

BOARD OF VISITORS
Research and Technology Committee Meeting
December 12, 2008
Board of Visitors Conference Room
9:10 a.m. – 10:10 a.m.

DRAFT

MINUTES

Ms. Judith L. Rosenblatt, Chairperson, called the meeting to order at 9:10 a.m. Roll call indicated that a quorum was present and the following was in attendance:

Committee Members Present:

Ms. Judith Rosenblatt, Chairperson
Mr. Gary T. McCollum
Mr. Henry D. Light

Members of NSU Staff Present:

Dr. Carolyn W. Meyers, President
Dr. Yatish T. Shah, Provost
Dr. Joseph C. Hall, Interim Vice President for Research & Economic Development
Ms. Shawkita K. Harris, Office Manager for Research & Economic Development
Ms. Margaret Massey, Associate Vice President for Technology
Ms. Paula R.D. Shaw, Director, Office of Sponsored Programs
Ms. Annemarie Delgado, Senior Grants Administrator, Office of Sponsored Programs
Ms. Cynthia Duhe'-Harris, Prospect Researcher, Office of Sponsored Programs
Ms. Adrienne Washington, Administrative Specialist, Office of Sponsored Programs
Ms. Pam Boston, University Counsel and Special Assistant Attorney General
Ms. Paula Thompson, Legislative and Community Liaison, Office of the President

Other Board Members Present:

Mr. Willie L. Brown
Ms. Viola M. Madison
Mr. Bobby Vassar

Committee Members Absent:

Mr. Howard P. Kern

1. Approval of Minutes

Ms. Rosenblatt said that the May 9 & August 29, 2008 minutes could not be approved due to no quorum present at the time of the meetings.

2. Discussion Items

Dr. Hall began a PowerPoint presentation that included discussion items of the following Research and RISE Campus updates:

A. Research Update

Reorganization of the Office of Sponsored Programs (OSP) – Dr. Hall

Dr. Hall discussed the restructuring of the OSP services which is to enhance the image, efficiency, and effectiveness of OSP:

- Establishment of a Program Coordinator of Biomedical Research. This EARDA program will be administered and monitored by Dr. Camellia Okpodu.
- Establishment of a Research Advisory Committee. This committee will be chaired by Dr. Govindarajan Ramesh. Dr. Hall will also serve on this committee.
- Establishment of Research Coordinators for each School/College. The coordinators will be charged with increasing the number of submitted grant and contract proposals from each School/College.
- Establishment of a New Grant and Contract Proposal Incentive Program. This program will be administered and monitored by Mrs. Paula Shaw.
- New “Limited” RFP Program. This program will be administered and monitored by Mrs. Annemarie Delgado.
- New Coordinator for Grant and Contract Proposal Compliance. This activity will be administered and monitored by Ms. Shirleigh Wood.
- Establishment of a New Faculty Development Grant and Contract Program. This program will be administered and monitored by Dr. Camellia Okpodu and Dr. Joseph C. Hall.

Research Advisory Committee – Dr. Hall

Dr. Hall briefed the Board on the establishment of research coordinators for each School/College. The following individuals have been selected:

- College of Liberal Arts- Dr. Cassandra Newby-Alexander, History Department
- College of Science, Engineering, and Technology- Dr. Ron Jones, Allied Health Department
- School of Education- Dr. Mona Bryant-Shanklin, Early Childhood and Elementary Education
- School of Social Work- Dr. Suk-Hee Kim
- School of Business- Dr. Carl McGowan

- School of Extended Learning- Margaret Massey
- Honors College- Dr. Page Laws

Mr. McCollum inquired about the selection process of the research coordinators.

Dr. Hall replied that the research coordinators were selected based on their prior experiences with applying for awards and their ability to mentor other colleagues to help them gain awards and apply for grants.

Mr. McCollum asked, “what incentives are in place for faculty to do research.”

Dr. Meyers replied, “that was one of the major issues that faculty addressed to me as soon as I took the position as President.” Dr. Meyers said that there are no incentives for faculty to complete research which is part of the problem.

Dr. Hall said that he and the Provost are addressing the lack of incentive issue by coming up with a plan that redistributes the return of Indirect Cost to School, Department, and Faculty-After the Office of Research and Economic expenses have been deducted from the grant and contract proposal.

The percentages of indirect cost being redistributed to the Office of Research and Economic Development, Office of the Dean, Department and Faculty member has not been finalized.

Office of Research & Economic Development Plans – Dr. Hall

Dr. Hall briefed the Board of the overall plans for improving the Office of Research & Economic Development:

- Establish OSP coordinator of research
- Establish OSP coordinator for “targeted” RFPs
- Establish research coordinators at the School/College level
- Establish a new grant/contract proposal incentive program
- Establish a new ORED coordinator for grant/contract compliance
- Establish new “limited” RFP program
- Establish a new faculty development grant/contract proposal program

B. RISE Campus Update

Current Status – Dr. Hall

Dr. Hall gave a brief overview on the current status of the development of the RISE Campus:

- Strategic Business and Marketing Planning Effort in final stages.
- Preliminary findings call for a reconfiguration of the RISE Campus' Master Plan.
- By the fourth quarter of 2009, anticipate issuing RFP for private developer to Construct 2nd facility.

Dr. Hall showed the existing master plan as well as the proposed revision to the master plan. The revised master plan included a change of location for the parking deck, the parking deck was originally planned to be located at the syrup plant but it is now proposed to be placed at the current location of the McDemmond Center parking lot.

Dr. Shah said the mission of E²F needs to be connected with the Office of Sponsored Programs and that plans are underway to make this connection. He stated that the connection will determine the future plans for the development of the RISE Campus.

3. Information Items

Executive Summary of Technology Reports – Ms. Massey

Ms. Massey reported the following items regarding technology:

- Beginning midnight December 31st the Virginia Information Technology Agency (VITA) will have new mandatory initiatives in place for the University to follow such as having passwords on PDAs and phones.
- First focus group meeting occurred regarding ERP systems (student and accounting systems), the focuses were to reduce software maintenance cost, streamline processes, simplify workloads and have ERP systems linked with one company.
- Many Universities in the Commonwealth have already begun outsourcing their student email accounts to other vendors such as Microsoft and Google. This is a free service and NSU has already begun the process of accepting RFPs to outsource their student email accounts.

Mr. Vassar asked, “will there be an issue with security?”

Ms. Massey replied, “our networks are secure but all of the other schools have addressed this issue at the State level and this will only be for students, no faculty or staff.”

- The help desk is being revamped and is under new management, they will also have a new name, “Client Services.”

4. Adjournment

There being no further business, the meeting was adjourned at 10:15 a.m.

Respectfully submitted,

Joseph C. Hall, Ph.D.
Interim Vice President for Research &
Economic Development

Mrs. Judith L. Rosenblatt, Chairperson
Research & Technology Committee