

Norfolk State University

School of Education

Center for Professional Development (CPD)

“Preparing Competent, Compassionate, Cooperative and Committed Leaders”

MILESTONES TO COMPLETING A TEACHER EDUCATION PROGRAM

Freshman Year

- Hold a conference with your advisor to devise a plan of study.
- Read the college catalog at http://www.nsu.edu_catalog/
- Prepare to take the basic proficiency exam, Praxis I—www.ets.org/praxis if you are not exempt as indicated below.
- Praxis I preparation information: <http://www.nsu.edu/schools/education/center.html>
- The Praxis I lab is located in the Bozeman Education Building, Room 161.

Praxis I Exemption:

SAT AS A SUBSTITUTE TEST FOR PRAXIS I ONLY

SAT was approved by the Board of Education as a substitute test for Praxis I (Reading, Writing, and Mathematics) required for initial licensure: The board approved the following scores:

If you took the SAT before 4/1/1995—and had a score of 1000 with at least 450 on the verbal and 510 on the math tests;

If you took the SAT after 4/1/1995 and had a score of 1100 with at least 530 on the verbal and 530 on the math tests.

ACT AS A SUBSTITUTE TEST FOR PRAXIS I ONLY

ACT was approved by the Board of Education as a substitute test for Praxis I (Reading, Writing, and Mathematics) required for initial licensure: The board approved the following scores:

If you took the ACT before 4/1/1995 and had a composite score of 21, with the ACT math score no less than 21, and an English Plus Reading score no less than 37;

If you took the ACT after 4/1/1995 and had a composite score of 24, with the ACT math score no less than 22, and an ACT English Plus Reading score no less than 46

- Continuously meet the School of Education expectations of academic requirements and professional dispositions.

Sophomore Year

- Complete freshman year activities as listed in the University’s catalog and in your curriculum sheet.
- Complete the *EDU Foundations of Education course* and *Level I observation field experience*. Enroll in the *Tk20 Assessment System*.
- Submit documented 10 hours of Level I teaching observation—see Handbook at: www.nsu.edu/schools/education/pro.html
- Enroll in *Seminar in Assessment and Evaluation course* (EED/SED 233 if you need to pass Praxis I.

Requirements to Apply for Admission to the Teacher Education Program

- Passing score on Praxis I, SAT, or ACT tests (see required scores at <http://www.pen.k12.va.us/VDOE/newvdoe/praxis.pdf>)
- Passing the **English Writing Competency (EWC)** examination
- Completion of Level I-10-hour Observation Experience (Documented in Tk20)

- Current evaluation with correct major and advisor; child abuse recognition certificate http://www.nsu.edu/vissta/training/va_teachers/
- Earned 60 semester hours of credit; two current letters of recommendation; autobiography; philosophy of education statement
- Earned a 2.5 grade point average in total hours attempted at NSU in your major and in all college work attempted; no grade below C
- No record of criminal violations that are drug or child abuse related or violations of NSU policies
- Submit application to Teacher Education (CPD) <http://www.nsu.edu/schools/education/pro.html>
- Interviewed and received acceptance to Teacher Education Program

Admission to Student Teaching

****Submit Documented Passing Scores on all assessments: VCLA, Praxis II, and VRA (if applicable to program) along w/application to include:**

- Current TB test results, evaluation with advisor and department head signatures by October 31st for spring student teaching and by March 15th for the fall experience. See application for student teaching at: <http://www.nsu.edu/schools/education/pro.html>
- Finger printing and criminal background report requirements vary with school divisions.
- See CPD webpage for student teaching handbook, forms, and reports.
- Submit all required student teaching reports and documents in Tk20 for CPD.

Throughout the Program

- Complete the **Methods of Teaching** in your content area and other teacher licensure courses.
- Submit documented completion in Tk20 of at least 40 hours of Level II Observation/Participation (20 or more hours per methods course) See Level II Observation/Participation handbook at: <http://www.nsu.edu/schools/education/pro.html>
- Complete **Child Abuse Recognition and Intervention Training**: http://www.vcu.edu/vissta/training/va_teachers/
- Demonstrate technology proficiency: <http://www.pen.k12.va.us/VDOE/Compliance/TeacherED/tech.html>
- Meet expectations of academic requirements, teaching skills, and professional dispositions.
- Pass the Praxis II (Content Area Exam, Virginia Reading Assessment (VRA) for Elementary and Special Education majors), Virginia Communication and Literacy Assessment (VCLA) for initial licensure before submitting student teaching application. For VRA and VCLA see Reading Assessment at www.va.nesinc.com

Apply for Teacher Licensure

Submit the following to the **Center for Professional Development** during the week of graduation:

- Application for Initial License and College Verification forms—see VA license application forms at: <http://www.pen.k12.va.us/VDOE/newvdoe/teached.html>
- Check written to Treasurer of Virginia for \$50 if in-state resident and \$75 if out-of-state resident.
- Copies of Praxis I/SAT/ACT, Praxis II, VRA, VCLA scores (where applicable) and certificate for Child Abuse and Intervention Training.
- Request an official transcript to be sent to CPD after degree is posted.
- Ensure that all test scores, all field experience documents (clock hrs.), and evaluations are in Tk20 via the CPD.