

NEWS FOR PARENTS OF INCOMING STUDENTS

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As you prepare to make the next transition with your student, please be sure to complete the following steps for fall 2008 entry:

⇒ **Pay the \$100 Enrollment Fee** All accepted students who plan to enroll for the upcoming semester must pay a \$100 enrollment fee **prior to registration**. The fee will be applied toward your student's tuition and fee balance.

⇒ **Apply for Financial Aid** Financial aid is available for students from federal and state sources, institutional grants, loans, and

work-study awards. Students are awarded based on their eligibility and the availability of funds at the time of awarding. Timing is important. Please be sure to complete the Free Application for Federal Student Aid (FAFSA) as soon as possible. The FAFSA is available in most high school guidance offices or on-line at www.fafsa.ed.gov. The Federal School code for NSU is 003765.

⇒ **Apply for Scholarships** The University offers a number of academic and athletic scholarships. To obtain a

listing of academic scholarships, visit our website at www.nsu.edu/financialaid/scholarships.html.

⇒ **Consider Payment Options** The following payment options are offered:

OPTION 1 - Pay balance in full with cash, check, money order, VISA, MasterCard, or Discover.

OPTION 2—Pay balance with a combination of financial aid and cash.

OPTION 3—Pay balance monthly through Academic Management Services. Call 1-800-635-0120.

MARCH TRIVIA WINNER ENCOURAGES PARENTS TO GET INVOLVED

This month, we are pleased to congratulate the winner of NSU Trivia for the month of March, **Mr. Levy Walston, Jr.** Mr. Walston is the proud parent of a second year Music Media student and Presidential Scholar, Levy D. Walston. The Walston family grew up in the Nor-

folk area and had a "hometown connection" with NSU.

Mr. Walston loves the idea of a newsletter especially for parents, and did not hesitate in forwarding contest answers. He enthusi-

astically shared, "The newsletter is very informative. It focuses on a lot that parents need to know." He added, "Parents really need to maintain a strong bond and educational partnership with their student. I would like to urge all parents to get involved."

Housing Notes

Paying by check or money order?
Mail application and \$300 deposit to the Office of Residence Life and Housing.

Paying by cash or credit card? Make payment through the Cashier's Office. Your application and receipt number must be mailed separately to the Office of Residence Life and Housing.

Call 757-823-8542 for credit card payments.

<http://www.nsu.edu/residentiallife>

MAKE LIVING ARRANGEMENTS NOW

The Office of Residence Life and Housing provides a living and learning environment that supports the personal, social, recreational, cultural, and academic development of its residents. As the deadline approaches, please review the following answers to frequently asked questions:

What is the deadline for housing applications?

The deadline for returning

students to submit a housing application (\$300) for fall entry is April 30, and May 31 for freshmen.

Do you accept housing applications after the deadline date?

Yes. We will try to accommodate as many students as possible. Your housing preference for roommate requests may not be possible after April 30 for returning students, and May 31 for freshmen.

Are housing deposits refundable?

No. Housing deposits are not refundable except in cases where a deposit has been paid but there is no occupancy either through on-campus housing or with temporary housing.

Important Note: Housing applications will only be processed for students who have registered for classes (first-time freshmen are exempt).

NEW STUDENT ORIENTATION

New parents, we are waiting to welcome you and your student to New Student Orientation, a mandatory activity for all **new** undergraduate students. During this session, your student will:

⇒ Gain valuable information regarding academic and administrative services, policies, and procedures

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⇒ Interact with new and current students, faculty, and staff in your student's chosen academic school

⇒ Become acquainted with the beautiful campus of Norfolk State University

⇒ Select courses for the upcoming semester.

Register for classes, and receive the NSU ID Card

⇒ Leave prepared and confident

RSVP online at www.nsu.edu/newstudentorientation

2008 NEW STUDENT ORIENTATION DATES

School of Social Work

Thursday, June 19

School of Business

Friday, June 20

School of Education

Saturday, June 21

School of Liberal Arts

Thursday, June 26 (Transfer)

Friday, June 27 (A-H)

Saturday, June 28 (I-Z)

Location—L. Douglas Wilder Center

School of Science & Technology

Monday, July 7 (Transfer)

Tuesday, July 8 (A-H)

Wednesday, July 9 (I-Z)

Undeclared

Friday, July 11 (A-H)

Monday, July 14 (I-Z)

All sessions start at 9 a.m. Visit www.nsu.edu/newstudentorientation for additional details.

