NSU Quality Enhancement Plan (QEP) Committee Meeting | MINUTES

CREW - Close Reading for Effective Writing

Date 2/28/2019 | Time 12:30 PM | Location Robert C. Nusbaum Honors College, 236 Brown Hall

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<th>Attendees</th>
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<td>Ms. Lynne Harrison, Dr. Désiré Baloubi, Dr. Ebenezer Kolajo, Dr. Tiffany Lane, Dr. Joseph D'Silva, Dr. Andrew T. Carrington, Dr. Page Laws, Mr. Oladayo O. Oyeyiola, Dr. Charles H. Ford, Dr. Enrique G. Zapatero, Dr. Beatrice Darden-Woody, Dr. Felicia Mebane, Dr. Aylin Marz, Dr. Robert K. Perkins, Ms. Alexandra Boone, Dr. Jocelyn Heath, Ms. Julia Wingard, Dr. Marty Sharpe (Skype)</td>
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<td>QEP Director</td>
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<td>Facilitator</td>
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<td>Minutes</td>
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AGENDA

ACTION

Call to Order

Dr. Charles Ford, QEP Director

Approval of QEP Meeting Minutes, February 21, 2019

After review, Dr. Page Laws moved for approval, seconded by Dr. Baloubi. Minutes were approved unanimously.

Approval of QEP Meeting Minutes, February 22, 2019

After review, Dr. Mebane moved for approval, seconded by Mr. Oyeyiola. Minutes were approved unanimously.

CREW Seminar Series

The Committee discussed QEP/CREW activities and programs for the spring 2019 Semester. Dr. Laws quantified that the Crew Seminar Series present excellent opportunities for the Close Reading Habits to become habitual for students, faculty and staff.

- March 13, 2019, 12 noon, Mr. Chinedu Okala, Archives Conference Room, Brooks Library, CREW Reading: “My Merit and My Blackness Are Fused to Each Other” by Emma Pettit.
- March 27, 2019, 12:00 noon, Online Close Reading materials to be read closely.
- April 10, 2019, 12:00 noon, Dr. Nicole Kyser, School of Education, will present a CREW reading and writing seminar.
- April 17, 2019, Dr. Tiffany Lane, School of Social Work, will present a CREW reading and writing seminar.
- Reading Apprentices and/or Course-Embedded Reading Consultants: The training targets staff and students who will assist with the student learning goal and outcomes for NSU’s Quality Enhancement Plan CREW.
- List of Readings and other materials to be read closely.
- List of Topics to be addressed by the communities of inquiry.

CREW Seminar & Event Evaluation Form Revision

Dr. Ford thanked Dr. Figueroa for designing the original CREW Seminar & Event Evaluation Form; however, based upon faculty and staff feedback, the evaluation form is being revised.
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| CREW Talking Points for SACSCOC Onsite Visit, March 4-7, 2019 | Dr. Ford, Dr. Zapatero and Dr. Carrington are developing talking points for the SACSCOC Onsite Reaffirmation Committee Visit, March 4 – 7, 2019. QEP-CREW discussion/talking points include the following: Close Reading for Effective Writing - CREW  
- Reading and writing skills are complementary and are essential components of thinking and learning.  
- Reading academic texts and materials for analysis, context, and connection leads to more effective student writing and writers.  
- Reading and writing strategies are modeled by faculty to help students understand the author’s style and intent.  
- Emulating these successful reading and writing strategies, allows students the opportunity to improve their own writing. Close reading is the practice of paying careful attention to all elements of a text (content, organization, tone, style, format, sentence structure, grammar, etc.) in order to analyze, as well as comprehend the text, and to become familiar with effective writing practices, which allow for improvement of one’s own writing. For more details, go to https://www.nsu.edu/qep. |
<p>| QEP-CREW PowerPoint for Onsite Visit, March 4 – 7, 2019 | Dr. Ford and Dr. Carrington are developing the QEP-CREW PowerPoint for the SACSCOC-QEP Onsite Reaffirmation Committee Visit. Others interested in working on the PowerPoint were encouraged to participate. Dr. Robert Perkins volunteered to participate. Dr. Ford informed the Committee that Dr. Perkins designed the PowerPoint presented during the October 2018 QEP Meeting with Dr. Steve Sheeley, SACSCOC Senior Vice President. That PowerPoint presentation received excellent reviews. |
| Students, Staff and Faculty for SACSCOC-QEP Visit -- March 4-7, 2019 | The SACSCOC-QEP Onsite Reaffirmation Committee Visit will be March 4-7, 2019. All QEP Committee members and groups of students and staff identified by the SACSCOC-QEP Onsite Reaffirmation Committee will be interviewed, e.g., representative constituencies involved in creating and implementing the QEP, QEP Committee members, faculty responsible for the QEP’s implementation, administrators responsible for providing support, students, institutional research and assessment personnel, and staff in related student services. Dr. Ford identified Dr. Laws as the contact for student nominations. |
| CREW Pilot Courses | Mr. Oyeyiola, Dr. Ford and Dr. Kolajo discussed the training pilot faculty members are receiving during the CREW Pilot Study (HIS 101, SOC 101, ENG 101, and ENG 102), spring 2019. Dr. Ford said he will invite the pilot faculty to discuss the Pilot Program with the SACSCOC Onsite Committee. Based upon the pilot study findings, courses will be expanding into the sciences and perhaps ECN 200 and BUS 175. |</p>
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<td>Faculty development training, including AAC&amp;U Written Communication and Reading Value Rubrics, is scheduled for May 2019.</td>
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**QEP-CREW Marketing Campaign**

The Committee members were pleased with the QEP-CREW marketing campaign, including CREW promotional ideas/items for students, faculty and staff; displaying CREW visual art works and posters on the NSU Tower and Ballentine Blvd. marquees; and providing CREW visuals for display on departments’ wide-screen television monitors. The CREW Steps posted on campus email announcements received excellent reviews from the Committee members. *We are CREW!* may also be used to promote the CREW program.

**Next Meetings**

12:30 pm, Thursdays, Robert C. Nusbaum Honors College, 236 Brown Hall
- **March 4-7, 2019** – SACSCOC-QEP Onsite Committee Visit
- March 14, 2019
- March 21, 2019
- March 28, 2019
- April 4, 2019
- April 11, 2019

**Closing**

Dr. Ford, there being no additional business, called for a motion to close. Dr. Robert Perkins motioned to close the meeting, seconded by Dr. Felicia Mebane. It was unanimous to close the meeting. Dr. Ford, QEP Director, closed the meeting at 1:25 pm.