BOV Policy # 31 (2019) Open Educational Resources

Policy Title: Open Educational Resources
Policy Type: Board of Visitors
Policy Number: BOV Policy #31 (2019)
Approval Date: May 3, 2019
Responsible Office: University Library
Responsible Executive: Provost and Vice President for Academic Affairs
Applies to: University Community

POLICY STATEMENT

Norfolk State University is committed to the utilization of Open Educational Resources (OER) as a pedagogical tool to improve student outcomes by increasing access and affordability to educational resources.

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DEFINITIONS

Open Educational Resources (OER): Publicly available teaching, learning, and research resources that reside in the public domain or have been released under an intellectual property license that permits their free use and re-purposing by others. Open educational resources include full courses, course materials, modules, textbooks, streaming videos, tests, software, and any other tools, materials, or techniques used to support access to knowledge.
CONTACT(S)

The Provost and Vice President for Academic Affairs officially interprets this policy, and is responsible for obtaining approval for any revisions as required by BOV Policy # 01 (2014) Creating and Maintaining Policies through the appropriate governance structures. Questions regarding this policy should be directed to the Dean of the University Library.

OPEN EDUCATIONAL RESOURCES: POLICY CONTENTS

Code of Virginia §23.1-1308(E) requires the governing board of each public institution of higher to implement guidelines for the adoption and use of low-cost and no-cost open educational resources in courses offered at such institution. These guidelines may also include provisions for low-cost commercially published materials.

In furtherance of Code of Virginia §23.1-1308(E), the Norfolk State University Library shall make resources readily available to the University Community on Open Education Resources. Additionally, faculty shall give consideration to the integration of OER and low-cost commercially published materials into courses as appropriate.

The University Registrar, as soon as practicable after the necessary information becomes available, shall identify conspicuously in the online course catalogue or registration system each course for which an instructor exclusively uses no-cost course materials or low-cost course materials.

PUBLICATION

This policy shall be widely published or distributed to the University community. To ensure timely publication and distribution thereof, the Responsible Executive will make every effort to:

- Communicate the policy in writing, electronically or otherwise, to the University community, including current and prospective students, within 14 days of approval;
- Submit this policy for inclusion in the online Policy Library within 14 days of approval; and
- Educate and train all stakeholders and appropriate audiences on the policy’s content, as necessary.

REVIEW SCHEDULE

- Next Scheduled Review: May 2021
- Approval date: Board of Visitors: May 3, 2019
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- Revision History: *None – New Policy*
- Supersedes: *None New Policy*

RELATED DOCUMENTS

Code of Virginia §23.1-1308(E)

FORMS

*None*