AGENDA
BOARD OF VISITORS MEETING
Friday, December 7, 2018
Dr. Byron L. Cherry, Sr., Rector
Staff: April T. Allbritton, Office Manager/Board Liaison

Campus Location:
Norfolk State University, 700 Park Avenue, Norfolk, VA  23504
Student Center, Board Room, 3rd Fl., Suites 301 and 302

BREAKFAST available from 7:30 a.m. – 9:30 a.m.

I. Establish Quorum/Call to Order ................................................................. 8:00 a.m.
   - Rector’s Opening Remarks
   - President’s Opening Remarks

II. APA Audit Entrance Conference FY18, J. Michael Reinholtz, Audit Director ............... 8:30 a.m.

III. SPECIAL PRESENTATIONS/UPDATES TO THE FULL BOARD ......................... 8:45 a.m.
   a. WNSB Overview (15 min.) .......................................................... Edith J. Thorpe, General Manager
   b. Information Technology Services Update (15 min.) ......................... Sandra Monroe-Davis, CIO

IV. CLOSED SESSION - Pursuant to §2.2-3711A. 1, 4, 7 and 10, Code of Virginia ............ 9:15 a.m.
   a. Internal Audit Report regarding the evaluation of performance of university departments or schools where such evaluation will necessarily involve discussion of the performance of specific individuals – Harry Aristakesian
   b. Report on Current/Potential Litigation and University Legal Matters; along with any necessary consultation with legal counsel
   c. Personnel Matters
   d. Honorary Degree Candidate Consideration

V. OPEN SESSION ......................................................................................... 10:50 a.m.
   a. Recommend Approval of Honorary Degree Candidate
   b. Other motions, if any

BREAK - 10 MINUTES
(CONCURRENT COMMITTEE MEETINGS)

ACADEMIC AFFAIRS COMMITTEE MEETING (SUITE 301) .............................................................. 11:00 a.m.
Mr. B. Keith Fulton, Chair .................................... Dr. Leroy Hamilton, Interim Provost, VP for Academic Affairs
I. Establish Quorum/Call to Order
II. Recommend Approval of May 4, 2018 Academic Affairs Committee Minutes
III. Academic Affairs PowerPoint Presentation
IV. Discussion Items
   a. SACSCOC Update
   b. Master of Health Administration Degree
   c. Update on NSU’s Participation in CyberX Initiative
   d. Good News
   e. Report/Remarks from Faculty Representative to the Board – Dr. Lamiaa Youssef
V. Action Item
   a. Recommend Approval of Health Administration Degree to the Full Board
VI. Adjournment

STUDENT AFFAIRS COMMITTEE MEETING (SUITE 302) ................................................................. 11:00 a.m.
Mr. Kenneth W. Crowder, Chair ........................................ Dr. Michael M. Shackleford, VP for Student Affairs and
Enrollment Management
I. Establish Quorum/Call to Order
II. Recommend Approval of May 4, 2018 Student Affairs Committee Minutes
III. Student Affairs PowerPoint Presentation
IV. Discussion Items
   a. Division Summary
   b. Student Government Association Report
   c. Fall 2015 to 2018 Enrollment Census
   d. Housing and Residence Life Occupancy
   e. Department of Athletics Report
V. Adjournment

LUNCH (SUITES 301 AND 302) ........................................................................................................... (approximately 12:00 p.m.)

AUDIT COMMITTEE MEETING (SUITE 302 - LUNCHEON MEETING) ........................................................................... 12:00 p.m.
Mr. Michael J. Helpinstill, Chair ........................................ Mr. Harry Aristakesian
I. Establish Quorum/Call to Order
II. Recommend Approval of August 22, 2018 Audit Committee Minutes
III. Discussion Items
   a. Status Update:
      ▪ FY 2019 Internal Audit Plan
      ▪ Management Action Plans
   b. IIA Standard 1300 – Quality Assurance and Improvement Program
IV. CLOSED SESSION - Pursuant to §2.2-3711A. 1, 4, 7 and 10, Code of Virginia
   a. Internal Audit Report regarding the evaluation of performance of university departments or
      schools where such evaluation will necessarily involve discussion of the performance of specific
      individuals; along with any necessary consultation with legal counsel
V. OPEN SESSION
VI. Adjournment

All times are approximate and the Board reserves the right to adjust its schedule as necessary.
In compliance with the Virginia Freedom of Information Act, please be advised that during the course of this meeting
there will be no opportunity for public comment.
BREAK - 10 MINUTES

(CONCURRENT COMMITTEE MEETINGS)

FINANCE AND ADMINISTRATION COMMITTEE MEETING (SUITE 301) ............................................. 1:10 p.m.

Mr. Michael J. Helpinstill, Chair ................................. Gerald E. Hunter, VP for Finance and Administration
I. Establish Quorum/Call to Order
II. Recommend Approval of May 4, 2018 Finance and Administration Committee Minutes
III. Finance and Administration PowerPoint Presentation
IV. Discussion Items
   b. Presidential and Provost Scholarships Update
   c. Capital Projects Update
   d. Legislative Update
V. Adjournment

UNIVERSITY ADVANCEMENT COMMITTEE MEETING (SUITE 302) ................................................... 1:10 p.m.

Mr. Devon M. Henry, Chair ................................. Dr. Deborah C. Fontaine, VP for University Advancement
I. Establish Quorum/Call to Order
II. Recommend Approval of May 4, 2018 University Advancement Committee Minutes
III. University Advancement PowerPoint Presentation
IV. Executive Summary
V. Adjournment

RECTOR’S REPORT (SUITE 301) ..................................................................................................... 2:10 p.m.

Dr. Byron L. Cherry, Sr., Rector
I. Board Budget Report ................................................................. Ms. Wilmer
II. Board Retreat Update ............................................................. Ms. Wilmer
III. BOV/NSUF Liaison Committee Meeting Update ............................ Mr. Henry
IV. Action Items:
   a. Recommend Approval of President’s Goals and Objectives for 2018-2019
   b. Recommend Approval of Draft Annual Executive Summary of Board’s Activity and Work
   c. Recommend Approval BOV Policy #31 (2018) Administrative and Professional Faculty Employment Policy
      Chart Information: Appointment – (Current Language from NSU Governing Documents)
      Motion description: “I move that the Board waive or suspend the provision of Board of Visitors Policy #1 requiring thirty calendar days notice and review period before passage of Board Policy for the purpose of adopting Proposed Board of Visitors’ Policy #31; and further move adoption of Proposed Board of Visitors’ Policy #31, Administrative and Professional Faculty Employment Policy.”
   d. Recommend Approval of Resolution Amending Board of Visitors Policy #5 (2015) Title IX: Sexual Violence, Discrimination, Harassment, and Retaliation, including sub-policies #5-01, #5-02, #5-03, and Title IX Handbook for Students and Employees
V. Information Item
   a. Administrative Policy on Parental Leave (Explanation)

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