**NSU Quality Enhancement Plan (QEP) Committee Meeting MINUTES**

**CREW - Close Reading for Effective Writing**

**Date** 4/18/2019 | **Time** 12:30 PM | **Location** Robert C. Nusbaum Honors College, 236 Brown Hall

### Attendees

Dr. Page Laws, Dr. Nicole Kyser, Dr. Ebenezer Kolajo, Mr. Chinedu Okala, Dr. Robert K. Perkins, Dr. Charles H. Ford, Ms. Julia B. Wingard, Dr. Andrew T. Carrington, Dr. Enrique G. Zapatero, Dr. Marty Sharpe (Skype)

| QEP Director | Dr. Charles Ford |
| Facilitator   | Dr. Enrique Zapatero |
| Minutes       | Dr. Andrew T. Carrington |

### AGENDA

**Call to Order**

Dr. Charles Ford, QEP Director

**Approval of QEP Meeting Minutes, March 14, 2019**

After review, Mr. Chinedu Okala moved for approval, seconded by Dr. Robert K. Perkins. Minutes were approved unanimously.

**CREW Seminar Series**

Dr. Ford led the Committee in a discussion of the QEP/CREW activities and programs for the spring 2019 Semester.

- **April 10, 2019, 12:00 noon, Dr. Nicole Kyser and Dr. Beatrice Darden-Woody**, School of Education, presented an excellent CREW reading and writing seminar.
- **April 16, 2019, at Honors Café, Dr. Laws** presented a close reading of Langston Hughes’ “Theme for English B.”
- **Reading Apprentices and/or Course-Embedded Reading Consultants**: The training targets staff and students who will assist with the student learning goal and outcomes for NSU’s Quality Enhancement Plan CREW.
- **List of Readings** and other materials to be read closely.
- **List of Topics** to be addressed by the communities of inquiry.

**CREW Pilot Courses Results/Sections and Scaling Up**

Dr. Ford, based upon discussions with Pilot Course faculty, stated that faculty believed the Pilot courses were successful. The Committee also discussed spring 2019 faculty training being conducted during the CREW Pilot Study (HIS 101, SOC 101, ENG 101, and ENG 102). Based upon the pilot study findings, courses will be scaling up-expanding into the sciences and perhaps ECN 200 and BUS 175. Dr. Ford encouraged all faculty to teach CREW courses. Final assessments and recommendations will be presented by Dr. Kolajo and Mr. Oyeyiola.

**CREW Certification and Training**

Dr. Ford, Mr. Okala, Dr. Laws and Dr. Perkins discussed several suggestions for the proposed CREW certification and training program, including holistic training, who will be trained, type of training, rubrics, transfer of learning, etc.
AGENDA | ACTION
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**QEP-CREW Marketing Campaign** | The Committee members discussed the QEP-CREW marketing campaign, including displaying CREW visual art works and posters on the NSU Communication Tower and Ballentine Blvd. marquees; and providing CREW visuals for display on departments’ wide-screen television monitors. More visuals are needed to keep the CREW movement before the students, faculty, staff and community.

**Association for Core Texts and Courses (ACTC) Papers Presentations**
April 11 – 14, 2019
Santé Fe, NM | Dr. Laws announced that the ACTC conference attracts faculty and administrators who discuss timely issues of art and science, politics and individuals, canons of the West and the World, ethnicity, multiculturalism, and gender through the lens of thousands of years of texts and many intertwined traditions. It is an excellent place to meet colleagues and hear inspiring presentations in a relaxed informal atmosphere. Several NSU faculty presented papers, including Dr. Michele Rozga, Dr. Geoffroy de Laforcade, Dr. Lamiaa Youssef, Dr. Eddie Modlin, Dr. Page Laws, and Dr. Charles Ford.

**Association of General and Liberal Studies (AGLS) Application**
Due May 15, 2019 | AGLS invites presentations that incorporate a variety of aspects within the framework of general and liberal education. In addition to traditional thematic tracks involving general education reform and program assessment, it offers general education through engaged learning and engaged citizenship. The fourth and brand-new track, digital skills and expression in general education, allows you to share the innovative ways in which you have unleashed the magic of digital tools to enhance all aspects of general education – student learning, community engagement, assessment, and messaging.

**SACSCOC QEP-CREW Revisions of Part 3 – 5** | Dr. Ford, based upon feedback from the SACSCOC Reaffirmation Committee visit, March 4 – 7, 2019, stated that Parts 3 – 5 are being revised to meet the August 7, 2019, report submission-closing date. Several suggestions for improvement were discussed, including more advertising, SEM workshops, transfer of learning, common reader, intensified close reading and effective writing training for faculty, provide paid training for faculty during summer, summer workshop, fall and spring opening session training, end-of-year training for faculty and staff, creating QEP/CREW classroom instruction strategies and procedures, and increasing faculty stipends from $500 to $1,000 to $3,500.

**CREW Budget** | Dr. Ford said the CREW Budget needed to be finalized and activated, especially, to hire the new QEP Director, summer training stipends for faculty, course materials, scaling up, etc.

**Next Meetings** | 12:30 pm, Thursdays, Robert C. Nusbaum Honors College, 236 Brown Hall

- May 16, 2019
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<td>Closing</td>
<td>There being no additional business, Dr. Ford, called for a motion to close. Dr. Kyser motioned to close the meeting, seconded by Dr. Perkins. It was unanimous to close the meeting. Dr. Ford, QEP Director, closed the meeting at 1:31 pm.</td>
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