

DRAFT

**Board of Visitors
University Advancement Committee
Board of Visitors Conference Room
New Student Center
March 19, 2010
9:15 a.m. – 9:50 a.m.**

MINUTES

Members Present:

Mrs. Virginia Board
Mr. Willie L. Brown
Mr. Gary McCollum
Dr. Lauren Tucker

Members Absent:

Mr. Peter Decker, Jr.
Mr. Donald Seale

Other Board Members Present:

Mr. Bobby N. Vassar

Members of NSU Staff Present:

Mr. Phillip D. Adams, Vice President for University Advancement
Ms. Pamela Boston, University Counsel and Special Assistant Attorney General
Mrs. Sharon Hoggard, Acting Executive Director, Communications and Marketing
Mrs. Metilda B. Rodgers, General Administration/Coordinator I
Mrs. Crystal Square-Williams, Director, University Events
Mr. Shelly Thomas, Fiscal Officer, Enterprise and Empowerment Foundation
Ms. Mary L. Weaver, Assistant VP for University Advancement & Fiscal Officer for Foundations
Mr. Louis Wright, Executive Director of Development

Others Present:

Ms. Yvonne Allmond, President, Norfolk State University Foundation, Inc.
Ms. Shelvee Osborne, NSU Alumni Association
Mr. Charles Saunders, Norfolk State University Foundation, Inc.

NORFOLK STATE UNIVERSITY 75th ANNIVERSARY UPDATE

Mr. Adams reviewed the marketing, fund-raising, and event associated with the 75th Anniversary.

Mr. Adams stated that the Commencement speaker is alumnus Mr. Timothy “Tim” Reid.

RECOMMEND APPROVAL OF MEMORIAL RESOLUTIONS FOR FORMER BOARD MEMBERS

Mr. Adams stated that Memorial Resolutions have been prepared for former members of the Board of Visitors who died in recent months. They are Mr. Edward L. Brown, Dr. Alvin Bryant, Mr. Oscar W. Smith and Col. Chauncey Crenshaw.

A motion was made by the Ms. Board to recommend approval of the Memorial Resolution to the full Board. The motion was seconded by Dr. Tucker and was unanimously approved.

RECOMMENDED APPROVAL OF THE POLICY ON UNIVERSITY-RELATED FOUNDATIONS

Mr. Adams stated that Ms. Allmond and Mr. Hamm met to discuss the Policy on University-Related Foundations. The NSU Foundation approved the restated MOU on March 18, with the change of wording of the third paragraph shown below.

From:

WHEREAS, as stipulated in its Articles of Incorporation, the Norfolk State University Foundation, Incorporated is organized exclusively for charitable, educational and scientific purposes of Norfolk State University *with its primary purpose being* fundraising. In order to achieve such purposes this nonprofit corporation shall:

To:

WHEREAS, as stipulated in its Articles of Incorporation, the Norfolk State University Foundation, Incorporated is organized exclusively for charitable, educational and scientific purposes of Norfolk State University *to include* fundraising. In order to achieve such purposes this nonprofit corporation shall:

Mr. McCollum questioned if the language used gave a clear guide to the NSU Foundation. Ms. Allmond stated that the members are aware that they are responsible for a minimum personal gift of \$1,000 annually.

Mr. Brown moved for a recommendation to present the change in language that was made to the Policy on University-Related Foundations to the Board for approval. The motion was seconded and was unanimously approved.

NSU POLICY CHANGES

Mr. Brown stated that based on the auditor's recommendation, the Policy on University Related Foundations should be changed to allow greater latitude for the board in appointing liaisons to University Related Foundations. Mr. Brown and Ms. Boston suggested the following policy change:

From ...

**Responsible
Executive:**

Vice President for University Advancement

To ...

**Responsible
Executive:**

Vice President for University Advancement *and/or anyone else designated by the Board of Visitors*

Dr. Tucker made a motion to recommend approval of the change to the Policy on University-Related Foundations to the Board for final approval. The change designates the Vice President for University Advancement and/or anyone else designated by the Board of Visitors as the responsible executive. The motion was seconded by Ms. Board and was unanimously approved.

CLOSED SESSION

Motion – Ms. Virginia Board

Mr. Chairman, I move that we adjourn and reconvene in closed session, as permitted by §2.2-3711.A.8 of the Code of Virginia, for the specific purpose of discussing capital campaign planning and NSU Foundation audit report.

Mr. Brown: It has been moved that we go into closed session for the purposes stated in the motion, is there a second? The motion was seconded and carried unanimously.

Reconvene in Open Session

Mr. Brown: Having reconvened in open session, we will now take a roll call vote on certification that (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters as were identified in the motion by which the executive or closed meeting was convened were heard, discussed or considered in the meeting by the Board. Any member of the Board who believes that there was a departure from the requirements as stated above, shall so state prior to the vote, indicating the substance of the departure that in his, or her judgment, has taken place.

Roll call members who certified the motion:

Board.....yes
Brown.....yes
McCollum.....yes
Tucker.....yes

ADJOURNMENT

There being no further business, the meeting adjourned.

Respectfully submitted,

Phillip D. Adams, Vice President
for University Advancement

Mr. Willie L. Brown, Chair