NSU Quality Enhancement Plan (QEP) Committee Meeting | MINUTES

CREW - Close Reading for Effective Writing

Date 5/16/2019 | Time 12:30 PM | Location Robert C. Nusbaum Honors College, 236 Brown Hall

Attendees
Dr. Page Laws, Dr. V. Reddy Dondeti, Ms. Michelle Marable, Dr. Enrique G. Zapatero, Dr. Nicole Kyser, Mr. Chinedu Okala, Dr. Ebenezer Kolajo, Dr. Désiré Baloubi, Dr. Joseph D’Silva, Dr. Andrew T. Carrington, Dr. Tiffany Lane, Dr. Aylin Marz, Ms. Julia B. Wingard, Dr Charles H. Ford, Dr. Marty Sharpe (Skype)

QEP Director Dr. Charles Ford
Facilitator Dr. Enrique Zapatero
Minutes Dr. Andrew T. Carrington

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Call to Order
Dr. Charles Ford, QEP Director

Approval of QEP Meeting Minutes, April 18, 2019
After review, Dr. Tiffany Lane moved for approval, seconded by Dr. Page Laws. Minutes were approved unanimously.

CREW Pilot Courses Results/Sections and Scaling Up
Committee discussed feedback and data from CREW pilot section. Pilot Course faculty stated the Pilot courses (HIS 101, SOC 101, ENG 101, and ENG 102) were successful. Based upon the pilot study findings, courses will be scaling up/expanding into the sciences and perhaps ECN 200 and BUS 175. Dr. Ford encouraged all faculty to teach CREW courses. Dr. Kolajo and Mr. Oyeyiola will present final assessments and recommendations.

CREW Faculty Certification and Training for Fall 2019
The Committee discussed summer 2019 CREW faculty certification and training: defining close reading, modeling close reading habits, assessing reading and writing achievement, deliverables, value rubrics, holistic training, who will be trained, type of training, transfer of learning etc. Faculty and fall 2019 courses must be identified as soon as possible. Summer training will be conducted June and July 2019.

QEP-CREW Marketing Campaign
The Committee members discussed the QEP-CREW marketing campaign, including displaying more visuals to keep the CREW movement before the students, faculty, staff and community. Suggested locations included CREW postings on the NSU Communication Tower and Ballentine Blvd. marquees; and providing CREW visuals for display on departments’ wide-screen television monitors.

CREW Seminar Series
Dr. Ford discussed the QEP/CREW activities and programs scheduled for 2019 Semester.

- Reading Apprentices and/or Course-Embedded Reading Consultants: The training targets staff and students who will
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assist with the student learning goal and outcomes for NSU’s Quality Enhancement Plan CREW.

- **List of Readings** and other materials to be read closely.
- **List of Topics** to be addressed by the communities of inquiry.

### Association of General and Liberal Studies (AGLS) Application
- **Due May 24, 2019**
- Orlando, FL

Dr. Ford stated that the AGLS proposal deadline extended from May 15 to May 24. AGLS invites presentations that incorporate a variety of aspects within the framework of general and liberal education. In addition to traditional thematic tracks involving general education reform and program assessment, it offers general education through engaged learning and engaged citizenship. The fourth and brand-new track, digital skills and expression in general education, allows you to share the innovative ways in which you have unleashed the magic of digital tools to enhance all aspects of general education – student learning, community engagement, assessment, and messaging.

### SACSCOC QEP-CREW Revisions of Parts 3, 4 and 5

Based upon feedback from the SACSCOC Reaffirmation Onsite Committee visit, March 4 – 7, 2019, parts 3, 4 and 5 are being revised to meet the August 7, 2019, report submission-closing date. Several suggestions for improvement were discussed by Dr. Ford, Dr. Zapatero, Mr. Okala, Dr. Dondeti, Dr. Baloubi, and Dr. D’Silva including assessing the General Education Core and eliminating the upper level assessments, more advertising, SEM workshops, transfer of learning, common reader, intensified close reading and effective writing training for faculty, provide paid training for faculty during summer, summer workshop, fall and spring opening session training, end-of-year training for faculty and staff, creating QEP/CREW classroom instruction strategies and procedures.

### CREW Budget

Dr. Ford, Dr. Zapatero, Mr. Ocala and Dr. Dondeti discussed in detail the CREW Budget, especially, hiring the new QEP Director, summer training stipends for faculty ($200 - $400), course materials, scaling up, etc.

### 2019 Institute on Quality Enhancement and Accreditation
- **July 21 - 24, 2019**
- Hilton Anatole
- Dallas, TX

The Institute on Quality Enhancement and Accreditation is designed for representatives from SACSCOC member and candidate institutions to focus on ways to enhance student learning, dialogue about developing initiatives to improve student success, highlight best practices in assessment, and address specific accreditation standards and related processes. While featuring several sessions on accreditation-related plenary and breakout sessions, participants at this year’s Institute will examine:

- Select standards from the Principles of Accreditation
- Student success initiatives producing positive results
- Key components in the development of a Quality Enhancement Plan (QEP)
- Strategies for developing a Compliance Certification Report, Fifth-Year Interim Report, and QEP Impact Report
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<td>• Processes associated with the assessment of student learning outcomes</td>
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<td>• Strategies for identifying a substantive change</td>
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Dr. Ford, Dr. Zapatero and Dr Carrington are scheduled to attend the 2019 SACSCOC Institute on Quality Enhancement and Accreditation,

Next Meetings

12:30 pm, Thursdays, Robert C. Nusbaum Honors College, 236 Brown Hall
• June 20, 2019

Closing

There being no additional business, Dr. Ford called for a motion to close. Dr. Ebenezer Kolajo motioned to close the meeting, seconded by Dr. Désiré Baloubi. It was unanimous to close the meeting. Dr. Ford, QEP Director, closed the meeting at 1:31 pm.