on p. 6, in their departments, and/or on the specific program websites.

NOTE: HONORS COLLEGE STUDENTS SHOULD TAKE AS MANY HONORS GEN ED COURSES AS POSSIBLE BECAUSE HONORS GEN ED COURSES WILL CONSTITUTE THE MAJORITY OF THEIR 30 HOURS OF HONORS WORK.

THERE ARE THREE TYPES OF HONORS COURSES:

1. STRAIGHT (where all students are in the Honors College);
2. DUAL-ROSTER (where several Honors College students take a regular course but do special assignments and activities); and
3. CUSTOMIZED (where several Honors College students take a regular course but do special assignments and activities as part of a regular course).

New Honors Courses are approved using the same University procedures as for regular courses.

FRESHMAN YEAR
- Begin Gen Ed, especially IUL 101H, English 101H (first semester) and Eng 102H (second semester).
- Take as many Gen Ed Honors courses as possible.
- Take Intro to Major course if necessary.

SOPHOMORE YEAR
- Gen Ed continues. Take as many Gen Ed Honors courses as possible.
- Take Honors Language 111, 112, or 211, 212 (depending on HS record and placement) if possible, according to major. The taking of a modern foreign language is very strongly recommended.
- Plan for Internships with your department and/or Career Services.
- Plan for Study Abroad if desired by consulting with Honors College and the Office for International Programs.

JUNIOR YEAR
- Complete Gen Ed requirements.
- Begin Summer and/or Academic Year Internships if desired.
- Take Study Abroad semester if desired and possible.
- Prepare for (or take) Honors Capstone Course. This may be GST 345H, GST 445H or an approved Honors Capstone Course agreed upon with your Department and the Honors Dean.
- Continue Major courses (Honors and/or regular).

SENIOR YEAR
- Complete GST 345 H, GST 445H (Honors Seminars) or Honors Capstone Course agreed upon with Department and the Honors Dean.
- HONORS COLLEGE MAJORS FROM THE SCHOOL OF EDUCATION MUST TAKE GST 345 H DURING THE FIRST SEMESTER OF THEIR SENIOR YEAR PRIOR TO STUDENT TEACHING.
- Complete Major courses (Honors or regular).

Past topics include:

- Fall 2013: “Mixed A Study of Mixture and Hybridity in Living Things, Relationships, Concepts & Cultures”
- Spring 2013: “Habitations of the Spirits: Collective Memory, Monuments, and Memorialization”
- Fall 2012: “1619 and Way Beyond: An Introduction to Diasporan and Atlantic Studies”
- Spring 2012: “Occupy America! Contesting the Gaps in Americans’ Wealth and Educational Attainment”
- Fall 2011: “Go West, Young Man! An Interdisciplinary Look at Western America”
- Fall 2010: “Lincoln, Race and the Lingering Legacy of the Civil War”
- Spring 2010: “From Heresies and ‘Come-Heresies: Perceptions of the Immigrant Other in Virginia and NorthRhine-Westphalia”
- Fall 2009: “Behold the Green (and perhaps some Gold): Environmentalism Across the Disciplines”
- Spring 2009: “Closed Minds/Closed Schools: Virginia’s Shameful Efforts to Resist Integration”
- Fall 2008: “Duice et Decorum Non Est: Suffering at the Front and Malaise on the Home Front”
- Spring 2008: “Diapora: I: A Nation of Immigrants?”
- Spring 2007: “Voices from within the Veil: Democracy in America from Jamestown onward”
- Fall 2006: “Dangerous Laughter: Political Satire from Aristophanes to Chapelle”
- Spring 2006: “Great Divides: Partitioning America into Red/Blue and Black/White”

Honors Seminar—GST 345H (Fall)/GST 445H (Spring)

GST 345H or GST 445H serves as a capstone course for NSU Honors College Parsons General Honors Program students (or others) who hope to graduate with a special Honors College diploma.

As a capstone course, it should enable students to demonstrate the knowledge, skills and values they have acquired and continue to acquire at NSU. It is intended for all majors and belongs in the tradition of liberal arts education for people in the humanities, social sciences, the sciences or technology. We strive for the highest values implicit in the term "liberal arts education."

The academic world has fashions and trends, just as the nonacademic world does, and it is important for students to keep intellectually up-to-date. This is especially important for Honors College students who may be going to graduate school and choosing areas of emphasis within traditional disciplines. For that reason, the Honors Seminar is often devoted to intellectual trends.
Characteristics of an Honors Course

Designers of Honors syllabi should strive to give their courses the following common characteristics:

