AGENDA
BOARD OF VISITORS MEETING
Friday, October 11, 2019
Joan G. Wilmer, Rector
Staff: April T. Allbritton, Office Manager/Board Liaison

Campus Location:
Norfolk State University, 700 Park Avenue, Norfolk, VA 23504
Student Center, Board Room, 3rd Fl., Suites 301 and 302

BREAKFAST available from 7:30 a.m. – 9:30 a.m.

I. Establish Quorum/Call to Order ................................................................. 8:00 a.m.
   - Rector’s Opening Remarks and Introduction of New Board Members
   - President’s Opening Remarks

II. Presentation of Award to Dr. Lamiaa S. Youssef and Reading of Award for
   Mr. Kenneth W. Crowder ................................................................. 8:07 a.m.

III. CLOSED MEETING Pursuant to §2.2-3711A. 1, 4 and 7, Code of Virginia ............. 8:15 a.m.
   a. Executive Briefing
   b. Institutional Assessment
   c. Internal Audit Report regarding the evaluation of performance of university departments or
      schools where such evaluation will necessarily involve discussion of the performance of specific
      individuals
   d. Report on Current/Potential Litigation and University Legal Matters; along with any necessary
      consultation with legal counsel
   e. Personnel Actions Report
   f. Review and Approval of Presidential Goals for 2019-2020
   g. President’s Contract

IV. OPEN MEETING ............................................................................. 11:20 a.m.

BREAK – 10 MINUTES

V. Report of the Presidential Onboarding Committee ........................................ 11:30 a.m.
   Mr. James W. Dyke, Jr., Chair

VI. Review of Draft BOV Dashboard ................................................................ 12:00 Noon
    Dwayne B. Blake, Chair, Finance and Administration Committee

    WORKING LUNCH (SUITE 301) ................................................................. 12:00 p.m. to 1:00 p.m.

VII. Ad-Hoc Board Policies Committee Meeting (Suite 301) ............................... 12:40 p.m.
    Mr. James W. Dyke, Jr., Chair

   Establish Quorum/Call to Order
   a. Recommend Approval of the April 8, 2019 Board Policies Committee Minutes
   b. Recommend Approval of BOV Policy # 36 (2019) Tuition and Fees Public Comment Policy to the
      Full Board

Adjournment

All times are approximate and the Board reserves the right to adjust its schedule as necessary.
In compliance with the Virginia Freedom of Information Act, please be advised that during the course of this meeting
there will be no opportunity for public comment.
BOARD OF VISITORS (October 11, 2019 meeting cont’d…)

(CONCURRENT COMMITTEE MEETINGS)

ACADEMIC AFFAIRS COMMITTEE MEETING (SUITE 301) ................................................................. 1:00 p.m.
Mr. B. Keith Fulton, Chair .............................................. Dr. Leroy Hamilton, Interim Provost, VP for Academic Affairs

I. Establish Quorum/Call to Order
II. Recommend Approval of May 3, 2019 Academic Affairs Committee Minutes
III. Academic Affairs PowerPoint Presentation
IV. Discussion Items
   a. SACSCOC Update
   b. B.S. in Elementary Education (Teaching Pk-6)
   c. B.S. in Special Education (General K-12)
   d. Good News
   e. Report/Remarks from Faculty Representative to the Board – Dr. Anne M. Fernando

V. Action Items
   a. Motion to Recommend Approval of the B.S. in Elementary Education (Teaching Pk-6) to the Full Board
   b. Motion to Recommend Approval of the B.S. in Special Education (General K-12) to the Full Board

VI. Adjournment

STUDENT AFFAIRS COMMITTEE MEETING (SUITE 302).................................................................... 1:00 p.m.
Mr. Devon M. Henry..........................Dr. Michael M. Shackleford, VP for Student Affairs and Enrollment Mgmt.

