



NORFOLK STATE UNIVERSITY

Human Resources Department

700 Park Avenue, Suite 210, Norfolk, Virginia 23504

Tel: (757) 823-8160 Fax: (757) 823-2805

Web: www.nsu.edu

New Employee Data Form

Name _____ Department _____

Position Title _____

Address _____ APT# _____

City _____ State _____ Zip _____

Telephone (Home) _____ Telephone (Other) _____

Date of Birth (MM/DD/YY) _____ Gender _____ Race _____

Military Status: _____ Branch _____



Emergency Contact _____ Relationship _____

Address _____ City _____ State _____ Zip _____

To Be Completed for Payroll Purposes