- **We suggest at least three readings of pertinent core texts (to be determined by the department and instructor) beyond the usual textbook or other regular course readings.**
  - **NOTE:** A text can be any length and any genre, and it can originate from any time period (including the present). Texts might also include films, paintings, seminal articles from journals, classic experiments, important case studies, great musical compositions, etc.
- **We suggest at least one additional reading assignment (beyond the three core texts above) in the history of the discipline or history of ideas.**
- **We suggest at least four assignments (with a written or oral deliverable) that require students to R.E.A.S.O.N. (see below) per the QEP.**
- **We suggest at least one additional reading assignment (beyond the three core texts above) to communicate ideas, alternative solutions, and desired outcomes in a variety of media and in diverse frames of reference to identify main ideas, themes, and assumptions and make comparative judgments from data.**
- **Evaluate** – the validity and limitations of assumptions in relation to evidence and identify limitations and contradictions in an event.
- **Argue** – to effectively advocate ideas and alternative solutions; identify, develop, and evaluate arguments and issues.
- **Solve** – problems in creative, efficient, and effective ways to demonstrate creative problem-solving skills.
- **Obtain** – desired goals or outcomes by assessing potential deviations from such outcomes; evaluate and implement a plan to work towards a goal or conclusion.
- **Network** – to communicate ideas, alternative solutions, and desired outcomes in a variety of media and in diverse frames of reference; communicate the results, findings, and recommenda-
  - **We suggest students write at least two essays per course (free of significant errors) beyond the writing requirement already in place for the regular course.** These two essays may be included in the QEP assignment total. This writing might be in the form of lab reports or problem sets for science or math courses.
- **We suggest students do and present (as appropriate) research in the pertinent discipline(s). Students should be literate in information technology, i.e., the proper methodology for doing advanced library and internet-based research.**
- **We suggest the infusion of technology that is appropriate, state-of-the-art and well understood by faculty and students into Honors courses across the disciplines.**
- **We suggest that discussion of the scientific method, paradigm shifts, and the role of science in public life be incorporated into Honors courses across the disciplines.**
- **We suggest that Honors courses emphasize interdisciplinary perspectives whenever possible.**
- **We suggest that Honors courses be attractive to students and academically rigorous.**

### DSHP Guidelines

**Honors College**

** Discipline-Specific Honors Programs**

**700 Park Avenue, Norfolk, Virginia 23504**

Tel. (757) 823-8208   Fax: (757) 823-2302

[www.nsu.edu/honors](http://www.nsu.edu/honors)

**Honors: Discipline-Specific Honors Programs (DSHP)** are designed to augment the existing Honors College programs and provide additional opportunities for academically distinguished, highly motivated undergraduates to pursue academic study that (1) challenges their interests and abilities, (2) develops their leadership skills, and (3) helps them to acquire the research skills needed to be successful in graduate school or in a professional career.

To earn the Discipline-Specific Honors College Diploma, a student must successfully complete at least 18 hours of Honors courses from the General Education tiers as designated by the academic department and at least 12 hours of Honors courses in the discipline, to include at least one Honors capstone course.

Students interested in participating in one of the Discipline-Specific Honors Programs listed below are encouraged to see their respective academic school or college Honors Liaison. Copies of the Discipline-Specific Honors Program Curriculum Sheets for the programs listed below are housed in each respective academic unit.

#### Discipline-Specific Honors Programs

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<td>• Nursing</td>
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<td>• History</td>
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<td>• Interdisciplinary Studies</td>
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<th><strong>School of Business—Common Body of Knowledge</strong></th>
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<td>• Accounting</td>
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<td>• Entrepreneurial Studies (concentration)</td>
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<td>• Finance (concentration)</td>
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<td>• Management Information Systems (concentration)</td>
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<td>• Marketing (concentration)</td>
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<th><strong>School of Education</strong></th>
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<td>• Health and Physical Education and Exercise Science</td>
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<th><strong>Ethelyn R. Harding School of Social Work</strong></th>
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For more information, please visit the DSHP website at [https://www.nsu.edu/honors/dshp/index](https://www.nsu.edu/honors/dshp/index).
Proposal for Honors Credit for a Customized Honors Course Rev.11/2012

INSTRUCTIONS: This form must be typed and handed into the Honors Office (LBB 3031 or 3032) BEFORE CLASSES BEGIN for the semester in which the Customized Course will take place. Applications handed in after this date cannot be considered. Students are strongly advised to consult with the Honors College Dean on a draft version of the form well before this final deadline. When classes begin, it will be too late to make revisions. On that date, the form must already have been signed by the instructor and department head, and it must be accompanied by the following items:

1) Syllabus for the non-honors version of the course the student wishes to customize.
2) Syllabus for the proposed Honors version of the course with the additions highlighted in color. These additions should conform to the sheet entitled “Characteristics of an Honors Course” (see pg. 9 of this document).
3) Course Section Update signed by the head of the department offering the customized course. The new customized course should bear the same course number as the regular course but be followed by an “H” suffix. The honors course section number should be 01.

Student's Name __________________________ ID number __________________________
Semester and academic year in which the Customized Course will take place __________________________
Date when student completed GST 345H or GST 445H (Note: Only students who have completed one of these courses with a grade of “C” or higher are eligible to request customized honors courses.)

I. General Information
A. Course Number and Title: __________________________
B. Hours: _______ Credits: _______
C. Catalog Description of Regular Course: __________________________
D. Professor(s) Responsible: __________________________

II. Overview
A. Statement of Regular (Non-Honors) Course Objectives taken from syllabus: __________________________
B. Statement of Honors Course Objectives (if substantially different): __________________________
C. Additional Specific Requirements for the Honors Course. PLEASE NOTE THAT THESE REQUIREMENTS MUST BE MEASURABLE. For papers, please give the length in pages (typed and double-spaced). We suggest at least 15 pages of extra writing assignments. For presentations, please give the length and medium of the presentation. (N.B.: This is the material that should appear highlighted in color on the proposed Honors syllabus being submitted.) Please place the Honors College logo on the top of any Honors syllabus. (It may be cut and pasted from this form.)
D. Grading System for the Customized Honors Course (attach if necessary):

III. Actions
Course Instructor: _______Approve _______Disapprove Date ____________
__________________________
Signature
Departmental Chairperson: _______Approve _______Disapprove Date ____________
__________________________
Signature
Honors Dean: _______Approve _______Disapprove Date ____________
__________________________
Signature
School or College Dean: _______Approve _______Disapprove Date ____________
__________________________
Signature