WHAT'S NEXT AFTER FAFSA SUBMISSION?

Once the Financial Aid Office has electronically received your student's information, additional documents may be necessary.

In order to achieve timely processing, the following tips are offered:

- Place the student's name and ID number on each page of the document. If more than one family member is applying for

financial aid, all names and ID numbers should be placed on each document.

- Submit the correct documents for the correct year.
- All documents should be signed and legible.
- Accurately labeled documents may be faxed to **757-823-9059**.

Contact Information

757-823-8381
1-800-365-5517

Voice Response System

757-823-2501

Fax

757-823-9059

Counselors/Financial Aid

Last Names A-L
dlblount@nsu.edu

Last Names M-Z
pmouser@nsu.edu

WHAT OCCURS DURING VERIFICATION?

The Department of Education employs a verification selection process that sometimes makes it necessary for a student's information to be verified. Verification is the same as an audit, and its purpose is to either confirm information on the Student Aid report (SAR), or to correct data that has been erroneously entered.

Once all requested information has been received, necessary corrections to the SAR are made. These corrections may warrant resubmission of the SAR to the Department of Education, which the Financial Aid Office does electronically. When the corrected information is received from the Department of Education, the student's information can be processed for a Financial Aid Notification Award Letter.

Verification is conducted in the Document Processing unit of Financial Aid. If you desire to inquire about your student's verification status, you may email the following staff:

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A-G cmsivels@nsu.edu

H-P pmorgan@nsu.edu

Q-Z kjones@nsu.edu

Financial aid eligibility processing cannot be continued until all documents required for verification have been received. Most documents can be faxed to the Financial Aid Office at 757-823-9059.

THE AWARD PROCESS

Once all documents have been received by the Financial Aid Office and corrections have been made, your student's information is submitted for awarding. A student must be eligible for all types of awards based on criteria set by the federal government (U.S. Department of

Education), the State government, and the institution. Criteria that must be established prior to a student receiving a financial aid award letter are:

- *Matriculation status
- *Residency
- *Cumulative GPA
- *Anticipated Enrollment

*Grade Classification

*Financial Need

*Satisfactory Standing on Financial Aid Programs

For more information regarding the Financial Aid process, please visit <http://www.nsu.edu/FinancialAid/>

NSU

Customer Care Center
 700 Park Avenue
 Norfolk, Virginia 23504
 Phone: 757-823-8673
 E-mail:
 mdmarable@nsu.edu

Thank you for visiting our Customer Care webpage. We hope that you have enjoyed this issue of “Staying Connected,” a newsletter designed just for you. Be sure to let us know of articles you would like to see in upcoming issues. Please mark your calendar for our next issue, May 8.

Each month, “Staying Connected” will feature a parent. If you would like to share words of wisdom with other NSU parents, please call 757-823-8673.

Our goal is to provide you with the ultimate customer care experience. Please know that as our partner in education, you are valued, appreciated, and important to us. May we help you?

Let’s stay connected!

We want to exceed your expectations!

**CAMPUS DIRECTORY
 757 AREA CODE**

ACADEMIC SCHOOLS

Business— 823-8920
Education— 823-8701
Liberal Arts—823-8118
Science & Technology—823-8180
Social Work—823-8668

ADMIN. SERVICES

Admissions—823-8396
Bookstore—823-2037
Career Services—823-8462
Cashier’s Office—823-8462
Counseling Center—823-8542

Disability Svcs.—823-2014
Financial Aid—823-8381
First Year Experience—823-8507
Graduate Studies—823-8015
Judicial Affairs—823-8222
Library—823-8873
Post Office—823-8332
Housing—823-8407
Student Accounts—823-8381
Student Center—823-8200
University Police—823-8102
Veteran Affairs—823-2586