I. Establish Quorum/Call to Order
II. Recommend Approval of May 3, 2019 Student Affairs Committee Minutes
III. Student Affairs PowerPoint Presentation
IV. Discussion Items
   a. Introduction of SGA Officers
   b. Student Government Association Report
   c. Student Affairs Update
   d. Fall Enrollment Update
   e. Residence Life Occupancy
   f. Department of Athletics Report

V. Adjournment

FINANCE AND ADMINISTRATION COMMITTEE MEETING (SUITE 301) ............................................. 1:45 p.m.
Mr. Dwayne B. Blake, Chair ............................................. Gerald E. Hunter, VP for Finance and Administration

I. Establish Quorum/Call to Order
II. Recommend Approval of May 3, 2019 Finance and Administration Committee Minutes
III. Finance and Administration PowerPoint Presentation
IV. Discussion Items
   a. Revenue Forecast Based on Enrollment
   b. Financial/Budget Report Ending June 30, 2019
   c. Six-Year Institutional Plan Update
   d. Six-Year Capital Requests
   e. 2019 Legislative Priorities
   f. ARMICS Update
   g. Campus Master Plan Update

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BOARD OF VISITORS (October 11, 2019 meeting cont’d…)

V. Action Items
   a. Motion to Recommend Approval of the Six-Year Institutional Plan to the Full Board
   b. Motion to Recommend Approval of the Six-Year Capital Requests to the Full Board
   c. Motion to Recommend Approval of the 2019 Legislative Priorities to the Full Board

VI. Adjournment

UNIVERSITY ADVANCEMENT COMMITTEE MEETING (SUITE 302).................................................... 1:45 p.m.
Dr. Tamara A. Jones, Chair ...................................... Dr. Deborah C. Fontaine, VP for University Advancement
   I. Establish Quorum/Call to Order
   II. Recommend Approval of May 3, 2019 University Advancement Committee Minutes
   III. University Advancement PowerPoint Presentation
   IV. Executive Summary
   V. Adjournment

AUDIT COMMITTEE MEETING (SUITE 301)...................................................................................... 2:45 p.m.
Mr. Michael J. Helpinstill and Mr. Dwayne B. Blake, Co-Chairs ....................................... Mr. Harry Aristakesian
   I. Establish Quorum/Call to Order
   II. Recommend Approval of March 1, 2019 Audit Committee Minutes
   III. Audit PowerPoint Presentation
   IV. Discussion Items
      a. FY 2019 Internal Audit Plan Update
      b. Management Action Plans Update
   V. Adjournment

RECTOR’S REPORT (SUITE 301)....................................................................................................... 3:15 p.m.
Joan G. Wilmer, Rector
   I. Review and Update on BOV Operational Goals ............................................................ Ms. Wilmer
   II. Board Budget Report ..................................................................................................... Dr. DiCroce
   III. Special Team Athletics Committee Update ................................................................. Mr. Blake
   V. BOV Attendance Review ................................................................................................. Ms. Wilmer
   VI. Solicit Input for 2020 Retreat Agenda Items .................................................................. Ms. Wilmer

PRESIDENT’S REPORT .................................................................................................................. 3:45 p.m.
   I. Status Update
      • First 100 Days
   II. President’s Chart of Activities

BUSINESS ..................................................................................................................................... 4:15 p.m.

Academic Affairs Committee – Mr. Fulton, Chair
   • Motion to Recommend Approval of the B.S. in Elementary Education (Teaching Pk-6)
   • Motion to Recommend Approval of the B.S. in Special Education (General K-12)

Ad-Hoc Board Polices Committee – Mr. Dyke, Chair
   • Motion to Recommend Approval of BOV Policy # 36 (2019) Tuition and Fees Public Comment Policy

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BOARD OF VISITORS (October 11, 2019 meeting cont’d…)

Audit Committee – Mr. Helpinstill and Mr. Blake, Co-Chairs

Finance and Administration Committee – Mr. Blake, Chair
• Motion to Recommend Approval of the Six-Year Institutional Plan
• Motion to Recommend Approval of the Six-Year Capital Requests
• Motion to Recommend Approval of the 2019 Legislative Priorities

Student Affairs Committee – Mr. Henry, Chair

University Advancement Committee – Dr. Jones, Chair

CONSENT AGENDA.................................................................................................................................. 4:55 p.m.
Recommend Approval of the following minutes:
   a. May 3, 2019 Board Meeting Minutes
   b. May 23, 2019 Board Retreat Training Session Minutes
   c. May 24, 2019 Board Retreat Minutes

NEW BUSINESS..................................................................................................................................... 5:00 p.m.

OLD BUSINESS

ADJOURNMENT